



**CITY OF STOCKBRIDGE
STOCKBRIDGE COMMUNITY ARTS CENTER
ITB #2013-012**

INVITATION TO BID

**NOVEMBER 25, 2013
REVISED: DECEMBER 13, 2013**

Sealed Lump Sum – Design Build bids will be received by the City of Stockbridge, Georgia from prospective contractors for the **Stockbridge Community Arts Center**. This project includes the renovation of an existing 22,000 square foot building located at 146 Burke Street, Stockbridge, Georgia in accordance with the Contract Documents. The Contractor will complete the Work; The work consists of furnishing all materials, labor, tools, equipment and services for construction of the project including but not limited to demolition, renovation and construction, plumbing, electrical, lighting, HVAC, sound systems, control systems, fire protection, and related appurtenances in accordance with the Contract Documents.

Bidders may obtain the Contract Documents for this project from the City's website at: <http://www.cityofstockbridge.com/bids.aspx?id=0&catid=0>. Hard copies of the Contract Documents may also be obtained from the Issuing Office: INNOVO, Inc. at: 125 Stratford Circle; Stockbridge, GA 30281; Phone No.: 678-438-5778 for a non-refundable cost of \$200 per set.

Any questions pertaining to the Contract Documents shall be **in writing** and are to be submitted to INNOV, Inc.; Attention: Todd Ernst via email at innovo.inc@gmail.com **by 5:00 PM on Friday, December 20, 2013**. A pre-bid conference will be held **at 10:00 AM on Thursday, December 19, 2013 at the Stockbridge City Hall** to discuss the project. Contract Document Addendums addressing all questions will be provided to all Registered Plan Holders. Sealed Bids will be received by the City of Stockbridge at 4640 North Henry Boulevard, Stockbridge, Georgia 30281 **until 10:00 AM, Friday, December 27, 2013 at the Stockbridge City Hall**, and then publicly opened and read aloud. Only bids presented with a certification from the bidder that the bid submitted is based upon the current and complete Contract Documents will be accepted and opened.

No bid may be modified, withdrawn, or canceled for a period of sixty (60) days after the time designated for the receipt of Bids or until the Bidder is notified by the City whichever is sooner.

The City reserves the right to reject any and all bids and to waive irregularities, technicalities, and formalities.

Each bid shall be accompanied by a Bid Bond in an amount of not less than five percent (5%) of the total bid amount. The Bid Bond may be in the form of a bond issued by a surety acceptable to the City or a cashier's check made payable to the City of Stockbridge, Georgia. The entire Bid Bond shall be forfeited to the City of Stockbridge, Georgia as liquidated damages if the bidder fails to execute the Contract and provide Performance and Payment Bonds within ten (10) days after being notified that he has been awarded the Contract.

The successful bidder will be required to furnish a contract Performance Bond and a Payment Bond, each in the sum of one hundred percent (100%) of the total amount bid and provide insurance coverage as required in the Contract Documents.

Note: For more information please refer to the Instruction to Bidders and the Contract Documents, which govern and supersede this Invitation to Bid.