

Pre-Bid Conference Minutes City of Stockbridge – South Berry Street – Sidewalk Extension (CDBG Funded)

July 30, 2013 - 11:00 AM

Pre-Bid Conference was held on July 30, 2013 for the City of Stockbridge – South Berry Street – Sidewalk Extension (CDBG Funded). Three potential bidders attended this conference and attached is the Pre-Bid Conference sign-in sheet.

Questions asked and potential issues addressed at the Pre-Bid Conference were:

1. Question: Where are the documents available? **Documents may be obtained from the City of Stockbridge’s website, at no charge, under the QuickLink for “Bids”, or from Falcon Design Consultants, LLC as shown in the “Invitation to Bid”, for a fee of \$100.**
2. Question: Was the Pre-Bid Conference mandatory? **No.**
3. Question: What is the bidding format? **Bids for this project are on a unit price basis for all work, equipment, labor, and appurtenances required to construct this project in accordance with the Contract Documents. The bid form contains all units and quantities for bidding. Any work not shown as a unit price bid item is to be included into the unit pricing for the related bid item listed. In addition, there is a contingency allowance for use by the City only for any items not covered by the drawings and Contract Documents.**
4. Question: Is railroad insurance required? **No.**
5. Issue: Survey layout. **Falcon Design Consultants will provide initial stakeout for the project, any re-staking required will be charged to the contractor.**
6. Issue: Geotechnical Testing. **Soil compaction and concrete testing is required to meet the conditions in the contract documents. The City of Stockbridge will provide an independent geotechnical engineering firm to provide the testing for this project. The contractor will be required to coordinate all testing with this geotechnical firm and the Engineer.**

7. Issue: Contractor to obtain standard permits. **This project has been approved through the local jurisdictional agencies and the contractor will be required to pick up those permits for the construction of this project. The project site itself is less than 1 acre and a NOI will not be required for this project.**
8. Issue: Additional contract for street lighting. **The City is entering into a contract with Georgia Power to install street lights along the right-of-way of this project. Georgia Power is scheduled to install all sub surface conduit and structures prior to the beginning of this project and complete the installation of poles and fixtures after the project is complete.**
9. Issue: Contract Addendums. **All contract addendums will be posted on the City's website. The contractor is responsible for reviewing this website and acknowledging all addendums issued at the time bids are submitted.**
10. Issue: Community Development Block Grant (CDBG) Funding. **This project is partially funded with Federal monies from the Department of Housing and Urban Development (HUD) and distributed by the Georgia Department of Community Affairs (DCA) under the state's CDBG program. The Henry County Government CDBG Program will be administering this project and monitoring for compliance with all Federal requirements. Contractors are to review and comply with all CDBG provisions included in the Contract Documents including but not limited to Federal Labor Standards, the Davis-Bacon Act, and the included Wage Rate Decision.**

End of Minutes