

# **Pre-Bid Conference Minutes City of Stockbridge – Publix Detention Pond at Eagles Landing**

**July 9, 2013 - 11:00 AM**

Pre-Bid Conference was held on July 9, 2013 for the City of Stockbridge - Publix Detention Pond at Eagles Landing. Three potential bidders attended this conference and attached is the Pre-Bid Conference sign-in sheet.

## **Questions asked and addressed at the Pre-Bid Conference were:**

1. Where are the documents available? **Documents may be obtained from the City of Stockbridge’s website, at no charge, under the QuickLink for “Bids”, or from Falcon Design Consultants, LLC as shown in the “Invitation to Bid”, for a fee of \$100.**
2. Was the Pre-Bid Conference mandatory? **No.**
3. What is the bidding format? **Bids for this project are on a lump sum basis for all work, equipment, labor, and appurtenances required to construct this project in accordance with the Contract Documents. There is a contingency allowance for use by the City only for any items not covered by the drawings and Contract Documents.**
4. Have all easements and right ways been obtained? **There is one drainage easement verification required, and the City is reviewing that easement.**
5. Who provides surveying for this project? **Falcon Design Consultants will provide initial stakeout for the project, any re-staking required will be charged to the contractor. Falcon Design Consultants will also provide the final survey to create the Drawing of Record.**
6. What testing is required for this project? **Soil compaction and concrete testing is required to meet the conditions in the contract documents. The City of Stockbridge will provide an independent geotechnical engineering firm to provide the testing for this project. The contractor will be required to coordinate all testing with this geotechnical firm and the Engineer.**

7. What permits will need to be obtained? **This project has been approved through the local jurisdictional agencies and the contractor will be required to pick up those permits for the construction of this project. The project site itself is less than 1 acre and a NOI will not be required for this project.**
8. What utilities will be encountered? **The city and the engineer are not aware of any utilities that will be encountered, but the contractor is responsible to verify all utilities.**
9. What utilities will be provided? **The contractor is responsible for providing all utilities required by the contractor necessary for the completion of this project.**
10. Are Bid Bonds required? **Yes, a Bid Bond or cashiers check made out to the City of Stockbridge in the amount of 5% of the total base bid is required with the submission of the contractor's bid.**
11. What is the address of the project? **The detention pond site does not have a physical address. It is located between property addresses 350 and 410 Country Club Dr., Stockbridge, GA 30281.**
12. What are the clearing limits on this project? **The contractor will be required to clear all vegetation from the top of the Detention Pond Dike into the interior of the pond and all drainage channels shown for improvement to a distance of 5 feet outside of the proposed fencing. No clearing will be allowed on the out slopes of the Detention Pond Dike.**
13. What area can be utilized for parking? **The contractor is responsible for creating sufficient parking on site without disturbing vegetated areas outside of the construction limits, or the contractor will provide offsite parking as required for his personnel.**

**End of Minutes**