

STATE OF GEORGIA
HENRY COUNTY
CITY OF STOCKBRIDGE

RESOLUTION NO. R20-1142

**A RESOLUTION TO ADOPT A POLICY WITH RESPECT TO THE
INSTALLATION OF STREET LIGHTS IN NEIGHBORHOODS**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City Council desires to establish a policy with respect to the installation of street lights in neighborhoods;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval. The policy attached hereto as Exhibit A is hereby approved.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor or Mayor Pro Tem is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

SO REOLVED this 10th day of February, 2020.


ANTHONY S. FORD, Mayor

APPROVED AS TO FORM:


MICHAEL WILLIAMS, City Attorney

ATTEST:

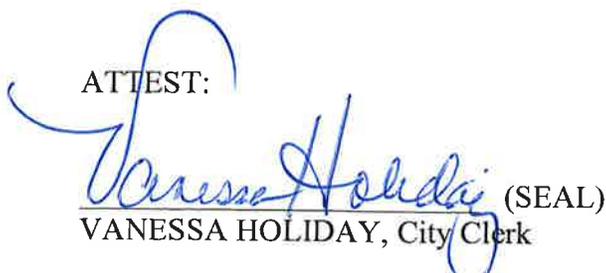

VANESSA HOLIDAY, City Clerk

EXHIBIT A

STREET LIGHT POLICY

City of Stockbridge



Street Light Policy
Citizen Requests for Street Lights

OVERVIEW

A street light is intended to provide illumination on the public streets or roads within the City of Stockbridge road network in order to aid in the safe and orderly movement of vehicular traffic within the traveled way.

City of Stockbridge street lights are installed exclusively to illuminate public streets and roads and pedestrian infrastructure. Any secondary benefit such as perceived personal security; or the lighting of yards, driveways or private property is considered coincidental.

This policy is adopted by the City of Stockbridge to be used in handling street lights requests and is applicable to public streets only. ~~Residents and businesses on private streets shall be~~ responsible for installation, maintenance and bill payment for their street lights. This policy is administered by the Public Works Department and explains the petition process and City Council approval.

CRITERIA FOR STREET LIGHTS OUTSIDE OF A NEW DEVELOPMENT

Street lights should be placed along streets and roads where increased lighting is necessary for the safety of motor and pedestrian traffic. In general, locations considered for placing street lights will include:

- Whether the street light is needed to improve the safety of the motoring public.
- Whether other methods of improving safety such as the use of signs, reflectors and paint provide sufficient warning.
- Improved safety of pedestrian crossings.
- Budgetary constraints.

LUMINARIES AND POLES

This policy utilizes the power company's standards for fixtures and poles.

Costs that shall be covered by the City of Stockbridge are the ongoing electric cost for lighting at the power company's minimum illumination standards including:

1. Standard luminaries on existing poles.
2. Development installed luminaries on decorative poles.
3. Capital program installed luminaries on decorative poles.

Costs that shall be covered by the power company include:

1. Installation of a standard luminary on an existing pole.
2. Repairing any and all damage caused while working in the right-of-way or on private property, such as grass, sod and/or shrubs, etc.

Costs that shall be covered by the community are the capital costs. The City reserves the right to pass along the costs of anything above the minimum standard installation. These include, but are not limited to, the following:

1. Installation of a pole for installation of a light where no pole exists.
2. Installation of decorative fixtures.
3. Adding additional lighting may necessitate construction of other work, including transformers, wire, trenching, boring, landscape or other appurtenances.
4. Ongoing power costs where the lighting exceeds the power company's minimum standards. This includes higher wattage bulbs than standard or closer spacing than standard. The City will still cover the cost of what the minimum standard would cover, but additional costs related to the upgrade may be passed along to the applicant.

STREET LIGHT REQUESTS CATEGORIES

Existing Public Street – Overhead power (Existing Poles)

Existing Public Street – Underground power (No Poles)

Existing Private Street

New Development (Public Roads)

New Development (Private Roads)

A. Existing Public Street – Overhead Power (Existing Poles)

Street lights are installed on the existing power poles. The types of lights usually installed on two (2) lane streets are 150-watt equivalent LED street light luminaries with automatic photoelectric controls that turn the lights on at dusk and off at dawn. The lights are installed on existing poles where possible and therefore, the spacing can vary; however, proper street illumination is maintained within limits recommended by the American National Standard for Roadway Lighting. Actual placement of the lights is determined by personnel of the Public Works Department working with representatives of the power company. Larger lights and/or closer spacing are used on streets wider than two (2) lanes. A lighting layout drawing is sent to the power company indicating the number of lights needed and their placement. There typically is no cost for the installation of street lights on existing overhead power poles.

B. Existing Public Street – Underground Power (No Poles)

Street light poles are not installed as part of the normal electric service. Therefore, the cost of the pole installation must be paid by homeowners or by the developer before the installation of lights can begin. The types of lights usually installed on two (2) lane streets are 150-watt equivalent LED street light luminaries with automatic photoelectric controls that turn the lights on at dusk and off at dawn. The spacing can vary; however, proper street illumination is maintained within limits recommended by the American National Standard for Roadway Lighting. Actual placement of the lights is determined by personnel of the Public Works Department working with representatives of the power company. Larger lights and/or closer spacing are used on streets wider than two (2) lanes. A lighting layout drawing is sent to the power company indicating the number of lights needed and their placement. A representative of the power company will determine the installation costs and mail an invoice for this amount to a

representative of the petitioners. The petitioners collect and mail the funding for the installation costs directly to the power company. The power company will notify the Public Works Department when the installation costs are paid.

C. Existing Private Street

Requests for street lights on private streets are not handled by the City of Stockbridge. Citizens will directly work with the power company in coordinating street lights on their streets.

D. New Development (Public Roads)

Installation of street lights on new developments with public roads is handled by the developer. The developer will provide a plat to the power company and the Public Works Department for design and installation of street lights. The power company will provide the City with an agreement of the monthly power and maintenance costs for the lights and for City approval. Street light poles are not installed as part of the normal electric service. Therefore, the cost of the pole installation must be paid by the developer before the installation of lights can begin.

E. New Development (Private Roads)

Installation of street lights on new developments with private roads is handled by the developer. The developer will provide the site plans to the power company for design and installation of street lights. Street light poles are not installed as part of the normal electric service. Therefore, the cost of the pole installation must be paid by the developer before the installation of lights can begin. The City is not involved in paying for street lights for new developments with private roads.

PETITION PROCESS

This policy follows the standard City process for citizen response to provide uniformity and ensure responsiveness and accountability.

1. Requests for new street lights and/or changes in existing street lights on existing roadways must be made in writing to the Public Works Director. Requests should include the primary concern and an individual contact person for follow up.

When an organized group is active, i.e., home-owners association (HOA), civic association or other, the request shall be submitted by that entity. If no formal group exists, the request may be made by an individual or group of individuals. Requests for street light changes may include, but are not limited to, the following:

- Additional/fewer lights
- Rearrangement of lights
- Refurbishing of lights

2. Upon receipt of the street light request, a field survey shall be conducted by Public Works staff to determine the existing lighting conditions including number of street lights, locations, spacing, fixture types, poles and any other pertinent information. An inspection may take place at night hours if deemed necessary.
3. Findings are documented and the results are presented to the City Manager for direction. As directed by the City Manager, the Public Works Department shall notify the identified contact person of the findings and recommendations.
4. If installation is recommended, the community shall circulate a petition to the impacted neighboring property owners. The impacted neighboring property owners are defined as any property owner that has all or a portion of their property within a two-hundred and fifty (250') foot radius of a requested street light modification. The petition must be signed by property owners of at least fifty-one (51%) percent of the total street-side footage for each street to be lighted. Only owners may sign, persons renting cannot sign the petition. Multiple signatures from the inhabitants of a resident will count as one signature, however if more than one (1) person owns the property, all parties shall sign the petition individually to be counted. If a safety problem can be documented, the Public Works Director will recommend to the City Manager to waive the petition process.

The completed original petition is to be mailed or dropped off to:

City of Stockbridge
Public Works Department
4640 North Henry BLVD
Stockbridge, Georgia 30281

5. In order to insure fifty-one (51%) percent of the total front footage is signed for, all signatures will be verified against the tax records for ownership. Once the petition is verified, a map of the area showing any existing street lighting shall be prepared by the Public Works Department.
6. The Public Works Department will contact the power company and a meeting shall take place, if necessary, to discuss various options and to determine proper street illumination and actual placement of the lights. The power company shall later supply their recommendations and estimated costs, including installation and monthly billings to the Public Works Department.
7. The map shall be updated to show proposed lighting and submitted to the City Manager along with the petition, the Public Works Director's recommendation and any other supporting documentation for review.
8. If the request is approved by the City Manager, it is submitted to the City Council for approval.

9. Once approved by City Council, the power company will be notified to install the street lights per City specifications. The lights are normally installed twelve (12) to sixteen (16) weeks after approval by the City Council. If the street has underground power and requires the installation of poles, the neighborhood must submit payment to the power company for the initial costs before installation can begin.
10. Costs that shall be covered by the City of Stockbridge are the ongoing electric cost for lighting at the power company's minimum illumination standards.

NEW CONSTRUCTION AND DEVELOPMENT

All new construction shall conform to the most recent version of the Zoning Ordinance, Development Regulations, Subdivision Regulations or as approved by the Community Development Director. Once each phase of construction is at least fifty (50%) percent occupied, the City of Stockbridge will agree to take over the current monthly power cost from the contractor. This will require the contractor to submit a written request to the Community Development Director.

City of Stockbridge
Public Works Department
4640 North Henry BLVD
Stockbridge, Georgia 30281
(678) 833-3305

PETITION FOR STREETLIGHTS

I, the undersigned, being the owner of real property located at

In the City of Stockbridge, in the

neighborhood, do hereby petition for the installation of

for purposes of improving the safety of the neighborhood streets for all users of the roadways

I do hereby pledge and consent to the installation of street light(s) on the roadways adjacent to my property and in the neighborhood that are constructed within the public right-of-way and conform to the design and safety standards for such devices as determined by City of Stockbridge Public Works Department.

Print Name (First, Last)

Signature

Date

Print Name (First, Last)

Signature

Date

