

RESOLUTION NO. R18-903

A RESOLUTION TO AUTHORIZE A FIRM TO PROVIDE CERTAIN VACUUM CLEANING/PUMPING AND DISPOSAL SERVICES TO THE CITY

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City proposes to enter into a contract with a firm to provide certain vacuum cleaning/pumping and disposal services to the City;

WHEREAS, C.M. Rogers & Sons, Inc. is the recommended firm;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval of Purchase. The entering into a contract to provide certain vacuum cleaning/pumping and disposal services with C.M. Rogers & Sons, Inc. in the amount of \$14,840.00 as presented to the City Council on January 30, 2018 is hereby approved by the City Council.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

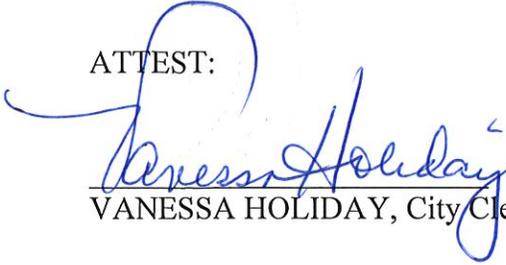
[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 30th day of January, 2018.



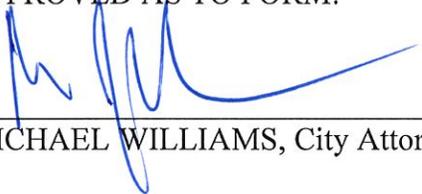
ANTHONY S. FORD, Mayor

ATTEST:



VANESSA HOLIDAY, City Clerk (SEAL)

APPROVED AS TO FORM:



MICHAEL WILLIAMS, City Attorney



City of Stockbridge

Staff/Council Recommendation For Council Approval

Meeting Date

01/30/2018

FUNDING SOURCE

- Action requested by City Council
- For informational purposes only
- Budget Amendment Required

- GENERAL FUND
- FUND BALANCE
- SPLOST
- CDBG
- GRANT FUNDING
- COUNCIL INITIATIVE
- SPONSORSHIP
- DEPT. FUND BALANCE

FROM ACCOUNT: 505-43300-522235

TO ACCOUNT:

PRESENTER: Decius T. Aaron

ITEM/PROJECT/EVENT: Vacuum Cleaning/Pumping and Disposal Services

DESCRIPTION:

Award bid for the Vacuum Cleaning/Pumping and Disposal Services for liftstations to CM Rogers & Sons, Inc. This was included in FY2018 budget.

Cost: \$14,840.00

APPROVED BY:

FINANCE DEPT. Prashonda Favors

CITY MANAGER Ben Kight

AMOUNT

\$14,840.00

Council Consideration to Approve Vendor C.M. Rogers & Sons, Inc. for Vacuum Cleaning/Pumping and Disposal Services.

Funding Source: FY2018 Budget

Cost: \$14,840.00

Description: C.M. Rogers & Sons, Inc. will clean/pump and dispose of sludge, grease, rags and sewage from the City's eleven (11) liftstations 2 to 3 times a year or as needed during 2018. The cleaning/pumping of the liftstations reduces the potential for sewage overflows in the collection system.

Council Consideration to Approve Task Release No. 8 Under Master Engineering Services Agreement Between the City of Stockbridge and Carter & Sloope, Inc. Watershed Monitoring 2018 – 2020.

Funding Source: FY2018 Budget

Cost: \$55,480

Description: To promote the goals of restoring and protecting Georgia's water resources, the Georgia Environmental Protection Division (GAEPD) requires that an entity (permittee) holding a permit for a wastewater treatment facility that intends to build a new water pollution control plant (WPCP), expand an existing facility, or that operates a WPCP designed for 1 MGD or greater conduct a Watershed Assessment and develop and implement a Watershed Protection Plan. The watershed assessment area is defined as all watersheds or sub-watersheds that are served by the permitted facility (service area) and contained within the permittee's jurisdictional boundaries. The Watershed Assessment and Watershed Protection Plan should be consistent and fit together with the overall objectives of determining the current condition of the watershed assessment area, and identifying and addressing the effects of urbanization, growth, development, and associated land use changes. The Watershed Assessment and Watershed Protection Plan represent a watershed approach for examining the factors that impact water quality and provide a means of achieving the goal of restoring and protecting the State of Georgia's waters. The information provided in these documents is primarily intended for the permittee's use in maintaining and improving water quality and biological integrity within the watershed assessment area.

As part of the Watershed Protection Plan, annual submittals to GAEPD are required, which consist of progress reports, monitoring data, support documentation, and a certification that the WPP is being implemented. The progress report summarizes accomplishments of the previous year, including water quality and biological monitoring conducted, and implementation of new or ongoing BMPs. Any modifications made to the WPP are also documented in the progress report.



CITY OF STOCKBRIDGE
FINANCE DEPARTMENT - PURCHASING DIVISION

BID TABULATION SHEET
VACUUM CLEANING/PUMPING AND DISPOSAL SERVICES

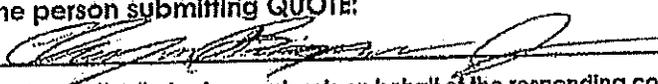
PROJECT NUMBER: 18RFQ121117-DRR DATE: DECEMBER 20, 2017
DONALD R. RILEY, CPPB, PROCUREMENT SPECIALIST TOTAL NUMBER OF BIDDERS: 1

CONTRACTOR'S NAME	TOTAL BASE BID AMOUNT	VERIFY NUMBER
C M ROGERS & SONS, INC.	\$14,840.00	235643

THE RESULTS RECEIVED IN RESPONSE TO THIS SOLICITATION DOES NOT REFLECT AWARD OF THIS CONTRACT. RESPONSES WILL BE FURTHER EVALUATED BY CITY OF STOCKBRIDGE REPRESENTATIVES.



Department of Purchasing
 Donald R. Riley, CPPB, Procurement Specialist

REQUEST FOR QUOTE NUMBER:		18RFQ121117-DRR
WILL BE RECEIVED UNTIL		December 20, 2017 3:00 p.m. EST
DESCRIPTION: Vacuum Cleaning/Pumping and Disposal Services		
Return to: Donald R. Riley, CPPB, Purchasing Specialist City of Stockbridge - Purchasing Department 4640 N. Henry Boulevard Stockbridge, Georgia 30281		
<p>ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED <u>ONLY</u> TO THE PURCHASING SPECIALIST LISTED BELOW. QUOTEDERS MAY NOT HAVE CONTACT WITH CITY OFFICERS, ELECTED OFFICIALS OR CITY EMPLOYEES REGARDING THIS QUOTE PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR QUOTE BEING FOUND NON-RESPONSIVE. LAST DAY FOR QUESTIONS December 15, 2017 @ 3:00 P.M. EST.</p>		
CONTACT NAME: Donald R. Riley, CPPB	E-Mail Address : DRiley@CityofStockbridge-ga.gov	Telephone Number: (770) 389-7912 (fax only)
<p>All information requested on this sheet must be completed. The signature block and related information on each quote sheet must also be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by City of Stockbridge to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The City reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the City.</p>		
Company Name: C M Rogers & Sons, Inc.		
Company Address: 1978 Phillips Road		
City Lithonia	State Georgia	Zip Code 30058
Telephone Number: 770-482-8746	Fax Number: 770-482-8920	E-Mail Address: rogers304@bellsouth.net
RESPONSES MUST BE DELIVERED/EMAILED TO THE PURCHASING OFFICE BY THE DATE INDICATED.		
Person submitting QUOTE: (Please Print) Cloyd M. Rogers, Jr.		Date 12/14/2017
Title Owner-President		
*Signature of the person submitting QUOTE: 		
<p>*This person has binding authority to sign contracts on behalf of the responding company. By signing this form and all attachments, vendor agrees that their quote is an offer to sell. All Quoteders shall comply with all City of Stockbridge purchasing laws, policies, and procedures, as well as relevant state and federal laws-- including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.</p>		
<p>NO QUOTE: <input type="checkbox"/> REASON: _____</p>		

**REQUEST FOR E-QUOTE SPECIFICATIONS
VACUUM CLEANING/PUMPING AND DISPOSAL SERVICES
WATER SEWER DEPARTMENT**

1. DESCRIPTION

The City of Stockbridge Finance Department is soliciting quotes from qualified vendors to provide all necessary equipment, labor, material and apparatuses to perform cleaning/pumping, and disposal of sludge, grease, rags and sewage from Eleven (11) pump stations in the City for the Sewer Department.

PRE-QUOTE CONFERENCE (NON - APPLICABLE)

2. CONTACT PERSON

Please contact Donald R. Riley, CPPB, Purchasing Specialist, by e-mail at DRiley@cityofstockbridge-ga.gov or fax me at (770) 389-7912 only, with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person via email only. No phone calls will be accepted. Any responses made by the City will be provided in writing to all Quoters by addendum. No verbal responses shall be authoritative.

3. TERM OF AGREEMENT

This procurement is from issuance of notice to proceed until 12/31/2018.

4. PRODUCT/SERVICE SPECIFICATIONS

The pricing sheets indicate only probable items intended for procurement. The City of Stockbridge reserves the right to limit the procurement only to the items actually required during the award period ending December 31, 2018.

Vendor is to furnish all labor, equipment, transportation, material, insurance, and other requirements necessary apparatuses to perform cleaning/pumping, and disposal of sludge, grease, rags and sewage from Eleven (11) pump stations in the City for the Sewer Department at various locations in the City of Stockbridge.

4.1. Vacuum Cleaning/Pumping and Disposal of Sludge Services

Cleaning/pumping 11 pump stations 2 to 3 times per year or as needed

The City of Stockbridge is requesting a quote for cleaning/pumping and disposal of sludge, grease, rags and sewage from the eleven (11) pump stations in the City 2 to 3 times a year or as needed during 2018. This generally tasked between 12 and 15 hours to complete each time. Please quote in a total hourly rate that includes labor and equipment and all associated costs. Quote disposal rate as an estimate by the ton.

Scope of work must include the following:

- 4.1.1. Cleaning of Eleven (11) ELEVEN lift stations up to (3) three times per year; 4.1.2. Pumping/Cleaning of pump station using Hydro Excavator;
- 4.1.3. Provide confined space entry where needed;
- 4.1.4. Transportation services;
- 4.1.5. Hydro excavator unit Truck;
- 4.1.6. Confined space operations;
- 4.1.7. Disposal Fee per ton; and
- 4.1.8. Other task to include in quote jetting and clearing of blockages of sewer lines on an on call twenty-four (24) hour emergency basis.

6. PRICING SHEETS

PRICING SHEETS LINE	DESCRIPTION	QUANTITY	TOTAL PRICE	
1	Clean (11) Eleven lift stations	3x times this year	\$4130.00 x 3	\$12,390.00 year
2	Mobilize One (1) vac truck, One (1) operator and One (1) tech	Per Hour	\$295.00	
3	Disposal Fee	Per Ton	\$80.00	
4	Non-emergency call (respond within 48 hours)	Each	\$900.00	
5	Emergency call (respond within 24 hours)	Each	\$1175.00	
Total Cost of All items			\$14,840.00	

6. INSURANCE & RISK MANAGEMENT PROVISIONS

- 6.1.1. **INSURANCE REQUIREMENTS:** Insurance must be written by a licensed agent in a company licensed to write insurance in the State of Georgia and acceptable to the City of Stockbridge. Insurance coverage must be current from time of award through the period of final acceptance from City of Stockbridge. The following requirements shall apply.
- 6.1.2. Policies and/or certificates certifying policies are to contain an agreement that the policies will not be changed and/or canceled without a ten (10) day prior notice to City of Stockbridge, as evidenced by return receipts of registered or certified letters.
- 6.1.3. Each respondent shall submit with the quote, evidence of insurability satisfactory to the City as to form and content. Either of the following forms of evidence are acceptable:
- 6.1.4. A letter from an insurance company stating that upon your firm/company being the successful bidder/respondent that a Certificate of Insurance shall be issued in compliance with the Insurance Requirements outlined below.
- 6.1.5. A Certificate of Insurance complying with the Insurance Requirements outlined below.
- 6.1.6. Upon award, the Contractor must maintain, at their expense, insurance in at least the following amounts and types outlined below. Any and all Insurance and Bonds required by this contract shall be maintained during the entire length of the contract, including any extensions or renewals thereto, and until all work has been completed to the satisfaction of the City.
- 6.1.7. The Contractor shall insure that the Request for Quote number and Project Description appear on the Certificate of Insurance.
- 6.1.8. The Certificate of Insurance shall identify the Certificate Holder as:

City of Stockbridge – Finance Department
Attn: Purchasing Specialist
4640 North Henry Boulevard
Stockbridge, GA 30281

6.2. WORKERS COMPENSATION – STATUTORY (In compliance with the Georgia Workers Compensation Act)

EMPLOYER'S LIABILITY INSURANCE (Aggregate)	BY ACCIDENT -	EACH ACCIDENT -	\$500,000
	BY DISEASE -	POLICY LIMIT -	\$500,000
	BY DISEASE -	EACH EMPLOYEE -	\$500,000

6.3. COMMERCIAL GENERAL LIABILITY INSURANCE (Including contractual Liability Insurance)

Bodily Injury and Property Damage Liability	Each Occurrence	-	\$1,000,000
(Other than Products/Completed Operations)	General Aggregate	-	\$2,000,000

To include Designated Per Project/Location Endorsement #CG2503/CG2504

Products/Completed Operation	Aggregate Limit	-	\$1,000,000
Personal and Advertising Injury	Limits	-	\$1,000,000
Fire Damage	Limits	-	\$ 100,000

6.4. BUSINESS AUTOMOBILE LIABILITY INSURANCE

Combined Single Limits	Each Occurrence	-	\$1,000,000
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(Including operation of non-owned, owned, and hired automobiles).

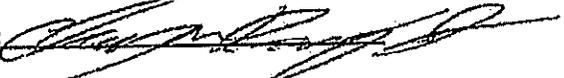
- 6.5. **UMBRELLA LIABILITY**
(in excess of above noted coverage's) Each Occurrence - \$2,000,000
- 6.6. **FIDELITY BOND**
(Employee Dishonesty) Each Occurrence - \$ 100,000

Insurance in no way Limits the Liability of the Respondent.

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

The successful contractor will agree to indemnify, save harmless and defend the City, its agents, servants, and employees from all lawsuits, claims, demands, liabilities, losses and expenses for or on account of any injury or loss in connection with the work performed under this contractor; Provided, however the contractor shall not be liable for any damages resulting from the sole negligent or intentional acts or omission of the City and its employees, agents or representatives.

THE RESPONDENT ACKNOWLEDGES HAVING READ, UNDERSTANDING, AND AGREES TO COMPLY WITH THE ABOVE STATEMENTS, AND IS AUTHORIZED TO SIGN CONTRACTS ON BEHALF OF THE RESPONDING COMPANY.

COMPANY: C M Rogers & Sons, Inc. SIGNATURE: 

NAME: Cloyd M. Rogers, Jr. (Buck) TITLE: Owner DATE: 12/14/2017

7. STATE OF GEORGIA

CITY OF STOCKBRIDGE

GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Stockbridge and has registered with, is authorized to use, and uses, the federal work authorization program commonly known as EVerify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. 13-10-91. Furthermore, the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

235643

Federal Work Authorization User Identification Number

August 4, 2009

Date of Authorization

C M Rogers & Sons, Inc.

Name of Contractor

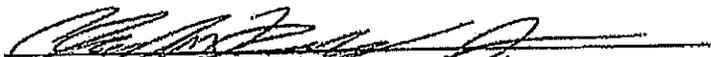
City of Stockbridge

Name of Project

City of Stockbridge

Name of Public Employer

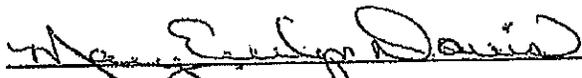
I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on December 14 2017 in Stockbridge, Georgia.


Signature of Authorized Officer or Agent

Cloyd M. Rogers, Jr.

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 14th DAY of December, 2017.


My Commission Expires: March 22, 2019

NOTARY PUBLIC





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Winder Insurance Center 125 W. Athens St. Winder, GA 30680	CONTACT NAME Cindy Shirley	PHONE (AG, No, Ext): 770-867-7441	FAX (AG, No): (770) 867-1234
	E-MAIL ADDRESS: cindy@winderinsctr.com		
INSURED CM Rogers & Sons, Inc. 197B Phillips Road Lithonia, GA 30058	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Liberty Mutual Insurance		24086
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INDR	INSUR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			BKA56673765	04/03/2017	04/03/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/DP AGG \$ 2,000,000 OTHER: \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAA56673765	04/03/2017	04/03/2018	COMBINED SINGLE LIMIT (Per accident) \$ 500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	XWS56673765	04/03/2017	04/03/2018	<input checked="" type="checkbox"/> PER STATUTE OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Stockbridge - Finance Dept 4640 North Henry Blvd Stockbridge, GA 30281	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Cindy S. Shirley</i>

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