

RESOLUTION NO. R17-882

A RESOLUTION TO AUTHORIZE A FIRM TO PROVIDE ARCHITECTURAL SERVICES TO THE CITY

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WHEREAS, the City proposes to enter into a contract with a firm to provide architectural services to the City;

WHEREAS, (Tunnel- Spangler Walsh & Associates) is the recommended firm;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

SECTION 1. Approval of Purchase. The entering into a contract to provide architectural services with TSW (Tunnel- Spangler Walsh & Associates) as presented to the City Council on November 28, 2017 is hereby approved by the City Council.

SECTION 2. Public Record. This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

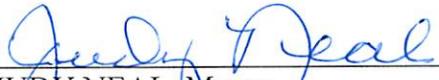
SECTION 3. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

SECTION 4. Attestation. The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

SECTION 5. Effective Date. This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

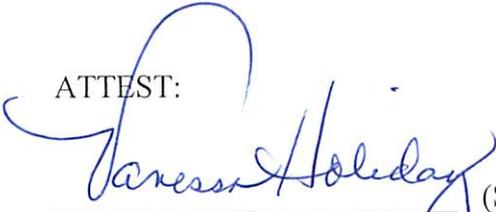
[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 28th day of November, 2017.



JUDY NEAL, Mayor

ATTEST:



VANESSA HOLIDAY, City Clerk (SEAL)

APPROVED AS TO FORM:



MICHAEL WILLIAMS, City Attorney



Agenda Item Summary:

Council Meeting Date
11/28/2017

Requesting Agency

Public Works Department

Requested Action *(Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)*

Request approval of a recommended proposal – **Public Works Department** - RFP#17RFP101817-DRR on a per task basis with Tunnell-Spangler-Walsh & Associates (Atlanta, GA) for the purchase of Professional Architectural & Engineering Design Services for the City of Stockbridge. The term of this Agreement shall be for one (1) year with two (2), one (1) year renewable options.

Requirement for Council Action *(Cite specific City policy, statute or code requirement)*

In accordance with City of Stockbridge Procurement code, sections 3.30.080 (C) requests for approval of competitive sealed proposal, shall be approved by the City of Stockbridge City Council.

Is this Item Goal Related? *(If yes, describe how this action meets the specific Council Focus Area or Goal)*

Yes No

Summary & Background

(First sentence includes Agency recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

The Public Works Department request approval of recommended proposal to Tunnell-Spangler-Walsh & Associates to be on a per task basis for Professional Architectural & Engineering Design Services for the City of Stockbridge.

- The study shall evaluate the present salary structure as compared to the specific job market for comparable positions in the public sectors. The consultant shall perform or provide the following:
- Consultant shall satisfactorily demonstrate significant experience in working with municipalities and/or governmental agencies in architectural, design, construction, inspections, on a local area scale.
- Consultant must demonstrate the ability to meet the following minimum criteria to be considered responsive to the RFP: 5.1. The Contractor shall demonstrate knowledge, skills, abilities and experience in the following areas:
- Proposer shall provide a Project Manager and Principle-in-Charge who have a minimum of five (5) years' experience providing Facilities Related Planning, Design, Engineering, Assessments, and Architectural services.
- Proposer shall provide a Team Directory showing each team member and include the following for each team member listed: firm name; corporate home office location; address, phone number and e-mail addresses; and
- Proposer shall provide an organizational chart which clearly indicates each discipline, company name, principal-in-charge, and project manager(s) assigned with the overall project coordination.
- Proposer must have, at a minimum, five (5) years relevant experience conducting analysis or process reviews for Professional Services related to Planning, Design, Engineering, Architectural services for entities comparable to the size of City of Stockbridge within the past

Agency Director Approval

City Manager's
Approval

Typed Name and Title

Phone

Signature

Date

five (5) years.

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

Administration – Professional Services – TBA

Exhibits Attached

(Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Exhibit 1: Tabulation Sheet

Exhibit 2: Evaluation Scoring Sheet

Source of Additional Information

(Type Name, Title, Agency and Phone)

Decius T. Aaron, Director, Public Works at (770) 389-7900 ext. 250



DEPARTMENT OF FINANCE, PURCHASING DIVISION

REQUEST FOR PROPOSALS TABULATION SHEET

Donald R. Riley, CPPB, Purchasing Specialist

Date: NOVEMBER 21, 2017

RFP # & Title: 17RFP101817-DRR, PROFESSIONAL ARCHITECTURAL & ENGINEERING DESIGN SERVICES

Total Number of Proposals Received: 8

Respondent's Name	
1.	ROSSER INTERNATIONAL, INC.
2.	WILLIAM-RUSSELL & JOHNSON, INC.
3.	GARDNER SPENCER – SMITH TENCH & JARBEAU, P.C.
4.	POND, LLC.
5.	GOODE VAN SLYKE ARCHITECTURE
6.	EPSTEN GROUP
7.	MORELAND ALTOBELLI ASSOCIATES, INC.
8.	TUNNELL – SPANGLER – WALSH & ASSOCIATES
9.	
10.	