

RESOLUTION NO. R17-831

**A RESOLUTION TO AUTHORIZE A TASK ORDER FOR CERTAIN STORMWATER IMPROVEMENTS**

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds; and

WIHEREAS, the City proposes to approve a task order for improvements to its stormwater system;

THEREFORE, THE CITY COUNCIL OF THE CITY OF STOCKBRIDGE HEREBY RESOLVES:

**SECTION 1. Approval of Purchase.** Task Order FDC2017.05 from Falcon Design Consultants for Stormwater Improvements for Hillcrest Street at Bowen Street attached hereto as Exhibit A is hereby approved by the City Council.

**SECTION 2. Public Record.** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City of Stockbridge.

**SECTION 3. Authorization of Execution.** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

**SECTION 4. Attestation.** The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this ordinance, subject to approval as to form by the City Attorney.

**SECTION 5. Effective Date.** This resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Stockbridge as provided in the City Charter.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

SO RESOLVED this 12th day of June, 2017.

Judy Neal  
JUDY NEAL, Mayor

ATTEST:

Vanessa Holiday (SEAL)  
VANESSA HOLIDAY, City Clerk

APPROVED AS TO FORM:

M/W  
MICHAEL WILLIAMS, City Attorney

## Task Order FDC 2017.05



235 Corporate Center Dr., Suite 200  
Stockbridge, GA 30281

To: City of Stockbridge  
4640 North Henry Boulevard  
Stockbridge, Georgia 30281

Date: May 22, 2017  
From: Falcon Design Consultants, LLC

Attn: Mr. Decius T. Aaron, Public Works Director  
Mr. Randy Willis, Stormwater Manager

Project: Stormwater Improvements - Hillcrest Street @ Bowen Street  
TO No.: FDC 2017.05

### Scope of Work:

- A. Provide a stormwater basin analysis utilizing the City of Stockbridge's GIS data to evaluate the current conditions and appropriate pipe sizing to determine the extent of the stormwater improvements.
- B. General project management services including miscellaneous meetings with the City's Staff and City Council, and general administrative duties not enumerated below.
- C. Provide a complete field run topographic survey of the immediate area impacting the culvert placement and design including the delineation of roadway right-of-ways and adjacent properties.
- D. Provide comprehensive engineering plans and specifications including developing base maps, plan sheets, notes, details, etc. for the proposed stormwater and safety improvements required in accordance with all local ordinances and state regulations.
- E. Provide bid assistance with complete Bid Documents, Pre-Bid Conference, assist City with project advertisement documents and posting of documents on the City's website, attending Bid Opening, review of qualified bids, submitting a recommendation for the Award of Contract, and issuing the formal Contract Documents to be executed by the approved bidder.
- F. Provide construction administration services for the project including a Preconstruction Conference, issuing the Notice-to-Proceed, review of shop drawings and submittals, review of stored materials, review of period project pay requests and required progress schedules.
- G. Provide on-site construction observation services as requested by the City or required by the project schedule, maintain project construction photos, manage progress meetings as required, and provide written communication with the contractor and City's staff as required.
- H. Provide geotechnical testing of soil conditions, in-place soil compaction, concrete sampling and compression testing, road construction base install asphalt testing, and miscellaneous geotechnical engineering services that may be required due to unknown site conditions.

### Fee Estimate:

The budget below includes staff time and expenses necessary to perform the scope of work outlined above.

### Description:

### Estimated Budget:

A. Limited Stormwater Basin Analysis	\$500.00
B. General Project Management Services	\$750.00
C. Field Run Topographic Survey	\$1,500.00
D. Comprehensive Engineering Plans and Specifications	\$5,000.00
E. Project Bid Assistance	\$ 1,200.00
F. Construction Administration Services	\$1,000.00

# Task Order FDC 2017.05



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G. Construction Management Service	\$4,000.00
H. Geotechnical Engineering Service and Testing (Hourly Not to Exceed)	\$4,500.00
<b>Total Engineering Services Budget</b>	<b>\$19,450.00</b>

Note: The drainage basin area for this project is shown as "X" on FEMA mapping and no flood study by Falcon Design Consultants, LLC is included under this project. Since this area is part of the current FEMA studies the basin analysis will be performed to ascertain the pipe size required to handle the 100 year storm event and verify that the existing road culvert can support that event without overtopping of the roadway.

Note: Any temporary or permanent easements that may be required for the construction of this project are not included in the budget pricing listed above and any fees necessary for this work will be submitted in writing to the City for approval prior to any work being performed.

Note: Geotechnical services will be billed upon the actual invoice(s) submitted by CMS under the On-Call agreement between Falcon Design Consultants and their subcontractor, CMS. In the event that the project exceeds the estimated budget, FDC will notify the City in writing prior to any additional work being performed.

**Authorization:**

As our authorization to proceed with the scope of work, schedule and fee structure outlined herein, please sign in the space provided below and return one copy to this office for our records.

Authorized by: Judy Neal

Title: Mayor

Print Name: Judy Neal

Date: 06.30.17