

STATE OF GEORGIA
COUNTY OF HENRY
CITY OF STOCKBRIDGE

RESOLUTION NO. R17-821

A RESOLUTION ESTABLISHING A POLICY FOR KEEPING THE CITY COUNCIL INFORMED OF CERTAIN MATTERS

WHEREAS, the City of Stockbridge ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia and is charged with being fiscally responsible concerning the use and expenditure of all public funds;

WHEREAS, the City Council desires to be kept informed of all matters pertaining to city business;

WHEREAS, the City Council specifically finds that the proposed policy promotes and protects the safety, health, peace, security, good order, comfort, convenience, and general welfare of the city and its inhabitants;

WHEREAS, the Mayor and Council believe that the proposed procedure is in the best interest of the City and its citizens;

NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED as follows:

Section 1. **Establishment of Policy** – The Mayor and Council of the City of Stockbridge hereby direct the City Manager (or any person acting in such capacity) to adhere to the following:

1. The Mayor and Council shall simultaneously or near-simultaneously receive in writing, via e-mail or via telephone call, as circumstances merit, all information pertaining to city events, major city projects or other important city business that may come before Council.
2. The Clerk is authorized to make copies of all in-coming correspondence to the City and to distribute copies of such correspondence to all of the members of the City Council.

Section 2. **Documents** – The City Clerk is authorized to execute, attest to, and seal any documents which may be necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 3. **Severability** - To the extent any portion of this Resolution is declared to be invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this Resolution.

Section 4. **Repeal of Conflicting Provisions** - All City resolutions inconsistent with this Resolution are hereby repealed.

Section 5. **Effective Date** - This Resolution shall be effective immediately upon the date of its adoption by the City Council and Mayor as provided in the City Charter.

SO RESOLVED, this the 30th day of May, 2017.

CITY OF STOCKBRIDGE, GEORGIA

Judy Neal
JUDY NEAL, MAYOR

ATTEST:

Vanessa Holiday
VANESSA HOLIDAY, CITY CLERK

APPROVED AS TO FORM:

Michael Williams
MICHAEL WILLIAMS, CITY ATTORNEY