Stockbridge

Where Community Connects

CITY OF STOCKBRIDGE

PROPOSED FY2020

OPERATING BUDGET

2ND PUBLIC HEARING

11/26/2019

City of Stockbridge
4640 North Henry Blvd. • Stockbridge, GA 30281
City Hall: (770) 389-7900 • Fax: (770) 389-7912

Memorandum

October 31, 2019

Mayor and Council:

Attached you will find the proposed budget for Fiscal Year 2020. The proposed budget is intended to place the City of Stockbridge in the position of serving its citizens at the highest level in the coming year and in the future. The proposed budget underscores the City's commitment to excellent service and ensuring sound economic principles which will allow for a healthy financial outlook. In addition, the proposed FY 2020 budget proposes to enhance the cultural enjoyment of citizens and provide the foundation for economic development advancement in the future. The recent groundbreaking for the amphitheater will enhance the opportunity for city exposure to the region and state. The city is poised to experience well-balanced growth and development in accordance with our land use plan. The city is able to provide a high level of service to its citizens, provide activities and events each year that attracts thousands of visitors all without a municipal property tax. The Mayor and Council are to be commended for their leadership in this regard.

The initial proposals that you saw at the budget retreat totaled over $13 million dollars. The realistic revenue projection is about $11.6 million, which of course means the overall budget has been reduced in various areas. One thing to keep in mind is there are standard increases in the proposed budget related to a five percent (salary increases + bonus = approximately $170,000), increased insurance costs (estimated at $200,000 - $300,000). The bulk of any government budget is staff which is a necessary and fixed cost. The natural salary and health benefits items will result in approximately $400,000 increase to the budget from last year prior to any department, equipment, or new initiatives are even considered. This is becoming more challenging each year to balance the budget accordingly.

Listed below are key aspects of the FY 2020 Budget:

Revenue Projections

As the economy continues to advance forward, modest increases are expected for franchise fees, licensing fees, rental incomes and Local Option Sales Tax (LOST). There will be anticipated revenue increases in fees related to permitting associated with assuming the responsibilities of this service from Henry County last year.

Additional Comments

The bulk of increases in health and dental costs are being absorbed by the city and not passed on to employees. As health care costs continue to increase, they are becoming a challenge for public and private entities. This is an item that will continue to need further review in the future. Expenditure increases were offset by actual revenue increases realized in the 2019 budget which have been projected forward including Local Option Sales Tax, Insurance Premium Tax, permitting, and franchise fees. We do plan to utilize funds from SPLOST funds to support efforts to address some capital needs.

The **Administrative Assistant** position is proposed for the Conference Center and Events to support the overall function of event activities. The position will assist in receiving and sending correspondence, data collection, organization of documents and files as well as the general office management support needed to ensure efficiency in the department. This position would reduce the temporary staff currently utilized in the department by approximately $25,000.

The **Planner I** position is proposed to support long-range planning and plan review for the overall permitting process for the city. This will enable reviews and permits to be issued in a timely fashion and also ensure the anticipated growth in development activity is sufficiently handled. As the city took over these functions from Henry County, the city has experienced independence in planning considerations. It is anticipated that there will be additional development in the city with a large mixed-use development already approved as well as a couple of hotels and several commercial products.

The **Procurement Clerk** function has been primarily handled by a temporary employee. As the procurement process has grown and evolved, the position is integral to the overall function of the City to ensure vendors and potential vendors or businesses are provided with the materials and information they need to partake in the procurement process. In addition, it will ensure that the city maintains its adherence to internal controls and compliance.

A list of the job descriptions for these positions are included for your information.

Randy Knighton

Randy Knighton, ICMA-CM, AICP
City Manager

REVENUES

Stockbridge

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The City of Stockbridge

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 100 - GENERAL FUND

Revenue

Division: 00000 - OPENING ENTRIES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	00000	311500	INTANGIBLE RECORDING TAX	54,938.66	54,890.35	48,534.16	55,429.87
100	00000	311600	REAL ESTATE TRANSFER	25,142.39	26,708.25	21,570.74	29,292.17
100	00000	311710	FRANCHISE TAX-ELECTRIC	1,028,850.03	1,094,800.69	1,114,129.77	1,134,909.66
100	00000	311715	FRANCHISE TAX - EMC	49,948.82	28,821.60	16,178.05	27,166.60
100	00000	311720	FRANCHISE TAX-COLLEGE PK.	8,527.95	9,027.82	8,628.29	8,634.33
100	00000	311730	FRANCHISE TAX-GAS	91,023.29	111,177.51	92,214.90	118,657.44
100	00000	311750	FRANCHISE TAX-TELV CABLE	227,593.83	135,414.50	183,351.26	196,729.67
100	00000	311760	FRANCHISE TAX-TELEPHONE	78,288.54	76,673.94	118,639.05	66,353.37
100	00000	311790	FRANCHISE TAX-OTHER	3,484.29	2,022.87	6,039.81	2,276.94
100	00000	313100	LOCAL OPTION SALES/USE TX	3,887,722.07	3,733,165.64	4,075,224.49	4,141,272.87
100	00000	313110	HCTC - AVT TAX	126,814.11	221,333.60	188,743.95	212,646.23
100	00000	314201	BEER TAX	378,747.46	373,515.60	399,058.63	375,236.45
100	00000	314202	LIQUOR TAX-PACKAGE SALES	184,114.92	193,551.95	172,565.89	194,303.02
100	00000	314203	WINE TAX	118,717.64	118,513.56	113,246.37	119,874.96
100	00000	314204	CONSUMPTION TAX - LIQUOR	44,864.59	62,030.95	37,748.79	61,411.36
100	00000	316100	OCCUPATIONAL TAX	575,488.02	628,681.00	614,226.73	859,481.10
100	00000	316112	GA MUNICIPAL LICENSE FEE	51,210.00	53,536.94	26,963.42	50,999.29
100	00000	316113	MISC BUSINESS TAX	4,650.00	1,210.00	5,392.68	3,329.50
100	00000	316150	OCCUPATIONAL TAX ADMIN.	81,232.52	78,385.34	80,890.26	77,891.87
100	00000	316200	INSURANCE PREMIUM TAX	1,751,246.60	1,888,635.17	1,887,439.47	1,898,760.68
100	00000	316300	Financial Institution Taxes	96,757.34	92,812.16	75,497.58	127,769.03
100	00000	319111	FORECLOSED/VACANT-REG FEE	3,600.00	1,500.00	5,392.68	2,400.00

100	00000	321110	OT ALCOHOLIC BEV-BEER	41,985.00	49,287.50	48,534.16	60,349.17
100	00000	321120	OT ALCOHOLIC BEV-WINE	37,950.00	42,287.50	43,141.47	54,045.83
100	00000	321130	OT ALCOHOLIC BEV-LIQUOR	103,500.00	97,860.00	107,853.68	137,120.00
100	00000	321140	ALCOHOLIC BEV-SPEC. EVENT	-	-	-	38.75
100	00000	321150	OT APPLICATION FEE	-	-	2,157.07	-
100	00000	321200	OT REGULATORY FEE	1,411.70	1,708.50	-	12,404.57
100	00000	322200	BSD - BUILDING PERMIT FEES - COMMERCIAL	25,430.92	152,913.09	143,239.41	160,000.00
100	00000	322201	BSD - MECH, ELEC, PLUMBING PERMIT FEES - COMMER	2,170.00	13,626.50	9,531.69	14,000.00
100	00000	322203	BSD - OTHER PERMIT FEES - COMMERCIAL	4,415.75	1,350.00	1,976.19	3,000.00
100	00000	322204	BSD - BUILDING PERMIT FEES RESIDENTIAL	3,974.50	204,852.07	241,632.30	245,000.00
100	00000	322205	BSD - MECH,ELEC,PLUMBING - PERMIT FEES RESIDENT.	-	7,918.50	4,945.08	8,000.00
100	00000	322207	BSD - OTHER PERMIT FEES RESIDENTIAL	-	11,362.00	16,475.02	16,000.00
100	00000	322211	ZONING CONFIRMATION FEE	-	75.00	-	100.00
100	00000	322215	ZONING VERIFICATION FEES	-	7,751.00	5,716.25	7,000.00
100	00000	322990	FILM REVENUE	-	11,627.50	-	13,529.95
100	00000	323100	OCCUPATIONAL TAX PENALTY	9,111.27	7,818.21	5,392.68	14,348.23
100	00000	323101	ENG - PERMITS	-	22,205.00	26,157.44	24,404.67
100	00000	323400	OCCUPATIONAL TAX-INTEREST	10,042.31	7,418.30	539.27	5,820.20
100	00000	323901	ENG - HOURLY	-	2,795.00	4,689.55	1,273.27
100	00000	323902	ENG - PLAN REVIEW	-	15,465.00	17,794.93	17,001.67
100	00000	323903	ESPC - STATE	-	840.00	733.41	800.00
100	00000	323904	ESPC - INSPECTIONS	-	830.00	37.75	3,000.00
100	00000	324210	BSD PENALTY	-	1,022.22	183.83	3,000.00
100	00000	334110	PRODUCT DEVELOPMENT GRANT	-	-	-	5,188.40
100	00000	334311	GRANTS FOR STREETS	239,652.60	265,676.20	286,540.28	357,528.12
100	00000	341300	BSD - PLAN CHECK FEES - COMMERCIAL	-	27,473.03	23,551.22	31,000.00
100	00000	341301	BSD - PLAN CHECK FEES - RESIDENTIAL	-	41,637.87	62,855.00	65,000.00
100	00000	341304	PZ - REZONING APP FEE - COMMERCIAL INDUSTRIAL				-
100	00000	341305	PZ - REZONING APP FEE - DRI	-	-	-	569.45
100	00000	341306	PZ - ZONING CERTIFICATION FEE	-	-	-	210.00
100	00000	341323	DEVELOPMENT IMPACT FEES	-	-	-	50,000.00
100	00000	341400	PRINTING & DUPLICAT SRVCS	2,131.56	848.70	161.78	1,046.55
100	00000	341910	OTHER-ELECTION QUAL FEE	2,736.00	-	-	912.00
100	00000	342201	FIRE - OPERATIONAL PERMITS	-	-	-	262.50
100	00000	342202	FIRE - CONSTRUCTION PERMITS	-	-	-	542.50

100	00000	342203	FIRE - INSPECTION FEES	-	-	-	4,882.50
100	00000	342204	FIRE - OTHER FEES AND CHARGES	-	-	-	280.00
100	00000	343400	RIGHT OF WAY PERMIT FEE	2,265.00	3,150.00	539.27	3,695.00
100	00000	349300	BAD CHECK FEES	725.00	775.00	539.27	902.50
100	00000	349400	OPENEDGE MERCHANT FEE	-	226.95	-	838.06
100	00000	351140	FINES & FORFEITURES	57,195.60	27,844.99	59,319.53	60,950.69
100	00000	351145	CODE ENFORCEMENT FINES	11,456.00	11,452.00	21,570.74	8,056.00
100	00000	361000	INTEREST REVENUES	1,919.57	2,760.78	1,078.54	2,494.20
100	00000	361015	PENALTY & INT. ALCOHOL TX	787.90	-	-	262.63
100	00000	381100	SPRINT COM - RENT	40,370.32	45,047.33	43,141.47	62,214.57
100	00000	381200	PARK PAVILION RENTAL	31,310.06	36,773.16	36,670.25	45,967.77
100	00000	381300	T-MOBILE TOWER LEASE	35,897.57	37,254.80	37,748.79	44,108.84
100	00000	383000	INS.REIM.DAM./STOLEN PROP	612.42	-	2,696.34	1,756.04
100	00000	389012	YOUTH COUNCIL FUNDRAISER	-	7,798.90	8,628.29	6,503.83
100	00000	389013	CITY EVENTS REVENUE	26,544.50	20,605.00	-	23,557.95
100	00000	389014	BRIDGEFEST	-	22,275.00	-	10,680.00
100	00000	389015	TASTY TUESDAY/FOOD TRUCK SPONSORSHIP	-	-	-	6,076.00
100	00000	389018	HOLIDAY FESTIVAL SPONSORSHIP	-	-	-	822.50
100	00000	389019	VETERAN'S DAY SPONSORSHIP	-	-	-	1,050.00
100	00000	389020	PRETTY IN PINK SPONSORSHIP	-	-	-	1,050.00
100	00000	389021	SOUNDS OF SUMMER SPONSORSHIP	-	-	-	3,465.00
100	00000	389022	MEMORIAL MARCH SPONSORSHIP	-	-	-	700.00
100	00000	389023	TEEN ABASSADOR INTITIATIVE	-	-	-	175.00
100	00000	389030	MISCELLANEOUS	5,017.16	4,415.00	5,392.68	4,959.85
100	00000	389038	MAIN STREET SPONSORS	600.00	895.00	539.30	498.33
100	00000	389040	FROM RESERVES	-	-	159,831.50	141,476.65
100	00000	391100	OPERATING TRANSFER IN	111,000.00	120,000.00	136,629.48	35,177.62
100	00000	392100	SALE OF GEN FIXED ASSETS	58,441.19	19,457.11	20,000.00	44,841.03
100	00000	392200	PROPERTY SALE	489,195.88	-	-	-
Division: 00000 - OPENING ENTRIES Total:				**10,230,812.85**	**10,343,789.15**	**10,879,841.88**	**11,594,764.80**

Budget Worksheet

Fund: 275 - HOTEL/MOTEL TAX

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
275	00000	314100	HOTEL/MOTEL TAX	445,239.68	454,239.29	375,000.00	375,000.00
275	00000	389040	FROM RESERVES	-	-	-	-
Division: 00000 - OPENING ENTRIES Total:				**445,239.68**	**454,239.29**	**375,000.00**	**375,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 340 - CAPITAL PROJECT GRANT FUND -LCI

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
340	00000	389011	CDBG MISCELLANEOUS	-	-	150,000.00	150,000.00
340	00000	391100	TRANSFER FROM SPLOST III	-	-	-	-
Division: 00000 - OPENING ENTRIES Total:				**-**	**-**	**150,000.00**	**150,000.00**

Budget Worksheet

Fund: 350 - URBAN REDEVELOPMENT AGENCY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
350	00000	391100	OPERATING TRANSFERS IN	1,210,858.50	1,206,491.25	1,208,360.00	1,203,848.38
Division: 00000 - OPENING ENTRIES Total:				**1,210,858.50**	**1,206,491.25**	**1,208,360.00**	**1,203,848.38**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 353 - CITYWIDE PROJECTS FUND

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
353	00000	391100	OPERATING TRANSFERS IN	-	729,922.44	7,515,000.00	12,049,590.00
Division: 00000 - OPENING ENTRIES Total:				**-**	**729,922.44**	**7,515,000.00**	**12,049,590.00**

Budget Worksheet

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
355	00000	389030	MISC REVENUE	86.90	-	45,000.00	45,000.00
355	00000	391100	OP TRANSFER IN	-	-	-	-
355	00000	393100	EXTINGUISHMENT OF DEBT		-	-	-
Division: 00000 - OPENING ENTRIES Total:				**86.90**	**-**	**45,000.00**	**45,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Water

Revenue

Division: 44200 - WATER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
505	44200	344210	WATER RESIDENTIAL	643,522.27	698,347.28	552,236.00	660,000.00
505	44200	344211	WATER APTS./MH	348,598.36	346,753.81	330,000.00	345,000.00
505	44200	344212	WATER IRRIGATION	28,722.60	31,369.87	25,000.00	20,000.00
505	44200	344215	WATER COMMERCIAL	460,919.31	523,492.60	435,000.00	510,000.00
505	44200	344216	WATER BASE RESIDENTIAL	167,220.61	170,787.86	175,000.00	180,000.00
505	44200	344217	WATER BASE COMMERCIAL	122,227.50	122,265.43	135,000.00	135,000.00
505	44200	344220	WATER CONNECT	29,600.00	59,583.00	55,000.00	60,000.00
505	44200	344221	WATER 2ND FIRELINE METERS	2,062.80	2,110.25	2,000.00	2,000.00
505	44200	344223	WATER MISCELLANEOUS	200.00	1,185.30	-	100.00
505	44200	344290	LATE FEES	84,785.68	83,425.42	71,765.00	80,000.00
505	44200	344295	RECONNECT FEE	9,750.00	10,100.00	10,000.00	10,000.00
505	44200	344299	WATER IMPACT FEES	52,653.00	123,136.00	60,000.00	40,441.00
505	44200	361000	INTEREST REVENUES	-	-	-	100.00
Division: 44200 - WATER Total:				**1,950,262.13**	**2,172,556.82**	**1,851,001.00**	**2,042,641.00**

Budget Worksheet

Stockbridge
Where Community Connects

Sewer
Revenue
Division: 43300 - SEWER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2019 YTD ACTIVITY	FY 2019 PROPOSED BUDGET
505	43300	389040	FROM RESERVES	-	-	-	-	38,800.00
505	43300	344230	SEWER RESIDENTIAL	554,190.90	608,582.12	515,000.00	249,349.89	575,000.00
505	43300	344231	SEWER HC LEXINGTON SQUARE	48,413.95	48,779.49	45,000.00	16,696.53	40,000.00
505	43300	344232	SEWER COLLECTION FEE HC	4,722.41	4,663.24	3,500.00	1,924.33	3,700.00
505	43300	344233	SEWER APTS/MOBILE HOMES	347,765.27	339,015.12	335,000.00	139,798.72	340,000.00
505	43300	344234	SEWER HC B OF ED,3 CONYER	44,775.88	33,453.49	25,000.00	7,996.09	25,000.00
505	43300	344235	SEWER COMMERCIAL	362,012.16	361,664.81	320,000.00	156,221.74	360,000.00
505	43300	344236	SEWER BASE RESIDENTIAL	157,114.68	160,193.66	160,000.00	69,174.00	165,000.00
505	43300	344237	SEWER BASE COMMERCIAL	22,437.55	22,010.00	22,000.00	9,103.00	23,000.00
505	43300	344239	WILDWIND SEWER	1,737.98	3,680.98	5,000.00	1,004.10	24,000.00
505	43300	344240	SEWER CONNECT	18,500.00	47,848.00	50,000.00	18,000.00	50,000.00
505	43300	344299	SEWER IMPACT FEES	68,376.00	170,516.00	50,000.00	66,528.00	100,000.00
505	43300	361000	INTEREST REVENUES	-	-	300.00	-	300.00
505	43300	391100	OPERATING TRANSFERS IN	-	-	38,704.72	-	30,000.00
Division: 43300 - SEWER Total:				**1,630,046.78**	**1,800,406.91**	**1,569,504.72**	**735,796.40**	**1,774,800.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 510 - STORMWATER
Revenue
Division: 00000 - OPENING ENTRIES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
510	00000	319900	PENALTY/INTEREST STRMWTR	675.99	621.74	-	200.00
510	00000	349700	STORMWATER FEES	489,860.76	498,307.16	795,000.00	795,000.00
510	00000	349800	STORMWATER FEES PRIOR YRS	20,382.94	22,580.92	30,000.00	30,000.00
510	00000	389040	FROM RESERVES	-	-	221,100.00	228,500.00
Division: 00000 - OPENING ENTRIES Total:				**510,919.69**	**521,509.82**	**1,046,100.00**	**1,053,700.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 540 - SANITATION SOLID WASTE COLLECTION
Revenue
Division: 00000 - OPENING ENTRIES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
540	00000	319901	PENALTY/INTEREST SANI	864.11	756.22	1,000.00	1,000.00
540	00000	344110	SAN-REVENUE	568,405.22	585,863.88	1,200,000.00	1,250,000.00
540	00000	344130	SAN-RECYCLED MAT REVENUE	703.35	-	2,000.00	2,000.00
540	00000	349801	SANI-PRIOR YEARS REVENUE	3,431.01	3,013.49	5,000.00	5,000.00
540	00000	381000	RENTS & ROYALTIES	60,464.83	54,703.72	125,000.00	135,000.00
540	00000	389040	FROM RESERVES	-	-	187,050.00	169,900.00
Division: 00000 - OPENING ENTRIES Total:				**633,868.52**	**644,337.31**	**1,520,050.00**	**1,562,900.00**

Budget Worksheet

Stockbridge
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Fund: 555 - MERLE MANDERS CONFERENCE CENTER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
555	00000	381000	RENTS & ROYALTIES	193,276.00	160,280.00	155,000.00	155,000.00
555	00000	381201	EQUIPMENT RENTAL	-	-	1,000.00	1,000.00
555	00000	381301	DANCE FLOOR RENTAL	-	-	5,000.00	5,000.00
555	00000	389001	LINEN RENTAL	20.00	-	-	
555	00000	389004	KITCHEN RENTAL $600	500.00	500.00	1,750.00	1,750.00
555	00000	389007	CANCELLATION FEE	1,975.00	2,375.00	1,250.00	1,250.00
555	00000	389018	CLIENT EVENT ATTENDANT	1,350.00	19,240.00	11,000.00	11,000.00
555	00000	389030	MISCELLANEOUS	1,375.00	1,060.00	1,000.00	1,000.00
555	00000	389040	FROM RESERVES	-	-	-	
555	00000	391100	OPERATING TRANSFERS IN	231,785.00	282,065.00	330,801.22	616,108.54
Division: 00000 - OPENING ENTRIES Total:				**430,281.00**	**465,520.00**	**506,801.22**	**792,108.54**

Budget Worksheet

Fund: 560 - TED STRICKLAND COMMUNITY CENTER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
560	00000	381000	RENTS & ROYALTIES	43,592.00	31,164.00	24,175.00	26,000.00
560	00000	389007	CANCELLATION FEE	355.00	625.00	575.00	600.00
560	00000	389018	CLIENT EVENT ATTENDANT	2,250.00	15,300.00	12,000.00	12,000.00
560	00000	389030	MISCELLANEOUS	220.00	-	-	-
560	00000	392505	Contributed Capital	-	-	-	-
560	00000	391100	OPERATING TRANSFERS IN	-	-	1,500.00	3,150.00
Division: 00000 - OPENING ENTRIES Total:				**46,417.00**	**47,089.00**	**36,750.00**	**41,750.00**

EXPENDITURES

Stockbridge

Where Community Connects

The City of Stockbridge

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 11100 - GOVERNING BODY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	11100	511120	MAYOR	14,400.00	14,400.00	14,400.00	14,400.00
100	11100	511121	COUNCIL	60,000.00	60,000.00	60,000.00	60,000.00
100	11100	512100	GRP INSRNC MEDICAL/DENTAL	57,644.78	70,908.26	65,700.00	101,032.00
100	11100	512110	GROUP INSURANCE LIFE	149.52	131.34	300.00	300.00
100	11100	512111	GROUP INSURANCE VISION	541.32	539.49	500.00	627.00
100	11100	512200	MEDICARE 1.45%	1,025.52	1,025.52	1,200.00	1,200.00
100	11100	512400	PENSION	8,044.95	7,882.18	10,800.00	10,800.00
100	11100	512700	WORKER'S COMPENSATION	3,207.38	3,664.92	2,300.00	2,300.00
100	11100	512851	HRA DEDUCTIBLE	-	-	12,000.00	12,000.00
100	11100	521101	OFFICIAL/ADMINISTRATIVE	7,087.81	15,238.31	12,000.00	12,000.00
100	11100	521210	ACCOUNTING, ANNUAL AUDIT	3,254.38	11,667.15	-	-
100	11100	521301	CODIFICATION	-	-	15,000.00	15,000.00
100	11100	523231	CELL PHONES	6,038.46	5,398.51	-	-
100	11100	523242	CELL PHONES MAYOR	-	-	500.00	600.00
100	11100	523243	CELL PHONES COUNCIL 1	-	-	500.00	600.00
100	11100	523244	CELL PHONES COUNCIL 2	-	-	500.00	600.00
100	11100	523247	CELL PHONES COUNCIL 3	-	-	500.00	600.00
100	11100	523248	CELL PHONES COUNCIL 4	-	-	500.00	600.00
100	11100	523249	CELL PHONES COUNCIL 5	-	-	500.00	600.00
100	11100	523310	PUBLIC NOTICES	1,834.80	1,331.60	3,500.00	3,500.00
100	11100	523400	PRINTING & BINDING	778.00	1,328.32	4,000.00	4,000.00
100	11100	523500	TRAVEL	16,168.29	21,172.13	-	-
100	11100	523502	TRAVEL MAYOR	-	-	3,500.00	5,000.00
100	11100	523503	TRAVEL COUNCIL 1	-	-	2,500.00	5,000.00
100	11100	523504	TRAVEL COUNCIL 2	-	-	3,500.00	5,000.00
100	11100	523505	TRAVEL COUNCIL 3	-	-	3,500.00	5,000.00

100	11100	523506	TRAVEL COUNCIL 4	-	-	3,500.00	5,000.00
100	11100	523507	TRAVEL COUNCIL 5	-	-	3,500.00	5,000.00
100	11100	523600	DUES & FEES	46.00	192.00	-	-
100	11100	523601	DUES & FEES MAYOR	-	-	100.00	100.00
100	11100	523602	DUES & FEES COUNCIL 1	-	-	100.00	100.00
100	11100	523603	DUES & FEES COUNCIL 2	-	-	100.00	100.00
100	11100	523604	DUES & FEES COUNCIL 3	-	-	100.00	100.00
100	11100	523605	DUES & FEES COUNCIL 4	-	-	100.00	100.00
100	11100	523606	DUES & FEES COUNCIL 5	-	-	100.00	100.00
100	11100	523700	EDUCATION & TRAINING	18,945.37	23,523.46	-	-
100	11100	523702	EDUCATION & TRAINING MAYOR	-	-	4,200.00	5,000.00
100	11100	523703	EDUCATION & TRAINING COUNCIL 1	-	-	3,200.00	5,000.00
100	11100	523704	EDUCATION & TRAINING COUNCIL 2	-	-	4,200.00	5,000.00
100	11100	523705	EDUCATION & TRAINING COUNCIL 3	-	-	4,200.00	5,000.00
100	11100	523706	EDUCATION & TRAINING COUNCIL 4	-	-	4,200.00	5,000.00
100	11100	523707	EDUCATION & TRAINING COUNCIL 5	-	-	4,200.00	5,000.00
100	11100	523850	PERSONNEL SERVICE	-	-	-	-
100	11100	523910	Council Initiatives	10,927.21	24,117.51	-	-
100	11100	523911	COUNCIL INTIATIVES MAYOR	-	-	3,200.00	4,000.00
100	11100	523912	COUNCIL INTIATIVES COUNCIL 1	-	-	5,200.00	4,000.00
100	11100	523913	COUNCIL INTIATIVES COUNCIL 2	-	-	3,200.00	4,000.00
100	11100	523914	COUNCIL INTIATIVES COUNCIL 3	-	-	3,200.00	4,000.00
100	11100	523915	COUNCIL INTIATIVES COUNCIL 4	-	-	3,200.00	4,000.00
100	11100	523916	COUNCIL INTIATIVES COUNCIL 5	-	-	3,200.00	4,000.00
100	11100	531110	COMPUTER EXPENSE	227.73	10,401.30	-	-
100	11100	531111	COMPUTER EXPENSE MAYOR	-	-	917.00	917.00
100	11100	531113	COMPUTER EXPENSE COUNCIL 1	-	-	917.00	917.00
100	11100	531115	COMPUTER EXPENSE COUNCIL 2	-	-	917.00	917.00
100	11100	531116	COMPUTER EXPENSE COUNCIL 3	-	-	917.00	917.00
100	11100	531117	COMPUTER EXPENSE COUNCIL 4	-	-	917.00	917.00
100	11100	531118	COMPUTER EXPENSE COUNCIL 5	-	-	917.00	917.00
100	11100	531130	OFFICE SUPPLIES	1,217.31	1,422.53	1,500.00	2,000.00
100	11100	531132	COMMITTEE SUPPLIES	43.55	23.34	2,000.00	2,000.00
100	11100	531700	MISCELLANEOUS EXPENSE	1,516.30	2,550.67	3,500.00	3,500.00
100	11100	531701	HOSPITALITY/FOOD/BEVERAGE	126.70	7,366.83	6,000.00	6,000.00

100	11100	531747	CIVIC EVENTS	5,110.54	4,562.83	7,800.00	8,000.00
100	11100	531748	YOUTH ADVISORY COUNCIL	9,631.15	21,342.01	18,275.00	21,500.00
100	11100	531750	UNIFORMS	825.00	1,935.21	-	-
100	11100	531751	UNIFORMS MAYOR	-	-	300.00	300.00
100	11100	531752	UNIFORMS COUNCIL 1	-	-	300.00	300.00
100	11100	531753	UNIFORMS COUNCIL 2	-	-	300.00	300.00
100	11100	531754	UNIFORMS COUNCIL 3	-	-	300.00	300.00
100	11100	531755	UNIFORMS COUNCIL 4	-	-	300.00	300.00
100	11100	531756	UNIFORMS COUNCIL 5	-	-	300.00	300.00
Division: 11100 - GOVERNING BODY Total:				**228,792.07**	**312,125.42**	**317,077.00**	**375,661.00**

Budget Worksheet

Expense
Division: 11300 - CITY CLERK

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	11300	511100	REGULAR EMPL. SALARIES	-	-	268,185.94	314,513.2
100	11300	511300	OVERTIME	-	-	-	200.0
100	11300	512100	GRP INSRNC MEDICAL/DENTAL	-	-	65,000.00	84,200.0
100	11300	512101	FEES GRP INS	-	-	1,500.00	1,500.0
100	11300	512110	GROUP INSURANCE LIFE	-	-	900.00	900.0
100	11300	512111	GROUP INSURANCE VISION	-	-	450.00	514.0
100	11300	512200	MEDICARE 1.45%	-	-	3,500.00	3,500.0
100	11300	512400	PENSION	-	-	32,690.00	33,000.0
100	11300	512600	UNEMPLOYMENT INSURANCE	-	-	3,000.00	3,000.0
100	11300	512700	WORKER'S COMPENSATION	-	-	2,500.00	2,500.0
100	11300	512800	EMPLOYEE ASSISTANCE PROG.	-	-	750.00	750.0
100	11300	512851	HRA DEDUCTIBLE	-	-	4,000.00	4,000.0
100	11300	523231	CELL PHONES	-	-	3,000.00	3,000.0
100	11300	523400	PRINTING & BINDING	-	-	5,000.00	5,000.0
100	11300	523500	TRAVEL	-	-	7,000.00	8,000.0
100	11300	523600	DUES & FEES	-	-	500.00	500.0
100	11300	523700	EDUCATION & TRAINING	-	-	7,000.00	8,000.0
100	11300	523850	PERSONNEL SERVICE	-	-	-	
100	11300	523940	POSTAGE	-	-	500.00	500.0
100	11300	531110	COMPUTER EXPENSE	-	-	1,000.00	5,000.0
100	11300	531120	ELECTION EXPENSE	-	-	20,000.00	20,000.0
100	11300	531130	OFFICE SUPPLIES	-	-	2,500.00	3,000.0
100	11300	531140	SUPPLIES & MATERIALS	-	-	3,000.00	3,000.0
100	11300	531600	SMALL EQUIPMENT - NON-CAPITAL	-	-	1,000.00	3,000.0
100	11300	531725	PROMOTIONAL ITEMS	-	-	5,000.00	5,000.0
100	11300	531750	UNIFORMS	-	-	600.00	1,200.0
Division: 11300 - CITY CLERK Total:				**-**	**-**	**438,575.94**	**513,777.23**

Budget Worksheet

Expense

Division: 13000 - EXECUTIVE

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	13000	511100	REGULAR EMPL. SALARIES	393,774.85	448,505.66	395,537.90	409,997.49
100	13000	512100	GRP INSRNC MEDICAL/DENTAL	31,576.56	37,601.26	52,000.00	71,812.00
100	13000	512110	GROUP INSURANCE LIFE	1,324.71	1,300.54	1,200.00	1,200.00
100	13000	512111	GROUP INSURANCE VISION	449.65	382.20	720.00	448.00
100	13000	512200	MEDICARE 1.45%	5,677.75	6,574.72	360.00	3,000.00
100	13000	512400	PENSION	48,418.91	51,818.32	2,800.00	2,800.00
100	13000	512401	RETIREMENT CONTRIBUTION	4,942.08	18,966.35	26,152.00	26,200.00
100	13000	512600	UNEMPLOYMENT INSURANCE	-	-	2,400.00	2,400.00
100	13000	512700	WORKER'S COMPENSATION	3,458.27	3,649.37	2,000.00	2,000.00
100	13000	512800	EMPLOYEE ASSISTANCE PROG.	-	-	600.00	400.00
100	13000	512850	HRA REIMBURSEMENT	-	2,000.00	3,000.00	2,000.00
100	13000	522000	ROW LANDSCAPING	-	-	50,000.00	-
100	13000	522320	RENTAL OF EQUIP & VEHICLE	1,859.05	1,994.14	2,500.00	2,500.00
100	13000	523231	CELL PHONES	3,123.67	6,022.86	2,500.00	2,500.00
100	13000	523400	PRINTING & BINDING	98.00	466.00	1,200.00	1,083.00
100	13000	523500	TRAVEL	6,517.77	12,435.00	10,000.00	13,000.00
100	13000	523600	DUES & FEES	2,438.92	3,907.67	4,000.00	4,512.50
100	13000	523700	EDUCATION & TRAINING	4,749.00	7,872.37	9,000.00	10,000.00
100	13000	531110	COMPUTER EXPENSE	8,614.17	8,659.66	2,000.00	1,805.00
100	13000	531130	OFFICE SUPPLIES	6,742.45	5,761.92	4,000.00	3,610.00
100	13000	531700	MISCELLANEOUS EXPENSE	276.19	78,713.59	2,000.00	1,805.00
100	13000	531701	HOSPITALITY/FOOD/BEVERAGE	571.38	439.06	1,500.00	2,707.50
100	13000	531750	UNIFORMS	-	763.51	500.00	902.50
100	13000	542300	FURNITURE & FIXTURES	-	548.75	-	-
100	13000	571000	ABATEMENT PROGRAM	-	-	50,000.00	-

100	13000	579000	CONTINGENCIES	-	-	150,000.00	75,000.00
Division: 13000 - EXECUTIVE Total:				**524,613.38**	**698,382.95**	**775,969.90**	**641,682.99**

Budget Worksheet

Expense

Division: 15100 - FINANCIAL ADMINISTRATION

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	15100	511100	REGULAR EMPL. SALARIES	415,338.20	467,342.89	354,704.00	474,479.00
100	15100	511300	OVERTIME	1,666.66	2,360.14	1,000.00	1,000.00
100	15100	512100	GRP INSRNC MEDICAL/DENTAL	94,035.38	114,891.30	78,000.00	100,865.00
100	15100	512101	FEES GRP INS	964.25	1,011.75	1,800.00	2,100.00
100	15100	512110	GROUP INSURANCE LIFE	1,643.51	1,885.01	1,080.00	1,260.00
100	15100	512111	GROUP INSURANCE VISION	703.50	810.30	540.00	635.00
100	15100	512200	MEDICARE 1.45%	5,981.42	6,791.45	4,200.00	4,900.00
100	15100	512400	PENSION	47,301.50	47,716.59	39,228.00	45,766.00
100	15100	512600	UNEMPLOYMENT INSURANCE	-	2,828.00	3,600.00	4,200.00
100	15100	512700	WORKER'S COMPENSATION	4,258.05	5,845.06	3,000.00	3,500.00
100	15100	512800	EMPLOYEE ASSISTANCE PROG.	1,318.40	1,337.60	900.00	1,050.00
100	15100	512851	HRA DEDUCTIBLE	8,199.69	3,141.05	5,000.00	7,000.00
100	15100	521100	CONSULTANT FEES	130,149.79	68,527.87	30,000.00	25,000.00
100	15100	521210	ACCOUNTING, ANNUAL AUDIT	47,708.00	51,116.00	50,000.00	50,000.00
100	15100	521217	LEGAL	202,739.37	156,440.98	200,000.00	-
100	15100	521218	LEGAL, OTHER	20,549.50	-	-	-
100	15100	521219	LEGAL, SMITH WELCH WHITE	1,147.13	651.00	-	-
100	15100	521223	PAYROLL FEES	10,362.22	11,036.51	15,000.00	15,000.00
100	15100	521335	SHREDING	1,147.41	867.48	2,000.00	-
100	15100	522210	MAINTENANCE AGREEMENTS	40,471.82	44,584.11	55,000.00	45,000.00
100	15100	522230	EQUIPMENT REPAIRS	305.70	802.36	500.00	-
100	15100	522250	AUTO & TRUCK REPAIR	629.74	810.42	1,000.00	
100	15100	522320	RENTAL OF EQUIP & VEHICLE	4,573.70	5,681.37	5,000.00	5,000.00
100	15100	523110	INSURANCE GEN. LIABILITY	155,494.15	166,819.46	-	-
100	15100	523231	CELL PHONES	1,861.91	6,054.89	2,000.00	2,000.00

100	15100	523240	AT&T CLUB SERVICE	3,536.35	7,302.45	10,000.00	10,000.00
100	15100	523246	TELECOMMUNICATION	30,599.11	22,520.69	35,000.00	35,000.00
100	15100	523300	ADVERTISING	-	-	500.00	475.00
100	15100	523310	PUBLIC NOTICES	190.00	764.00	-	-
100	15100	523400	PRINTING & BINDING	314.00	207.34	500.00	475.00
100	15100	523500	TRAVEL	5,897.14	4,349.17	6,500.00	9,500.00
100	15100	523600	DUES & FEES	9,796.02	9,368.95	17,750.00	3,800.00
100	15100	523700	EDUCATION & TRAINING	4,859.95	2,971.50	6,000.00	9,500.00
100	15100	523850	PERSONNEL SERVICE	47,735.30	21,079.34	15,000.00	15,000.00
100	15100	523851	INTERN HELP	5,535.50	4,910.84	-	-
100	15100	523855	CONTRACT SERVICES	4,722.53	114,113.53	15,000.00	17,000.00
100	15100	523901	BANK CHARGES	3,723.94	255.14	5,000.00	5,000.00
100	15100	523909	CREDIT CARD EXPENSES	7,557.74	11,736.06	5,000.00	5,000.00
100	15100	523930	DRUG TESTING, VACCINES	2,638.86	2,747.13	-	-
100	15100	523932	HEALTH/WELLNESS GRANT EXP	-	506.30		-
100	15100	523936	HR EXPENSES	2,740.72	3,907.00	-	-
100	15100	523937	HEALTH & WELLNESS	23,776.33	33,757.55	-	-
100	15100	523940	POSTAGE	5,604.80	6,680.47	10,000.00	10,000.00
100	15100	523945	WEB SITE	4,046.00	2,880.00	5,000.00	-
100	15100	531110	COMPUTER EXPENSE	27,154.49	21,005.59	5,000.00	4,750.00
100	15100	531120	ELECTION EXPENSE	17,428.34	26.00	-	-
100	15100	531130	OFFICE SUPPLIES	20,307.82	22,462.58	2,500.00	2,375.00
100	15100	531140	SUPPLIES & MATERIALS	-	-	2,500.00	2,375.00
100	15100	531142	HAND TOOLS & SMALL EQUIP.	-	-	500.00	-
100	15100	531700	MISCELLANEOUS EXPENSE	10,466.11	2,737.54	2,000.00	4,750.00
100	15100	531701	HOSPITALITY/FOOD/BEVERAGE	5,093.97	4,747.42	-	950.00
100	15100	531710	CHRISTMAS DECORATIONS	86.88	10,370.08		
100	15100	531720	SIGNS	10,611.02	-	-	-
100	15100	531750	UNIFORMS	-	1,405.96	200.00	285.00
100	15100	541406	STORM WATER/PROPERTY TAX	10,287.21	9,732.89	10,000.00	10,000.00
100	15100	542300	FURNITURE & FIXTURES	9,171.40	7,368.30	600.00	950.00
100	15100	542500	EQUIPMENT	7,070.01	-	2,000.00	950.00
100	15100	573200	LIABILITY INSURANCE DEDUCT	995.00	5,000.00	-	-
100	15100	573500	SETTLEMENT-LEGAL FEES	3,700.00	-		-
Division: 15100 - FINANCIAL ADMINISTRATION Total:				**1,480,497.54**	**1,504,267.41**	**1,010,102.00**	**936,890.00**

Budget Worksheet

Stockbridge
Where Community Connects

City-Wide Expense
Division: 15110 - NON-DEPARTMENTAL

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	15110	521217	LEGAL	-	-	-	200,000.00
100	15110	521218	LEGAL, OTHER	-	-	-	30,000.00
100	15110	521335	SHREDING	-	-	-	2,000.00
100	15110	522250	AUTO & TRUCK REPAIR (ADMINISTRATION VEHICLES)	-	-	-	1,000.00
100	15110	523600	DUES & FEES (GMA DUES)	-	-	-	12,000.00
100	15110	523945	WEB SITE	-	-	-	5,000.00
100	15110	531140	SUPPLIES & MATERIALS (CITY HALL)	-	-	-	10,000.00
100	15110	542402	AGENDA SOFTWARE	-	-	-	7,500.00
100	15110	542403	CITY-WIDE DIGITAL SOFTWARE CONVERSION - GOING PAPERLESS	-	-	-	25,000.00
100	15110	542404	APP SOFTWARE	-	-	-	10,000.00
100	15110	531710	CHRISTMAS DECORATIONS	-	-	-	20,000.00
100	15110	571000	ABATEMENT PROGRAM	-	-	-	75,000.00
100	15110	521100	CONSULTANT FEES	-	-	-	30,000.00
Division: 15110 - NON-DEPARTMENTAL Total:				**-**	**-**	**-**	**427,500.00**

Budget Worksheet

Expense

Division: 15160 - BUSINESS SERVICES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	15160	511100	REGULAR SALARIES	-	72,207.25	85,052.22	107,762.00
100	15160	511300	OVERTIME	-	733.02	-	-
100	15160	512200	GRP INSRNC MEDICAL/DENTAL	-	17,618.40	35,000.00	29,974.00
100	15160	512110	GROUP INSURANCE LIFE	-	274.50	550.00	550.00
100	15160	512111	GROUP INSURANCE VISION	-	151.47	180.00	192.00
100	15160	512200	MEDICARE 1.45%	-	1,028.64	1,200.00	1,200.00
100	15160	512400	PENSION	-	9,122.95	12,500.00	12,500.00
100	15160	512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	2,000.00
100	15160	512700	WORKER'S COMPENSATION	-	1,692.81	2,000.00	2,000.00
100	15160	512851	HRA DEDUCTIBLE	-	1,718.02	2,000.00	2,000.00
100	15160	521201	PROFESSIONAL FEES	-	-	1,000.00	1,000.00
100	15160	521300	TECHNICAL SERVICES	-	-	1,000.00	1,000.00
100	15160	521310	SOFTWARE	-	-	1,000.00	4,000.00
100	15160	522210	MAINTENANCE AGREEMENT	-	-	1,500.00	1,500.00
100	15160	523231	CELL PHONES	-	1,010.27	2,000.00	2,000.00
100	15160	523245	TELECOMMUNICATIONS	-	-	1,000.00	1,000.00
100	15160	523300	ADVERTISEMENT	-	83.20	1,000.00	1,805.00
100	15160	523400	PRINTING & BINDING	-	1,467.03	2,000.00	1,805.00
100	15160	523500	TRAVEL	-	2,563.31	3,000.00	4,512.50
100	15160	523600	DUES & FEES	-	120.00	3,000.00	2,707.50
100	15160	523700	EDUCATION & TRAINING	-	609.00	2,000.00	3,158.75
100	15160	523721	BUSINESS RETENTION	-	-	-	6,650.00
100	15160	523850	PERSONNEL SERVICES	-	5,189.31	-	-
100	15160	523940	POSTAGE	-	4,768.02	6,000.00	6,000.00
100	15160	531110	COMPUTER EXPENSE	-	2,387.00	1,000.00	902.50

100	15160	531132	S BUSINESS ASSOCIATION SUPPLIES	-	8,722.51	30,000.00	-
100	15160	531140	SUPPLIES & MATERIALS	-	5,517.18	3,000.00	2,707.50
100	15160	531600	SMALL EQUIPMENT - NON CAPITAL	-		2,500.00	2,256.25
100	15160	531701	HOSPITALITY/FOOD/BEVERAGE	-	2,393.87	-	902.50
100	15160	531725	PROMOTIONAL ITEMS	-	-	1,000.00	2,707.50
100	15160	531750	UNIFORMS	-	501.00	100.00	451.25
Division: 15160 - BUSINESS SERVICES Total:				**-**	**139,878.76**	**202,582.22**	**205,244.25**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	15650	511100	REGULAR EMPL. SALARIES	85,528.44	87,411.02	147,251.62	152,000.00
100	15650	511300	OVERTIME	423.14	8,394.33	5,000.00	10,000.00
100	15650	512100	GRP INSRNC MEDICAL/DENTAL	23,358.59	26,446.37	57,000.00	51,072.00
100	15650	512110	GROUP INSURANCE LIFE	352.43	362.16	1,500.00	1,500.00
100	15650	512111	GROUP INSURANCE VISION	216.96	216.96	1,400.00	312.12
100	15650	512200	MEDICARE 1.45%	1,283.05	1,402.23	2,200.00	2,200.00
100	15650	512400	PENSION	14,451.21	15,873.94	22,000.00	22,000.00
100	15650	512700	WORKER'S COMPENSATION	2,108.04	2,020.42	2,500.00	2,500.00
100	15650	512851	HRA, DEDUCTIBLE	-	-	3,000.00	3,000.00
100	15650	521200	PROFESSIONAL FEES	-	-	5,000.00	5,000.00
100	15650	521222	IT TOTAL TECH	-	-	3,000.00	-
100	15650	521230	ENGINEERING FEES	7,883.20	16,878.63	3,000.00	25,000.00
100	15650	522210	MAINTENANCE AGREEMENTS	20,552.42	18,172.58	30,000.00	30,000.00
100	15650	522214	FACILITY CLEANING, 4640	20,350.00	39,966.00	-	-
100	15650	522216	LANDSCAPING/PLANTS NEW CH	12,318.50	19,151.00	25,000.00	-
100	15650	522218	CLEANING - COURT	8,550.00	1,629.51	15,000.00	-
100	15650	522219	LANDSCAPING	72,696.76	67,800.10	150,000.00	175,000.00
100	15650	522220	MAINTENANCE & CLEANING	47,684.65	34,066.89	-	-
100	15650	522224	FOUNTAIN MAINTENANCE	863.23	32,672.77	15,000.00	15,000.00
100	15650	522230	EQUIPMENT REPAIRS	7,354.13	44,725.70	-	-
100	15650	522310	RENTAL OF LAND AND BUILDING	618.08	578.10	1,000.00	-
100	15650	522320	RENTAL OF EQUIP & VEHICLE	2,498.24	-	1,000.00	-
100	15650	522321	FACILITY CLEANING CITY HALL	-	-	36,202.00	45,000.00
100	15650	522322	FACILITY CLEANING MMCC	-	-	30,000.00	30,000.00
100	15650	522323	FACILITY CLEANING TSCC	-	-	8,000.00	8,000.00

100	15650	522324	FACILITY CLEANING MUNICIPAL COURT	-	-	14,000.00	14,000.00
100	15650	522325	FACILITY CLEANING MAINTENANCE SHOP	-	-	8,300.00	8,300.00
100	15650	522326	FACILITY CLEANING WWTP	-	-	3,500.00	3,500.00
100	15650	522237	MAINTENANCE & CLEANING CITY HALL	-	-	5,833.00	-
100	15650	522328	MAINTENANCE & CLEANING MMCC	-	-	5,833.00	-
100	15650	522329	MAINTENANCE & CLEANING TSCC	-	-	5,833.00	-
100	15650	522330	MAINTENANCE & CLEANING MUNICIPAL COURT	-	-	5,833.00	-
100	15650	522331	MAINTENANCE & CLEANING MAINTENANCE SHOP	-	-	10,833.00	-
100	15650	522332	MAINTENANCE & CLEANING WWTP	-	-	5,833.00	-
100	15650	522333	EQUIPMENT REPAIRS CITY HALL	-	-	6,667.00	5,000.00
100	15650	522334	EQUIPMENT REPAIRS MMCC	-	-	1,667.00	5,000.00
100	15650	522335	EQUIPMENT REPAIRS TSCC	-	-	1,667.00	5,000.00
100	15650	522336	EQUIPMENT REPAIRS MUNICIPAL COURT	-	-	1,667.00	5,000.00
100	15650	522337	EQUIPMENT REPAIRS MAINTENANCE SHOP	-	-	1,667.00	5,000.00
100	15650	522338	EQUIPMENT REPAIRS WWTP	-	-	1,667.00	5,000.00
100	15650	523231	CELL PHONES	-	358.14	1,000.00	1,000.00
100	15650	531110	COMPUTER EXPENSE	5,500.00	-	3,000.00	2,256.25
100	15650	531140	SUPPLIES & MATERIALS	1,446.44	7,068.34	10,000.00	9,025.00
100	15650	531142	HAND TOOLS & SMALL EQUIP.	11,187.09	2,724.71	8,500.00	13,537.50
100	15650	531143	SECURITY UPGRADE	-	19,221.37	55,000.00	10,000.00
100	15650	531222	GA POWER ELECTRICITY	3,030.87	-	18,000.00	18,000.00
100	15650	531224	GA PWR, LIGHTS,TAG OFFICE	2,310.00	2,175.72	3,000.00	3,000.00
100	15650	531225	GA PWR,4640 CITY HALL	63,041.99	75,750.83	65,000.00	60,000.00
100	15650	531271	ADMIN VEHICLES	1,755.21	2,276.01	6,500.00	-
100	15650	531280	CABLE	862.72	892.59	1,700.00	1,700.00
100	15650	531700	MISCELLANEOUS EXPENSE	269.47	403.48	1,000.00	1,805.00
100	15650	531720	SIGNS	114.79	6,158.00	2,500.00	2,256.25
100	15650	531750	UNIFORMS	755.71	1,041.52	2,000.00	1,805.00
100	15650	541103	CITY HALL LIGHTING	26,708.00	-	-	-
100	15650	542200	VEHICLE	-	-	-	30,000.00
100	15650	542400	COMPUTER SOFTWARE	-	1,679.72	7,500.00	902.50
100	15650	542500	EQUIPMENT	-	268,154.87	32,193.00	10,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:				**446,073.36**	**805,674.01**	**861,746.62**	**798,671.62**

Budget Worksheet

Expense

Division: 15350 - INFORMATION TECHNOLOGY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	15350	521211	IT Services for Governing Body	18,914.40	26,959.62	22,000.00	29,655.00
100	15350	521212	IT Services for Executive	12,878.88	14,154.21	20,000.00	26,957.00
100	15350	521213	IT Services for Administration	33,510.48	34,327.62	45,000.00	60,656.00
100	15350	521214	IT Services for Government Buildings	4,803.00	5,160.83	5,000.00	6,740.00
100	15350	521215	IT Services for Courts	8,586.00	7,687.71	10,000.00	13,478.00
100	15350	521216	IT Services for Public Works	11,591.04	12,718.63	15,000.00	20,219.00
100	15350	521217	IT Services for Code Enforcement	2,575.80	4,565.85	3,000.00	4,044.00
100	15350	521218	IT Services for Main Street	6,868.80	6,392.26	8,000.00	10,783.00
100	15350	521219	IT Services for Planning	-	6,940.02	5,000.00	6,740.00
100	15350	521220	IT Services for Business Services	-	3,470.01	5,000.00	6,740.00
100	15350	531110	COMPUTER EXPENSE	59,205.44	61,024.36	77,000.00	50,000.00
100	15350	541400	Computer NETWORK INFRASTRUCTURE	147,862.68	-	50,000.00	60,000.00
Division: 15350 - INFORMATION TECHNOLOGY Total:				**306,796.52**	**183,401.12**	**265,000.00**	**296,012.00**

Budget Worksheet

Expense

Division: 15400 - HUMAN RESOURCES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	15400	511100	REGULAR EMPL. SALARIES	-	-	78,718.42	82,500.00
100	15400	512100	GRP INSRNC MEDICAL/DENTAL	-	-	13,000.00	10,370.00
100	15400	512101	FEES GRP INS	-	-	300.00	-
100	15400	512110	GROUP INSURANCE LIFE	-	-	180.00	320.00
100	15400	512111	GROUP INSURANCE VISION	-	-	90.00	68.00
100	15400	512200	MEDICARE 1.45%	-	-	700.00	700.00
100	15400	512400	PENSION	-	-	6,538.00	6,538.00
100	15400	512600	UNEMPLOYMENT INSURANCE	-	-	600.00	600.00
100	15400	512700	WORKER'S COMPENSATION	-	-	500.00	500.00
100	15400	512800	EMPLOYEE ASSISTANCE PROG.	-	-	150.00	150.00
100	15400	512851	HRA	-	-	2,000.00	2,000.00
100	15400	521100	CONSULTANT FEES	-	-	10,000.00	16,000.00
100	15400	522210	MAINTENANCE AGEEMENTS	-	-	1,000.00	6,000.00
100	15400	522230	EQUIPMENT REPAIRS	-	-	500.00	500.00
100	15400	523110	INSURANCE GEN. LIABILITY	-	-	185,000.00	190,000.00
100	15400	523231	CELL PHONES	-	-	-	200.00
100	15400	523300	ADVERTISING	-	-	500.00	270.75
100	15400	523400	PRINTING & BINDING	-	-	500.00	451.25
100	15400	523500	TRAVEL	-	-	3,275.00	3,610.00
100	15400	523600	DUES & FEES	-	-	500.00	451.25
100	15400	523700	EDUCATION & TRAINING	-	-	19,800.00	9,025.00
100	15400	523708	TRAINING & DEVELOPMENT	-	-	-	24,000.00
100	15400	523850	PERSONNEL SERVICE	-	-	30,000.00	23,800.00
100	15400	523851	INTERN HELP	-	-	9,100.00	10,000.00
100	15400	523855	CONTRACT SERVICES	-	-	10,000.00	5,000.00

100	15400	523909	CREDIT CARD EXPENSES	-	-	4,000.00	4,000.00
100	15400	523930	DRUG TESTING, VACCINES	-	-	5,000.00	5,000.00
100	15400	523936	HR EXPENSES	-	-	8,000.00	8,000.00
100	15400	523937	HEALTH & WELLNESS	-	-	35,000.00	38,000.00
100	15400	523940	POSTAGE	-	-	10,000.00	4,512.50
100	15400	531110	COMPUTER EXPENSE	-	-	1,000.00	902.50
100	15400	531130	OFFICE SUPPLIES	-	-	1,500.00	451.25
100	15400	531700	MISCELLANEOUS EXPENSE	-	-	500.00	451.25
100	15400	531701	HOSPITALITY/FOOD/BEVERAGE	-	-	5,000.00	6,768.75
100	15400	531710	CHRISTMAS DECORATIONS	-	-	5,000.00	5,000.00
100	15400	531750	UNIFORM	-	-	200.00	180.50
100	15400	542300	FURNITURE & FIXTURE	-	-	1,000.00	902.50
100	15400	542500	EQUIPMENT	-	-	1,000.00	902.50
100	15400	573200	LIABILITY INSURANCE DEDUCT	-	-	7,000.00	7,000.00
Division: 15400 - HUMAN RESOURCES Total:				**-**	**-**	**457,151.42**	**475,126.00**

Budget Worksheet

Expense

Division: 25000 - MUNICIPAL COURT

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	25000	511140	JUDGE	4,400.00	4,800.00	4,800.00	4,800.00
100	25000	511141	SOLICITOR	4,200.00	6,475.00	4,200.00	4,200.00
100	25000	511142	COURT CLERK & ASSISTANTS	86,810.96	46,295.97	80,339.92	90,400.00
100	25000	511300	OVERTIME	-	-	-	-
100	25000	512100	GRP INSRNC MEDICAL/DENTAL	4,385.97	20,200.64	13,000.00	51,073.00
100	25000	512110	GROUP INSURANCE LIFE	242.23	-	2,040.00	2,040.00
100	25000	512111	GROUP INSURANCE VISION	64.26	161.88	720.00	313.00
100	25000	512200	MEDICARE 1.45%	1,382.40	827.96	4,090.00	4,090.00
100	25000	512400	PENSION	14,749.15	5,765.69	15,800.00	15,800.00
100	25000	512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	2,000.00
100	25000	512700	WORKER'S COMPENSATION	3,508.08	3,813.49	6,000.00	6,000.00
100	25000	512851	HRA, DEDUCTIBLE	-	-	3,000.00	3,000.00
100	25000	521221	LEGAL - INDIGENT	1,750.00	1,470.00	5,000.00	500.00
100	25000	521225	INTERPRETER	5.95	7.65	100.00	100.00
100	25000	521226	JAG PROBATION	1,605.00	1,361.00	5,000.00	500.00
100	25000	521301	CODIFICATION	620.74	-	800.00	-
100	25000	521310	COURT SOFTWARE	888.00	596.44	1,500.00	3,000.00
100	25000	521335	SHREDING	548.40	236.00	700.00	100.00
100	25000	522210	MAINTENANCE AGREEMENTS	2,079.40	897.12	5,000.00	1,000.00
100	25000	522230	EQUIPMENT REPAIRS	-	-	1,500.00	500.00
100	25000	522320	RENTAL OF EQUIP & VEHICLE	750.72	1,326.72	2,000.00	1,500.00
100	25000	523220	GEORGIA TECHNOLOGY AUTH.	76.70	53.88	150.00	150.00
100	25000	523231	CELL PHONES	-	4.15	-	100.00
100	25000	523245	TELECOMMUNICATIONS	5,122.21	-	10,000.00	10,000.00
100	25000	523310	PUBLIC NOTICES	-	123.20	-	-

100	25000	523400	PRINTING & BINDING	-	-	100.00	150.00
100	25000	523500	TRAVEL	-	420.00	1,000.00	950.00
100	25000	523600	DUES & FEES	44.10	425.00	800.00	760.00
100	25000	523700	EDUCATION & TRAINING	550.00	225.00	500.00	475.00
100	25000	523860	P O SALARIES - EXTRA DUTY	3,960.00	3,150.00	5,000.00	5,000.00
100	25000	523902	CREDIT CARD EXPENSES	208.05	-	1,500.00	200.00
100	25000	523940	POSTAGE	83.30	-	250.00	225.00
100	25000	531110	COMPUTER EXPENSE	2,109.22	500.00	1,000.00	1,500.00
100	25000	531130	OFFICE SUPPLIES	237.16	144.05	1,000.00	1,000.00
100	25000	531140	SUPPLIES & MATERIALS	-	-	-	1,500.00
100	25000	531211	NTRL GAS,4545 MUNI COURT	2,133.09	2,004.04	2,000.00	1,000.00
100	25000	531227	GA PWR,4602 MUNICIPAL CRT	11,135.08	11,567.57	10,500.00	5,550.00
100	25000	531280	CABLE COURTS	526.08	-	1,000.00	-
100	25000	531700	MISCELLANEOUS EXPENSE	437.50	-	3,000.00	1,300.00
100	25000	531710	CHRISTMAS DECORATIONS	-	-	250.00	250.00
100	25000	531720	SIGNS	-	-	250.00	225.00
100	25000	531750	UNIFORMS	-	10.00	350.00	350.00
100	25000	542300	FURNITURE & FIXTURES	-	-	1,000.00	800.00
100	25000	542400	COMPUTER SOFTWARE	-	-	2,000.00	1,800.00
100	25000	573001	BRAIN & SPINAL INJURY	41.96	30.99	30.99	40.00
100	25000	573002	STATE PROBATION SYS FUND	125.00	50.00	50.00	50.00
100	25000	573003	FINES 10% JAIL	4,293.58	2,726.74	1,176.45	1,860.00
100	25000	573004	VICTIMS ASSIST. FUND	2,135.25	1,342.77	567.59	1,404.00
100	25000	573005	BOND REFUND	9,011.00	-	-	360.00
100	25000	573006	GA CRIME VICTIM'S FUND	26.00	-	-	-
100	25000	573007	CTY DRUG ABUSE TR AND EDU	505.09	-	-	-
100	25000	573008	P. O. A&B FUND	2,275.23	1,497.58	633.64	1,300.00
100	25000	573009	P. O. TRAINING FUND	3,262.75	2,341.26	858.05	2,000.00
100	25000	573010	INDIGENT DEFENSE FUND	4,437.25	2,938.37	1,128.45	2,300.00
100	25000	573011	DRIVERS ED/TRAINING FUND	244.13	75.43	63.00	225.00
100	25000	573020	WITNESS FEES	-	-	500.00	250.00
100	25000	573100	RESTITUTION	-	-	-	-
Division: 25000 - MUNICIPAL COURT Total:				**98,532.30**	**58,968.74**	**204,248.09**	**233,990.00**

Budget Worksheet

Expense

Division: 32100 - POLICE ADMINISTRATION

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	32100	521201	PROFESSIONAL FEES	19,950.00	2,625.00	-	-
100	32100	523860	P O SALARIES - EXTRA DUTY	72,030.00	72,210.00	300,000.00	300,000.00
100	32100	523862	P O Salaries Parks	69,300.00	73,845.00	50,000.00	45,000.00
100	32100	523864	P O Salaries Film	-	-	-	5,000.00
Division: 32100 - POLICE ADMINISTRATION Total:				**161,280.00**	**148,680.00**	**350,000.00**	**350,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 42200 - PUBLIC WORKS

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	42200	511100	REGULAR EMPL. SALARIES	673,007.75	640,179.93	735,416.62	775,000.00
100	42200	511300	OVERTIME	2,225.17	5,850.44	25,000.00	35,000.00
100	42200	512100	GRP INSRNC MEDICAL/DENTAL	150,021.01	159,405.67	160,000.00	297,420.00
100	42200	512110	GROUP INSURANCE LIFE	2,693.94	2,467.62	3,800.00	3,800.00
100	42200	512111	GROUP INSURANCE VISION	1,195.22	1,151.16	2,000.00	1,715.00
100	42200	512200	MEDICARE 1.45%	9,744.14	9,248.83	10,400.00	10,400.00
100	42200	512400	PENSION	74,341.54	73,260.82	105,000.00	105,000.00
100	42200	512600	UNEMPLOYMENT INSURANCE	1,372.00	-	5,000.00	5,000.00
100	42200	512700	WORKER'S COMPENSATION	42,471.61	32,202.89	50,000.00	50,000.00
100	42200	512851	HRA, DEDUCTIBLE	2,434.91	2,601.00	10,000.00	10,000.00
100	42200	521201	PROFESSIONAL	1,826.42	-	10,000.00	10,000.00
100	42200	521230	ENGINEERING FEES	216.00	4,834.75	25,000.00	25,000.00
100	42200	522000	ROW LANDSCAPING	-	-	-	200,000.00
100	42200	522150	SURVEILLANCE CAMERAS	-	-	-	12,200.00
100	42200	522210	MAINTENANCE AGREEMENTS	738.58	171.49	6,000.00	6,000.00
100	42200	522220	MAINTENANCE & CLEANING	3,282.84	4,148.08	5,000.00	5,000.00
100	42200	522230	EQUIPMENT REPAIRS	14,537.09	11,274.15	25,000.00	25,000.00
100	42200	522241	LMIG S013642-PRC,3 STRTS	249,226.00	432,226.86	271,000.00	-
100	42200	522242	STREET/TRACK MAIN. & REP.	11,838.23	9,142.80	20,000.00	20,000.00
100	42200	522250	AUTO & TRUCK REPAIR	28,060.24	10,133.91	30,000.00	30,000.00
100	42200	522253	DAMAGE TO CITIZEN VEHICLE	440.61	402.25	2,500.00	2,500.00
100	42200	522320	RENTAL OF EQUIP & VEHICLE	5,506.55	2,325.54	5,000.00	5,000.00
100	42200	523231	CELL PHONES	2,953.76	3,574.25	8,000.00	8,000.00
100	42200	523245	TELECOMMUNICATIONS	14,446.08	12,791.84	13,000.00	13,000.00

100	42200	523310	PUBLIC NOTICES	71.60	-	-	-
100	42200	523400	PRINTING & BINDING	49.00	40.00	-	-
100	42200	523500	TRAVEL	1,743.00	1,718.64	3,000.00	2,707.50
100	42200	523600	DUES & FEES	470.00	484.00	1,000.00	902.50
100	42200	523700	EDUCATION & TRAINING	2,727.50	4,845.00	5,000.00	4,512.50
100	42200	523850	PERSONNEL SERVICE	63,715.89	128,455.88	100,000.00	50,000.00
100	42200	523851	UTILITY PROTECTION SERV.	1,710.45	2,032.75	-	5,000.00
100	42200	523930	DRUG TESTING, VACCINES	2,244.25	2,023.32	3,500.00	3,500.00
100	42200	523935	DRIVERS LICENSES	-	-	1,000.00	1,000.00
100	42200	523960	REIMBURSEMENT/REPAIRS	1,871.55	156.04	2,500.00	2,256.25
100	42200	531110	COMPUTER EXPENSE	1,000.13	800.89	1,000.00	4,512.50
100	42200	531130	OFFICE SUPPLIES	9,405.10	20,908.42	500.00	451.25
100	42200	531140	SUPPLIES & MATERIALS	13,535.12	11,928.59	20,000.00	31,587.50
100	42200	531142	HAND TOOLS & SMALL EQUIP.	440.00	660.00	20,000.00	22,562.50
100	42200	531145	MOSQUITO SPRAYING	9,003.75	7,403.93	1,000.00	1,000.00
100	42200	531211	NTRL GAS,4545 MUNI COURT	13,328.87	14,726.69	15,000.00	-
100	42200	531222	GA POWER ELECTRICITY	388,148.46	390,501.12	18,000.00	18,000.00
100	42200	531233	STREET LIGHTS, OUTSIDE	-	-	340,000.00	350,000.00
100	42200	531240	ENERGY-BOTTLED GAS	27,500.08	30,143.44	1,000.00	-
100	42200	531270	ENERGY-GASOLINE/DIESEL	9,820.36	137.24	40,000.00	40,000.00
100	42200	531700	MISCELLANEOUS EXPENSE	500.00	13,517.02	2,500.00	2,375.00
100	42200	531710	CHRISTMAS DECORATIONS	2,507.59	1,548.78	15,000.00	15,000.00
100	42200	531720	SIGNS	5,911.67	6,610.02	2,500.00	30,000.00
100	42200	531740	TIRE EXPENSE	6,270.20	10,708.99	15,000.00	15,000.00
100	42200	531750	UNIFORMS	-	-	30,000.00	35,000.00
100	42200	541403	PAVING	77,413.00	147,358.46	15,000.00	40,000.00
100	42200	542200	VEHICLES	-	1,237.75	50,000.00	100,000.00
100	42200	542400	COMPUTER SOFTWARE	112,749.03	48,050.00	8,000.00	7,125.00
100	42200	542500	EQUIPMENT	-	-	77,000.00	100,000.00
Division: 42200 - PUBLIC WORKS Total:				**2,044,716.29**	**2,263,391.25**	**2,314,616.62**	**2,537,527.50**

Budget Worksheet

Expense

Division: 61900 - CITY EVENTS

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	61900	511100	REGULAR EMPL. SALARIES	42,710.91	42,839.26	45,726.30	-
100	61900	511300	OVERTIME	-	-	-	
100	61900	512100	GRP INSRNC MEDICAL/DENTAL	5,358.95	6,595.77	6,500.00	-
100	61900	512110	GROUP INSURANCE LIFE	143.00	171.60	1,155.00	-
100	61900	512111	GROUP INSURANCE VISION	55.08	55.08	715.00	-
100	61900	512200	MEDICARE 1.45%	619.32	638.35	645.00	-
100	61900	512400	PENSION	4,569.73	4,546.83	6,230.00	-
100	61900	512401	RETIREMENT CONTRIBUTIONS	-	-	-	-
100	61900	512600	UNEMPLOYMENT INSURANCE	-	-	1,735.00	-
100	61900	512700	WORKER'S COMPENSATION	641.01	1,002.99	1,155.00	-
100	61900	512851	HRA REIMBURSEMENT	-	-	1,000.00	-
100	61900	523231	CELL PHONES	883.89	150.04	500.00	-
100	61900	523300	ADVERTISING	330.00	913.75	5,000.00	5,000.00
100	61900	523500	TRAVEL	-	-	-	-
100	61900	523600	DUES & FEES	-	-	-	-
100	61900	523700	EDUCATION & TRAINING	-	-	-	-
100	61900	523933	LINEN	-	-	-	-
100	61900	531701	HOSPITALITY	-	-	1,500.00	1,500.00
100	61900	531705	HOLIDAY FESTIVAL /TREE LIGHTING	17,038.18	23,673.38	20,000.00	25,000.00
100	61900	531710	CHRISTMAS DECORATIONS	-	9,972.86	10,000.00	10,000.00
100	61900	531720	SIGNS	-	-	5,000.00	5,000.00
100	61900	531727	MEMORIAL DAY MARCH	2,611.34	3,352.86	6,000.00	6,000.00
100	61900	531729	SUMMER EVENTS	33,675.85	34,472.70	35,000.00	50,000.00
100	61900	531731	PRETTY IN PINK	5,341.11	5,480.09	7,000.00	10,000.00
100	61900	531732	CAREER FAIRS	732.66	498.70	1,500.00	1,500.00

100	61900	531733	9/11 CEREMONY	-	394.22	500.00	500.00
100	61900	531734	BRIDGEFEST	31,325.85	65,964.30	55,000.00	60,000.00
100	61900	531736	FOOD TRUCKS	16,903.98	8,134.82	15,000.00	20,000.00
100	61900	531737	VETERAN'S DAY PARADE	7,009.35	10,272.51	10,000.00	10,000.00
100	61900	531748	AMPHITHEATER EVENT	-	-	50,000.00	10,000.00
100	61900	531749	CENTIENTIAL CELEBRATION	-	-	-	50,000.00
100	61900	531750	UNIFORMS	-	-	-	1,000.00
100	61900	542200	VEHICLES	-	-	-	45,000.00
Division: 61900 - CITY EVENTS Total:				**169,950.21**	**219,130.11**	**286,861.30**	**310,500.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense
Division: 62200 - PARKS

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	62200	522151	SURVEILLANCE CAMERAS - REEVES CREEK TRAIL	-	-	-	5,100.00
100	62200	522152	SURVEILLANCE CAMERAS - MEMORIAL PARK	-	-	-	35,000.00
100	62200	522153	SURVEILLANCE CAMERAS - CLARK PARK	-	-	-	35,000.00
100	62200	522154	SURVEILLANCE CAMERAS - GARDNER PARK	-	-	-	25,000.00
100	62200	522224	FOUNTAIN MAINTENANCE	-	-	30,000.00	15,000.00
100	62200	522225	BRIDGE MAINTENANCE	51.06	-	20,000.00	10,000.00
100	62200	522230	EQUIPMENT REPAIRS	2,494.95	67.30	3,000.00	3,000.00
100	62200	522250	AUTO & TRUCK REPAIR	-	-	2,500.00	2,500.00
100	62200	523220	GEORGIA TECHNOLOGY AUTH.	278.04	288.78	1,000.00	1,000.00
100	62200	523240	AT&T CLUB SERVICE	2,011.74	3,866.97	3,500.00	3,500.00
100	62200	531110	COMPUTER EXPENSE	-	-	-	1,900.00
100	62200	531140	SUPPLIES & MATERIALS	20,634.03	16,589.21	15,000.00	15,000.00
100	62200	531142	HAND TOOLS & SMALL EQUIP.	-	150.95	-	-
100	62200	531143	SECURITY UPGRADES	-	-	50,000.00	25,000.00
100	62200	531222	GA POWER ELECTRICITY	22,099.56	40,310.15	21,000.00	21,000.00
100	62200	531270	ENERGY-GASOLINE/DIESEL	-	-	3,500.00	3,500.00
100	62200	541209	IMPROVEMENTS	-	25,231.00	55,000.00	35,000.00
100	62200	542200	VEHICLES	799.24	11,381.00	-	-
100	62200	542300	FURNITURE & FIXTURES	1,666.67	-	25,000.00	25,000.00
100	62200	542400	COMPUTER SOFTWARE	27,625.02	-	2,000.00	-
100	62200	542500	EQUIPMENT	-	-	42,606.00	42,600.00
Division: 62200 - PARKS Total:				**77,660.31**	**97,885.36**	**274,106.00**	**304,100.00**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 72000 - PERMITTING DEVELOPMENT

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	72000	511100	REGULAR EMPL. SALARIES	-	-	120,369.75	132,928.00
100	72000	512100	GRP INSRNC MEDICAL/DENTAL	-	-	20,000.00	41,647.00
100	72000	512110	GROUP INSURANCE LIFE	-	-	550.00	550.00
100	72000	512111	GROUP INSURANCE VISION	-	-	200.00	257.00
100	72000	512200	MEDICARE 1.45%	-	-	1,000.00	1,000.00
100	72000	512400	PENSION	-	-	10,400.00	10,400.00
100	72000	512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	2,000.00
100	72000	512700	WORKER'S COMPENSATION	-	-	2,000.00	2,000.00
100	72000	512851	HRA DEDUCTIBLE	-	-	3,000.00	3,000.00
100	72000	521200	PROFESSIONAL FEES	-	-	-	25,000.00
100	72000	521202	CONSULTING SERVICES - BSD	-	286,046.31	300,000.00	300,000.00
100	72000	521203	CONSULTING SERVICES - ENGINEERING	-	27,182.50	90,200.00	100,000.00
100	72000	521300	TECHNICAL SERVICES	-	-	-	1,000.00
100	72000	521310	SOFTWARE	-	-	-	4,000.00
100	72000	522210	MAINTENANCE AGREEMENT	-	-	-	3,000.00
100	72000	531211	NTRL GAS,4545 MUNI COURT	-	-	-	1,000.00
100	72000	531227	GA PWR,4602 MUNICIPAL CRT	-	-	-	5,550.00
100	72000	522250	AUTO & TRUCK REPAIR	-	-	-	3,000.00
100	72000	523231	CELL PHONES	-	-	-	2,000.00
100	72000	523245	TELECOMMUNICATIONS	-	-	-	3,000.00
100	72000	523300	ADVERTISEMENT	-	-	-	5,415.00
100	72000	523400	PRINTING & BINDING	-	-	-	5,415.00
100	72000	523500	TRAVEL	-	-	1,000.00	4,512.50
100	72000	523600	DUES & FEES	-	-	1,000.00	1,353.75
100	72000	523700	EDUCATION & TRAINING	-	-	2,000.00	2,707.50

100	72000	523940	POSTAGE	-	-	-	3,610.00
100	72000	531100	GEN SUPPLIES & MAT	-	10,668.23	3,000.00	3,610.00
100	72000	531110	COMPUTER EXPENSE	-	671.99	1,000.00	902.50
100	72000	531140	SUPPLIES AND MATERIALS	-	-	-	-
100	72000	531600	SMALL EQUIPMENT - NON-CAPITAL	-	-	-	2,707.50
100	72000	531701	HOSPITALITY/FOOD/BEVERAGE	-	-	-	1,805.00
100	72000	531750	UNIFORMS	-	-	100.00	1,353.75
100	72000	542300	FURNITURE & FIXTURES	-	-	-	902.50
Division: 72000 - PERMITTING DEVELOPMENT Total:				**-**	**324,569.03**	**557,819.75**	**675,627.00**

Budget Worksheet

Expense

Division: 74100 - PLANNING & ZONING

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	74100	511100	REGULAR SALARIES	-	277.00	72,751.30	142,366.00
100	74100	512100	GRP INSRNC MEDICAL/DENTAL	-	-	19,000.00	20,740.00
100	74100	512110	GROUP INSURANCE LIFE	-	-	550.00	1,100.00
100	74100	512111	GROUP INSURANCE VISION	-	-	200.00	68.00
100	74100	512200	MEDICARE 1.45%	-	-	1,100.00	1,210.00
100	74100	512400	PENSION	-	7,517.26	10,300.00	20,600.00
100	74100	512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	4,000.00
100	74100	512700	WORKER'S COMPENSATION	-	1,692.81	2,000.00	4,000.00
100	74100	512851	HRA DEDUCTIBLE	-	-	2,000.00	4,000.00
100	74100	521150	ZONING BOARD STIPEND	-	2,450.00	5,000.00	5,000.00
100	74100	521200	PROFESSIONAL FEES	-	-	100,000.00	100,000.00
100	74100	521300	TECHNICAL SERVICES	-	-	1,000.00	1,000.00
100	74100	521310	SOFTWARE	-	75.33	4,000.00	4,000.00
100	74100	522210	MAINTENANCE AGREEMENTS	-	-	2,000.00	2,000.00
100	74100	531211	NTRL GAS,4545 MUNI COURT	-	-	-	-
100	74100	531227	GA PWR,4602 MUNICIPAL CRT	-	-	-	-
100	74100	522250	AUTO & TRUCK REPAIR	-	-	3,000.00	3,000.00
100	74100	523231	CELL PHONES	-	11.98	2,000.00	2,000.00
100	74100	523245	TELECOMMUNICATIONS	-	-	3,000.00	3,000.00
100	74100	523300	ADVERTISEMENT	-	150.00	6,000.00	5,415.00
100	74100	523400	PRINTING & BINDING	-	576.33	6,000.00	5,415.00
100	74100	523500	TRAVEL	-	-	3,000.00	7,000.00
100	74100	523501	ZONING ADVISORY BOARD TRAVEL	-	-	2,750.00	5,000.00
100	74100	523600	DUES & FEES	-	-	1,500.00	2,500.00
100	74100	523700	EDUCATION & TRAINING	-	160.00	5,000.00	5,000.00

100	74100	523701	ZONING ADVISORY BD ED & TRAINING	-	(73.00)	3,000.00	3,000.00
100	74100	523940	POSTAGE	-	-	4,000.00	3,610.00
100	74100	531100	SUPPLIES & MATERIALS	-	2,554.82	7,500.00	6,768.75
100	74100	531110	COMPUTER EXPENSE	-	3,709.00	1,000.00	902.50
100	74100	531270	ENERGY-GASOLINE/DIESEL	-	-	2,500.00	2,500.00
100	74100	531600	SMALL EQUIPMENT - NON-CAPITAL	-	-	3,000.00	2,707.50
100	74100	531701	HOSPITALITY/FOOD/BEVERAGE	-	-	2,000.00	1,805.00
100	74100	531702	HISTORIC PRESERVATION COMMITTEE	-	-	7,000.00	7,000.00
100	74100	531750	UNIFORMS	-	-	1,000.00	902.50
100	74100	542200	VEHICLES	-	88,294.00	-	-
100	74100	542300	FURNITURE & FIXTURES	-	-	-	2,000.00
Division: 74100 - PLANNING & ZONING Total:				**-**	**107,395.53**	**285,151.30**	**379,610.25**

Budget Worksheet

Expense

Division: 74500 - CODE ENFORCEMENT

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	74500	511100	REGULAR EMPL. SALARIES	86,287.11	86,709.54	91,171.54	85,997.01
100	74500	511300	OVERTIME	613.60	565.02	-	-
100	74500	512100	GRP INSRNC MEDICAL/DENTAL	11,187.64	13,623.12	13,905.00	30,165.00
100	74500	512110	GROUP INSURANCE LIFE	342.35	329.16	550.00	550.00
100	74500	512111	GROUP INSURANCE VISION	150.54	159.72	180.00	192.00
100	74500	512200	MEDICARE 1.45%	1,245.18	1,264.90	1,250.00	1,250.00
100	74500	512400	PENSION	11,471.54	9,049.91	12,400.00	12,400.00
100	74500	512700	WORKER'S COMPENSATION	2,596.92	2,815.07	2,100.00	2,100.00
100	74500	512850	HRA REIMBURSEMENT	-	-	2,000.00	2,000.00
100	74500	521201	PROFESSIONAL FEES	-	-	500.00	500.00
100	74500	521300	TECHNICAL SERVICES	-	-	500.00	500.00
100	74500	521310	SOFTWARE	-	-	2,000.00	2,000.00
100	74500	522210	MAINTENANCE AGREEMENT	-	-	3,500.00	3,500.00
100	74500	522250	AUTO & TRUCK REPAIR	-	130.00	1,000.00	1,000.00
100	74500	523231	Cell Phones	1,247.49	1,580.04	2,000.00	3,000.00
100	74500	523245	TELECOMMUNICATIONS	-	-	3,500.00	3,500.00
100	74500	523400	PRINTING & BINDING	49.00	510.46	-	-
100	74500	523500	TRAVEL	1,058.00	1,609.44	2,000.00	2,700.00
100	74500	523600	DUES & FEES	652.00	700.00	200.00	250.00
100	74500	523700	EDUCATION & TRAINING	868.00	1,200.00	2,500.00	3,300.00
100	74500	523722	FORCE CLEAN UP	-	-	-	
100	74500	531110	COMPUTER EXPENSE	7,802.40	2,235.96	2,000.00	1,500.00
100	74500	531140	SUPPLIES & MATERIALS	1,271.34	1,923.54	2,000.00	1,500.00
100	74500	531270	ENERGY-GASOLINE/DIESEL	2,474.61	4,210.37	2,700.00	
100	74500	531600	SMALL EQUIPMENT - NON CAPITAL	-	-	1,000.00	800.00

100	74500	531740	TIRE EXPENSE	-	-	500.00	1,000.00
100	74500	531750	UNIFORMS	1,764.30	459.65	1,000.00	1,000.00
100	74500	542200	VEHICLES	28,438.00	285.00	-	-
100	74500	542300	FURNITURE & FIXTURES	377.00	-	1,000.00	-
100	74500	542500	EQUIPMENT	-	-	3,000.00	3,000.00
Division: 74500 - CODE ENFORCEMENT Total:				**159,897.02**	**129,360.90**	**154,456.54**	**163,704.01**

Budget Worksheet

Expense

Division: 75100 - ECONOMIC DEVELOPMENT

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	75100	511100	REGULAR SALARIES	-	-	79,515.96	81,901.32
100	75100	512100	GRP INSRNC MEDICAL/DENTAL	-	-	20,000.00	11,490.00
100	75100	512110	GROUP INSURANCE LIFE	-	-	550.00	550.00
100	75100	512111	GROUP INSURANCE VISION	-	-	200.00	-
100	75100	512200	MEDICARE 1.45%	-	-	1,100.00	1,100.00
100	75100	512400	PENSION	-	-	10,300.00	10,300.00
100	75100	512600	UNEMPLOYMENT INSURANCE	-	-	2,000.00	2,000.00
100	75100	512700	WORKER'S COMPENSATION	-	-	2,000.00	2,000.00
100	75100	512851	HRA DEDUCTIBLE	-	-	2,000.00	1,000.00
100	75100	521200	PROFESSIONAL SERVICES	-	-	6,000.00	18,000.00
100	75100	523231	CELL PHONES	-	-	1,000.00	1,000.00
100	75100	523245	TELECOMMUNICATIONS	-	-	3,000.00	-
100	75100	523400	PRINTING & BINDING	-	-	3,000.00	5,000.00
100	75100	523500	TRAVEL	-	-	3,700.00	4,500.00
100	75100	523600	DUES & FEES	-	-	1,500.00	1,000.00
100	75100	523700	EDUCATION & TRAINING	-	-	3,300.00	4,000.00
100	75100	523940	POSTAGE	-	-	1,000.00	700.00
100	75100	531110	COMPUTER EXPENSE	-	-	1,500.00	300.00
100	75100	531140	SUPPLIES & MATERIALS	-	-	4,000.00	2,000.00
100	75100	531701	HOSPITALITY/FOOD/BEVERAGE	-	-	4,000.00	3,600.00
100	75100	531750	UNIFORMS	-	-	200.00	40.00
100	75100	542300	FURNITURE & FIXTURES	-	-	-	-
Division: 75100 - ECONOMIC DEVELOPMENT Total:				**-**	**-**	**149,865.96**	**150,481.32**

Budget Worksheet

Expense

Division: 75500 - Main Street Program

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	75500	511100	REGULAR SALARIES	100,604.53	102,359.70	109,725.00	118,352.00
100	75500	512100	GRP INSRNC MEDICAL/DENTAL	23,367.09	22,826.53	24,000.00	30,734.00
100	75500	512110	GROUP INSURANCE LIFE	417.90	415.26	620.00	620.00
100	75500	512111	GROUP INSURANCE VISION	216.96	216.96	350.00	257.00
100	75500	512200	MEDICARE 1.45%	1,388.09	1,433.91	1,500.00	1,500.00
100	75500	512400	PENSION	10,652.19	10,071.67	13,800.00	13,800.00
100	75500	512600	UNEMPLOYMENT INSURANCE	-	-	600.00	600.00
100	75500	512700	WORKER'S COMPENSATION	771.22	1,139.05	1,155.00	1,155.00
100	75500	512851	HRA, DEDUCTIBLE	-	1,485.09	2,000.00	2,000.00
100	75500	521200	PROFESSIONAL FEES	4,191.90	1,228.50	5,000.00	5,000.00
100	75500	523231	Cell Phones	155.08	164.37	1,000.00	1,000.00
100	75500	523245	TELECOMMUNICATIONS	-	-	3,000.00	3,000.00
100	75500	523400	PRINTING & BINDING	88.83	601.60	3,000.00	2,707.50
100	75500	523500	TRAVEL	1,984.57	3,491.76	4,000.00	9,115.25
100	75500	523520	MAIN STREET BOARD TRAVEL		-	-	4,200.00
100	75500	523600	DUES & FEES	401.67	985.00	1,200.00	1,083.00
100	75500	523700	EDUCATION & TRAINING	2,015.00	3,305.00	3,300.00	4,241.75
100	75500	523720	MAIN STREET BOARD EDUCATION & TRAVEL	-	-	-	4,200.00
100	75500	523851	INTERN HELP	2,038.00	-	-	1,895.25
100	75500	523940	POSTAGE	125.15	121.83	500.00	451.25
100	75500	523945	WEB SITE	1,470.29	2,450.00	3,000.00	3,000.00
100	75500	531110	COMPUTER EXPENSE	1,237.18	105.00	1,500.00	1,425.00
100	75500	531140	SUPPLIES & MATERIALS	3,876.45	5,699.54	6,000.00	3,800.00
100	75500	531700	PRODUCT DEV GRANT EXPENSES	-	-		-
100	75500	531701	HOSPITALITY/FOOD/BEVERAGE	4,777.71	3,332.95	5,900.00	4,693.00

100	75500	531707	ENTERTAINMENT	-	-	7,000.00	6,317.50
100	75500	531725	PROMOTIONAL SUPPLIES	16,492.23	17,287.61	3,000.00	2,707.50
100	75500	531750	Uniforms	125.00	146.00	500.00	451.25
100	75500	542300	FURNITURE & FIXTURES	-	1,687.91	-	-
Division: 75500 - Main Street Program Total:				**176,397.04**	**180,555.24**	**201,650.00**	**228,306.25**

Budget Worksheet

Stockbridge
Where Community Connects

Expense

Division: 75700 - GIS/PLANNING

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	75700	511100	REGULAR EMPLOYEE SALARIES	51,793.70	58,386.28	60,500.00	63,433.00
100	75700	512100	GRP INSUR MEDICAL / DENTAL	5,371.41	6,595.77	5,000.00	10,370.00
100	75700	512110	GROUP INSURANCE LIFE	178.17	231.12	150.00	150.00
100	75700	512111	GROUP INSURANCE VISION	50.49	55.08	150.00	68.00
100	75700	512200	MEDICARE 1.45%	750.99	866.38	900.00	900.00
100	75700	512400	PENSION	3,947.99	6,203.60	8,500.00	8,500.00
100	75700	512600	UNEMPLOYMENT INSURANCE	-	-	700.00	700.00
100	75700	512700	WORKERS' COMPENSATION	350.55	414.49	500.00	500.00
100	75700	512851	HRA DEDUCTABLE	-	-	1,000.00	1,000.00
100	75700	521200	PROFESSIONAL SERVICES	41,196.90	94,055.76	58,000.00	58,000.00
100	75700	521202	CONSULTING SERVICES - BSD	28,178.80	-	-	-
100	75700	521300	Technical Services	-	-	6,000.00	6,000.00
100	75700	521310	SOFTWARE	-	-	5,000.00	5,000.00
100	75700	522210	MAINTENANCE AGREEMENTS	363.20	3,466.00	3,400.00	3,400.00
100	75700	523231	CELL PHONES	282.52	1,166.36	1,500.00	1,500.00
100	75700	523400	PRINTING & BINDING	-	-	5,000.00	4,000.00
100	75700	523500	TRAVEL	2,300.69	773.32	2,000.00	4,000.00
100	75700	523600	DUES & FEES	444.40	392.40	700.00	600.00
100	75700	523700	EDUCATION & TRAINING	-	569.00	1,000.00	800.00
100	75700	523850	PERSONNEL SERVICES	-	41,453.42	-	-
100	75700	531110	COMPUTER EXPENSE	43,070.24	1,898.94	1,000.00	800.00
100	75700	531140	SUPPLIES & MATERIALS	16,543.40	3,643.11	6,000.00	5,400.00
100	75700	531701	Historic Preservation Committee	-	-	-	-
100	75700	531702	Zoning Advisory Board	372.09	-	-	-

100	75700	531708	HOSPITALITY/FOOD/BEVERAGE	1,528.21	-	-	-
100	75700	531725	PROMOTIONAL ITEMS	-	80.00	-	-
100	75700	531750	UNIFORMS	22.45	-	200.00	150.00
Division: 75700 - GIS/PLANNING Total:				**196,746.20**	**220,251.03**	**167,200.00**	**175,271.00**

Budget Worksheet

Expense

Division: 90000 - OTHER FINANCING USES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
100	90000	611200	TRANSFER GF AND MMCC	231,785.00	282,065.00	332,301.22	146,234.00
100	90000	611276	TRANSFER GF AND CEMETERY	-	-	20,000.00	20,000.00
100	90000	611300	TRANSFER GF AND SDDA	-	-	45,000.00	45,000.00
100	90000	611650	TRANSFER TO/FROM URA	-	-	-	-
100	90000	612000	TRANSFER TO URA	1,210,858.50	1,206,491.25	1,208,360.00	1,203,848.38
100	90000	612015	TRANSFER GF TO CITYWIDE PROJECTS	-	729,922.44	-	-
Division: 90000 - OTHER FINANCING USES Total:				**1,442,643.50**	**2,218,478.69**	**1,605,661.22**	**1,415,082.38**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 275 - HOTEL/MOTEL TAX

Expense

Division: 15100 - FINANCIAL ADMINISTRATION

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
275	15100	523310	PUBLIC NOTICES	-	-	825.00	825.00
275	15100	523600	DUES & FEES	-	-	2,800.00	2,800.00
275	15100	531709	CITY REBRANDING INITIATIVE	60,783.93	6,000.00	62,000.00	22,000.00
275	15100		PROMOTIONAL SUPPLIES - MAIN STREET	-	-	-	7,000.00
275	15100		PROMOTIONAL SUPPLIES - ECO DELVP	-	-	-	3,000.00
275	15100		PROMOTIONAL SUPPLIES - MERLE	-	-	-	5,000.00
275	15100		ADVERTISEMENT - MERLE	-	-	-	20,000.00
275	15100		ADVERTISEMENT - TED	-	-	-	5,000.00
275	15100	531710	RSVP Program for Main Street	5,675.00	41,774.87	28,375.00	28,375.00
275	15100	531720	CITY QUARTERLY NEWSLETTER	17,634.03	13,697.68	25,000.00	25,000.00
275	15100	531730	TOURISM	18,921.32	24,710.07	41,000.00	41,000.00
275	15100	542500	OTHER - WAYFINDING SIGNAGE	-	-	25,000.00	25,000.00
275	15100	572000	H.C. CHAMBER 2% / 3.5% 8/1/2015	192,750.65	198,734.38	190,000.00	190,000.00
Division: 15100 - FINANCIAL ADMINISTRATION Total:				**295,764.93**	**284,917.00**	**375,000.00**	**375,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

CAPITAL PROJECT GRANT FUND

Division: 42312 - TE

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
340	42312	541402	ADMINISTRATIVE ASSIST.	6,250.00	5,350.00	2,000.00	2,000.00
340	42312	541403	LAND APPRAISAL	-	400.00	400.00	400.00
340	42312	541411	DESIGN DEVELOPMENT	600.00	-	10,000.00	10,000.00
340	42312	541415	ENGINEERING	6,857.40	11,012.60	45,000.00	45,000.00
340	42312	541416	CONSTRUCTION COSTS	-	-	92,600.00	92,600.00
340	42312	541428	EASEMENTS-DAVIS RD SIDEWALKS	8,500.00	7,800.00	-	-
Division: 42312 - TE - ROAD/STREET SIDEWALKS Total:				**22,207.40**	**24,562.60**	**150,000.00**	**150,000.00**

Budget Worksheet

URBAN REDEVELOPMENT AGENCY
Division: 80000 - DEBT SERVICES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
350	80000	581300	PRINCIPAL-OTHER DEBT	625,000.00	650,000.00	650,000.00	710,000.00
350	80000	582300	INTEREST-OTHER DEBT	585,858.50	556,491.25	556,500.00	493,848.38
Division: 80000 - DEBT SERVICES Total:				**1,210,858.50**	**1,206,491.25**	**1,206,500.00**	**1,203,848.38**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 353 - CITYWIDE PROJECTS FUND

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
353	15650	541000	CIP IMPROVEMENTS	-	67,041.24	4,100,000.00	6,780,921.00
353	15650	541100	LAND PURCHASE	-	662,881.20	-	-
353	15650	541326	AMPHITHEATER	-	-	2,300,000.00	3,188,849.00
353	15650	541327	MONUMENT SIGN	-	-	115,000.00	79,820.00
353	15650	541328	CULTURAL ART CENTER	-	-	1,000,000.00	2,000,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:				**-**	**729,922.44**	**7,515,000.00**	**12,049,590.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 355 - DOWNTOWN DEVELOPMENT AUTHORITY

Expense

Division: 15100 - FINANCIAL ADMINISTRATION

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
355	15100	511100	Salaries	827.35	-	-	-
355	15100	521201	PROFESSIONAL FEES	600.00	-	1,500.00	1,500.00
355	15100	521220	LEGAL	2,760.60	-	15,000.00	11,600.00
355	15100	522219	LANDSCAPING	5,517.50	-	-	-
355	15100	523110	LIABILITY INSURANCE	1,455.00	1,529.00	1,500.00	1,500.00
355	15100	523310	PUBLIC NOTICES	-	-	2,000.00	1,000.00
355	15100	523400	PRINTING & BINDING	-	-	1,000.00	500.00
355	15100	523500	Travel	-	-	2,500.00	6,000.00
355	15100	523600	DUES AND FEES	-	-	500.00	500.00
355	15100	523700	Education and Training	-	265.00	2,500.00	2,500.00
355	15100	531140	SUPPLIES & MATERIALS	-	970.70	1,000.00	1,000.00
355	15100	531210	Water / sewerage	1,784.21	-	-	-
355	15100	531230	Electricity	20,972.81	-	-	-
355	15100	531700	MISCELLANEOUS EXPENSE	5,276.79	3,154.50	-	1,400.00
355	15100	531703	HOSPITALITY	-	161.51	2,500.00	2,500.00
355	15100	541101	FACADE GRANT	5,000.00	-	15,000.00	15,000.00
Division: 15100 - FINANCIAL ADMINISTRATION Total:				**44,194.26**	**6,080.71**	**45,000.00**	**45,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 495 - CEMETERY FUND

Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
495	15650	522220	MAINTENANCE & CLEANING	-	-	20,000.00	5,000.00
495	15650	531600	SMALL EQUIPMENT - NON-CAPITAL	-	334.47	-	2,000.00
495	15650	541200	SITE IMPROVEMENTS	-	-	-	13,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:				**-**	**334.47**	**20,000.00**	**20,000.00**

Budget Worksheet

Stockbridge
Where Community Connects

Water
Expense
Division: 44200 - WATER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2019 PROPOSED BUDGET
505	44200	511100	REGULAR EMPL. SALARIES	321,556.80	299,801.86	366,000.00	370,000.0
505	44200	511300	OVERTIME	19,265.97	20,696.85	28,000.00	30,000.0
505	44200	512100	GRP INSRNC MEDICAL/DENTAL	83,070.39	95,195.42	105,000.00	105,000.0
505	44200	512110	GROUP INSURANCE LIFE	1,296.88	1,300.46	2,000.00	2,000.0
505	44200	512111	GROUP INSURANCE VISION	811.53	799.16	1,200.00	1,200.0
505	44200	512200	MEDICARE 1.45%	4,837.16	4,585.81	5,000.00	5,000.0
505	44200	512401	RETIREMENT CONTRIBUTIONS	136,520.95	(28,632.73)	45,000.00	45,000.0
505	44200	512600	UNEMPLOYEMENT INSURANCE	-	-	5,000.00	5,000.0
505	44200	512700	WORKER'S COMPENSATION	21,121.55	25,463.25	20,000.00	20,000.0
505	44200	512850	HRA REIMBURSEMENT	2,000.00	2,000.00	7,000.00	7,000.0
505	44200	521201	PROFESSIONAL	1,826.42	-	-	2,000.0
505	44200	521222	IT Services for Water	10,732.44	11,748.11	12,000.00	12,000.0
505	44200	521230	ENGINEERING FEES	1,320.00	4,896.87	9,500.00	10,000.0
505	44200	521305	WATER TEST	7,610.00	2,477.46	10,000.00	10,000.0
505	44200	522210	MAINTENANCE AGREEMENTS	60,064.23	69,529.93	105,000.00	100,000.0
505	44200	522220	MAINTENANCE & CLEANING	3,020.74	1,644.60	10,000.00	10,000.0
505	44200	522231	EQPMNT REPAIR PUMP STATIO	29,437.58	16,121.08	15,000.00	17,200.0
505	44200	522240	STREET REPAIRS/MAINTENANC	4,034.33	2,549.24	20,000.00	15,500.0
505	44200	522250	AUTO & TRUCK REPAIR	4,823.31	1,422.25	7,500.00	7,500.0
505	44200	522255	DAMAGE TO PROPERTY	2,031.03	-	1,500.00	1,500.0
505	44200	522320	RENTAL OF EQUIP & VEHICLE	1,525.45	861.60	2,500.00	15,000.0
505	44200	523110	LIABILITY INSURANCE	71,060.16	54,592.89	70,000.00	70,000.0
505	44200	523231	CELL PHONES	1,098.54	3,118.20	4,000.00	5,000.0

505	44200	523245	CBEYOND COMMUNICATIONS	9,133.29	6,117.50	8,300.00	8,000.0(
505	44200	523310	PUBLIC NOTICES	1,043.40	1,163.20	2,000.00	2,000.0(
505	44200	523400	PRINTING & BINDING	4,398.91	4,153.39	5,500.00	5,500.0(
505	44200	523500	TRAVEL	4,957.62	2,629.93	4,000.00	5,500.0(
505	44200	523600	DUES & FEES	1,501.50	194.14	2,000.00	3,500.0(
505	44200	523700	EDUCATION & TRAINING	5,091.25	4,474.56	5,500.00	7,500.0(
505	44200	523840	COLLECTION AGENCY SRVICES	366.24	110.46	1,000.00	1,000.0(
505	44200	523849	CONTRACT LABOR	-	-	1,500.00	1,500.0(
505	44200	523902	MERCHANT FEES CREDIT CARD	8,677.68	11,822.17	10,500.00	10,500.0(
505	44200	523930	DRUG TESTING, VACCINES	1,181.43	819.08	2,000.00	2,000.0(
505	44200	523940	POSTAGE	6,687.26	6,743.58	10,500.00	8,500.0(
505	44200	531110	COMPUTER EXPENSE	9,952.55	2,141.40	5,500.00	10,000.0(
505	44200	531130	OFFICE SUPPLIES	1,942.07	1,624.31	2,500.00	5,000.0(
505	44200	531140	SUPPLIES & MATERIALS	52,000.25	27,672.83	30,000.00	50,000.0(
505	44200	531142	HAND TOOLS & SMALL EQUIP.	6,592.81	14,070.68	40,000.00	50,000.0(
505	44200	531221	SNAPPING SHOALS EMC	31,917.63	32,498.76	33,000.00	33,000.0(
505	44200	531229	GA POWER - WTP	3,139.35	2,115.59	3,000.00	3,000.0(
505	44200	531270	ENERGY-GASOLINE/DIESEL	11,396.68	15,868.54	17,500.00	18,000.0(
505	44200	531510	INV PCH FOR RSALE-WATER	590,380.70	652,365.20	565,000.00	570,000.0(
505	44200	531703	LAB SUPPLIES/OTHER	2,406.81	3,491.84	3,500.00	5,000.0(
505	44200	531706	CHEMICALS	6,308.50	6,489.80	7,500.00	10,500.0(
505	44200	531740	TIRE EXPENSE	4,341.09	634.56	5,500.00	5,500.0(
505	44200	531750	UNIFORMS	3,063.19	3,683.26	6,000.00	7,500.0(
505	44200	542200	VEHICLES	-	-	-	120,000.0(
505	44200	542401	COMPUTERS	-	560.00	5,000.00	6,500.0(
505	44200	561000	DEPRECIATION	669,957.43	695,293.28	100,000.00	100,000.0(
Division: 44200 - WATER Total:				**2,225,503.10**	**2,086,910.37**	**1,728,000.00**	**1,915,400.0(**

Budget Worksheet

Stockbridge
Where Community Connects

Sewer
Expense
Division: 43300 - SEWER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
505	43300	511100	REGULAR EMPL. SALARIES	437,381.35	451,623.42	484,054.72	530,000.00
505	43300	511300	OVERTIME	26,573.07	29,981.04	33,000.00	35,000.00
505	43300	512100	GRP INSRNC MEDICAL/DENTAL	94,527.35	111,894.16	123,736.00	130,000.00
505	43300	512110	GROUP INSURANCE LIFE	1,673.59	1,826.49	3,000.00	3,000.00
505	43300	512111	GROUP INSURANCE VISION	965.73	1,002.45	2,000.00	2,000.00
505	43300	512200	MEDICARE 1.45%	6,222.68	6,950.78	7,500.00	7,500.00
505	43300	512401	RETIREMENT CONTRIBUTIONS	11,989.64	(1,238.14)	72,500.00	72,500.00
505	43300	512600	UNEMPLOYEMENT INSURANCE	-	-	5,000.00	5,000.00
505	43300	512700	WORKER'S COMPENSATION	25,506.87	33,984.59	35,000.00	35,000.00
505	43300	512850	HRA REIMBURSEMENT	-	9,293.88	9,000.00	9,000.00
505	43300	521201	PROFESSIONAL	7,920.00	1,900.00	15,000.00	15,000.00
505	43300	521222	IT Services for Sewer	6,439.44	7,065.00	7,500.00	7,500.00
505	43300	521230	ENGINEERING FEES	4,645.00	9,378.13	15,000.00	20,000.00
505	43300	521341	TESTING - ANALYTICAL COST	5,632.13	4,113.50	9,000.00	10,000.00
505	43300	522150	SURVEILLANCE CAMERAS	-	-	-	24,300.00
505	43300	522200	REPAIRS & MAINTENANCE	-	225.00	4,000.00	5,500.00
505	43300	522210	MAINTENANCE AGREEMENTS	1,165.57	676.39	17,500.00	17,500.00
505	43300	522211	DISPOSAL	-	-	1,000.00	1,000.00
505	43300	522220	MAINTENANCE & CLEANING	2,161.63	1,573.40	3,500.00	3,500.00
505	43300	522229	EQUIPMENT REPAIRS - PLANT	-	-	5,000.00	10,000.00
505	43300	522231	EQPMNT REPAIR PUMP STATIO	45,517.25	69,280.74	75,000.00	75,000.00
505	43300	522232	REPAIR, WWTP PLANT	32,782.54	43,176.29	46,500.00	35,000.00
505	43300	522233	PUMP STATION REPAIR(BLDG)	-	-	2,500.00	2,500.00
505	43300	522234	PUMP STATION ROADS REPAIR	-	469.94	2,500.00	2,500.00
505	43300	522235	VACCUM CLEAN SEWER LINES	21,558.00	15,856.00	30,000.00	30,000.00
505	43300	522240	STREET REPAIRS/MAINTENANC	360.80	4,385.70	15,000.00	15,000.00

505	43300	522250	AUTO & TRUCK REPAIR	15,963.09	6,363.26	15,000.00	15,000.00
505	43300	522255	DAMAGE TO PROPERTY	-	2,125.00	5,000.00	5,000.00
505	43300	522320	RENTAL OF EQUIP & VEHICLE	898.85	940.60	1,500.00	1,500.00
505	43300	523231	CELL PHONES	2,052.92	6,063.79	6,750.00	5,000.00
505	43300	523240	AT&T CLUB SERVICE	6,790.06	11,717.13	12,500.00	15,000.00
505	43300	523245	CBEYOND COMMUNICATIONS	8,145.27	6,117.50	6,000.00	6,500.00
505	43300	523310	PUBLIC NOTICES	221.40	415.60	1,000.00	2,500.00
505	43300	523400	PRINTING & BINDING	4,263.89	4,168.41	7,500.00	7,500.00
505	43300	523500	TRAVEL	4,534.44	4,424.87	5,500.00	5,500.00
505	43300	523600	DUES & FEES	2,121.00	745.32	3,500.00	3,500.00
505	43300	523700	EDUCATION & TRAINING	3,644.39	6,588.30	8,000.00	8,000.00
505	43300	523849	CONTRACT LABOR	2,659.23	-	7,000.00	7,500.00
505	43300	523900	OTHER (PURCHASED SRVCS)	615.42	-	-	-
505	43300	523902	MERCHANT FEES CREDIT CARD	8,680.42	11,874.25	10,500.00	11,000.00
505	43300	523905	COLL. FEE HENRY COUNTY	9,318.99	8,223.31	7,500.00	8,500.00
505	43300	523930	DRUG TESTING, VACCINES	858.91	1,906.87	2,000.00	1,500.00
505	43300	523940	POSTAGE	6,839.05	6,989.48	10,000.00	7,500.00
505	43300	523990	LANDFILL FEES	4,710.41	10,949.73	30,000.00	35,000.00
505	43300	531110	COMPUTER EXPENSE	6,041.03	6,327.57	3,500.00	15,000.00
505	43300	531130	OFFICE SUPPLIES	1,484.94	1,945.09	2,200.00	2,500.00
505	43300	531140	SUPPLIES & MATERIALS	8,762.49	9,690.77	9,000.00	20,000.00
505	43300	531142	HAND TOOLS & SMALL EQUIP.	16,089.37	10,818.38	10,000.00	10,000.00
505	43300	531214	ENERGY - NATURAL GAS	1,521.13	1,320.57	2,000.00	2,000.00
505	43300	531221	SNAPPING SHOALS EMC	5,493.46	5,535.71	6,000.00	6,000.00
505	43300	531223	GA POWER LIFT STATIONS	36,035.65	39,743.95	40,000.00	40,000.00
505	43300	531229	GA POWER - WWTP	138,890.33	145,333.32	140,000.00	145,000.00
505	43300	531240	ENERGY-BOTTLED GAS			-	-
505	43300	531270	ENERGY-GASOLINE/DIESEL	19,450.74	18,598.61	25,000.00	25,000.00
505	43300	531700	MISC EXPENSE	627.15	48.56	2,000.00	2,000.00
505	43300	531703	LAB SUPPLIES/OTHER	9,848.71	9,052.75	12,500.00	15,000.00
505	43300	531706	CHEMICALS	46,077.38	40,872.37	50,000.00	50,000.00
505	43300	531720	SIGNS	107.40	-	1,000.00	1,000.00
505	43300	531740	TIRE EXPENSE	2,370.75	3,815.96	5,000.00	8,500.00
505	43300	531750	UNIFORMS	4,729.52	6,191.14	13,000.00	7,500.00
505	43300	541462	S2180730 WWTP FCLTY IMP	-	-	-	25,000.00

505	43300	542200	VEHICLES	-	-	-	30,000.00
505	43300	542400	COMPUTERS	-	1,797.75	5,000.00	15,000.00
505	43300	542500	EQUIPMENT	7,606.87	19,125.99	29,264.00	50,000.00
505	43300	542517	WATERSHED MONITORING, I&II	17,304.50	1,775.00	25,000.00	30,000.00
505	43300	573105	CONSENT ORDER - FINE	-	-	3,000.00	3,000.00
505	43300	573110	BAD DEBT EXP. W/S	22,409.41	16,931.26	23,000.00	23,000.00
Division: 43300 - SEWER Total:				**1,160,191.21**	**1,231,956.93**	**1,569,504.72**	**1,774,800.00**

Budget Worksheet

Water & Sewer

Expense

Division: 80000 - DEBT SERVICES

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2019 PROPOSED BUDGET
505	80000	581300	PRINCIPAL-OTHER DEBT	-	-	127,240.20	90,721.00
505	80000	582300	INTEREST-OTHER DEBT	22,469.73	21,218.10	48,760.80	36,520.00
Division: 80000 - DEBT SERVICES Total:				**22,469.73**	**21,218.10**	**176,001.00**	**127,241.00**

Budget Worksheet

Fund: 510 - STORMWATER

Expense

Division: 42500 - STORMWATER

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
510	42500	511100	REGULAR EMPL. SALARIES	289,451.04	259,007.27	279,488.66	285,000.00
510	42500	511300	OVERTIME	2,044.90	3,502.71	5,000.00	5,000.00
510	42500	512100	GRP INSRNC MEDICAL/DENTAL	70,829.25	74,877.59	85,000.00	85,000.00
510	42500	512110	GROUP INSURANCE LIFE	1,186.45	1,083.72	1,600.00	1,600.00
510	42500	512111	GROUP INSURANCE VISION	631.74	653.16	1,000.00	1,000.00
510	42500	512200	MEDICARE 1.45%	4,091.04	3,814.73	4,000.00	4,000.00
510	42500	512400	PENSION	55,900.14	(19,546.11)	44,000.00	44,000.00
510	42500	512600	UNEMPLOYMENT INSURANCE	-	-	7,500.00	7,500.00
510	42500	512700	WORKER'S COMPENSATION	26,749.98	28,361.57	25,000.00	25,000.00
510	42500	512850	HRA REIMBURSEMENT	2,000.00	2,545.97	7,000.00	7,000.00
510	42500	521201	PROFESSIONAL FEES	8,045.71	-	2,000.00	2,000.00
510	42500	521222	IT Services for Stormwater	6,439.43	7,944.61	7,000.00	7,000.00
510	42500	521230	ENGINEERING FEES	34,362.50	23,047.25	100,000.00	100,000.00
510	42500	522210	MAINTENANCE AGREEMENTS	1,300.36	3,432.32	7,000.00	7,000.00
510	42500	522220	STREET SWEEPING	-	-	25,000.00	25,000.00
510	42500	522230	EQUIPMENT REPAIRS	47.88	2,680.66	5,000.00	5,000.00
510	42500	522240	STREET REPAIRS/MAINTENANC	-	270.50	30,000.00	30,000.00
510	42500	522250	AUTO & TRUCK REPAIR	9,460.46	5,823.56	10,000.00	10,000.00
510	42500	523110	LIABILITY INSURANCE	3,500.94	1,973.89	2,500.00	2,500.00
510	42500	523231	CELL PHONES	837.99	1,074.92	3,000.00	3,000.00
510	42500	523304	PERMITS/ANNUAL REPORT	11,242.50	9,252.50	20,000.00	20,000.00
510	42500	523310	PUBLIC NOTICES	-	10.00	3,500.00	3,500.00
510	42500	523400	PRINTING & BINDING	560.78	-	10,000.00	10,000.00
510	42500	523500	TRAVEL	498.04	875.90	3,000.00	3,000.00
510	42500	523600	DUES & FEES	437.60	217.00	1,000.00	1,000.00

510	42500	523700	EDUCATION & TRAINING	2,041.86	1,684.31	5,000.00	5,000.00
510	42500	523852	NOI IMPLEMENTATION	-	-	7,500.00	7,500.00
510	42500	523901	BANK CHARGES	-	-	500.00	500.00
510	42500	523902	CREDIT CARD EXPENSES	2,189.56	2,723.35	500.00	500.00
510	42500	523930	DRUG TESTING, VACCINES	522.55	298.60	500.00	500.00
510	42500	523990	LANDFILL FEES	4,041.85	5,918.93	5,000.00	5,000.00
510	42500	531110	COMPUTER EXPENSE	6,432.80	4,786.05	5,000.00	5,000.00
510	42500	531130	OFFICE SUPPLIES	-	358.82	2,000.00	2,000.00
510	42500	531140	SUPPLIES & MATERIALS	3,458.30	3,869.15	4,000.00	4,000.00
510	42500	531142	HAND TOOLS & SMALL EQUIP.	3,235.50	1,212.04	4,000.00	4,000.00
510	42500	531270	ENERGY-GASOLINE/DIESEL	8,288.47	11,862.69	15,000.00	15,000.00
510	42500	531700	MISCELLANEOUS EXPENSE	984.87	40.00	2,500.00	2,500.00
510	42500	531740	TIRE EXPENSE	1,884.31	1,876.44	5,000.00	5,000.00
510	42500	531750	UNIFORMS	2,905.86	3,894.60	10,000.00	10,000.00
510	42500	541476	EASEMENTS	1,454.00	-	45,000.00	45,000.00
510	42500	542200	VEHICLES	-	-	-	-
510	42500	542400	COMPUTER SOFTWARE	-	1,797.75	5,500.00	7,500.00
510	42500	542500	EQUIPMENT	-	-	10,000.00	10,000.00
510	42500	542515	STORMWATER REPAIR	-	18,500.00	200,000.00	200,000.00
510	42500	542518	WATERSHED ASSES. PHASE II	-	-	5,511.34	5,600.00
510	42500	561000	DEPRECIATION	32,516.06	64,564.22	25,000.00	25,000.00
Division: 42500 - STORMWATER Total:				**599,574.72**	**534,290.67**	**1,046,100.00**	**1,053,700.00**

Budget Worksheet

Stockbridge
Where Community Connects

Fund: 540 - SANITATION SOLID WASTE COLLECTION

Expense

Division: 45200 - SANITATION SOLID WASTE COLLECTION

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
540	45200	511100	REGULAR EMPL. SALARIES	34,955.67	36,563.15	82,000.00	82,000.00
540	45200	511300	OVERTIME	6.35	6.54	5,000.00	5,000.00
540	45200	512100	GRP INSRNC MEDICAL/DENTAL	23,072.67	34,843.74	38,000.00	38,000.00
540	45200	512110	GROUP INSURANCE LIFE	155.94	158.04	2,000.00	2,000.00
540	45200	512111	GROUP INSURANCE VISION	161.88	161.88	1,000.00	1,000.00
540	45200	512200	MEDICARE 1.45%	502.67	515.84	1,300.00	1,300.00
540	45200	512401	RETIREMENT CONTRIBUTIONS	(4,874.07)	18,059.79	12,700.00	12,700.00
540	45200	512700	WORKER'S COMPENSATION	1,287.42	1,230.31	1,850.00	2,200.00
540	45200	512850	HRA REIMBURSEMENT	-	-	2,000.00	2,000.00
540	45200	521222	IT TOTAL TECH	-	-	2,500.00	2,500.00
540	45200	521300	Technical Services	3,287.50	-	-	-
540	45200	522210	MAINTENANCE AGREEMENTS	210.36	105.16	700.00	700.00
540	45200	522230	EQUIPMENT REPAIRS	-	-	7,500.00	7,500.00
540	45200	522246	KUBOTA SANI VEHICLES	-	-	5,000.00	5,000.00
540	45200	522250	AUTO & TRUCK REPAIR	2,381.45	1,348.59	5,000.00	5,000.00
540	45200	522252	DAMAGE TO CITIZEN ITEMS	-	-	1,000.00	1,000.00
540	45200	523231	CELL PHONES	-	-	500.00	500.00
540	45200	523310	PUBLIC NOTICES	-	1,522.50	5,000.00	5,000.00
540	45200	523400	PRINTING & BINDING	307.58	-	3,000.00	3,000.00
540	45200	523700	EDUCATION & TRAINING	-	-	1,500.00	1,500.00
540	45200	523902	MERCHANT FEES CREDIT CARD	3,560.04	4,884.83	1,000.00	1,000.00
540	45200	523906	H. C. COLL. FEE	-	-	10,000.00	10,000.00
540	45200	523930	DRUG TESTING, VACCINES	-	-	500.00	500.00
540	45200	523940	POSTAGE	130.00	-	10,000.00	10,000.00

540	45200	523990	LANDFILL FEES	291,601.00	342,356.44	350,000.00	350,000.00
540	45200	523991	Sanitation Collections Outsourcing	859,506.22	913,037.19	952,000.00	990,000.00
540	45200	524000	SWMP COST JT. HC AND CITY	16,590.50	16,889.14	2,000.00	2,000.00
540	45200	531110	COMPUTER EXPENSE	810.00	1,614.96	3,000.00	7,500.00
540	45200	531130	OFFICE SUPPLIES	-	-	500.00	500.00
540	45200	531140	SUPPLIES & MATERIALS	-	-	3,000.00	3,000.00
540	45200	531270	ENERGY-GASOLINE/DIESEL	2,801.07	1,956.72	5,000.00	5,000.00
540	45200	531704	OTHER SUPPLIES	-	-	1,000.00	1,000.00
540	45200	531740	TIRE EXPENSE	126.45	366.31	3,000.00	3,000.00
540	45200	531750	UNIFORMS	-	-	1,500.00	1,500.00
540	45200	542200	VEHICLES	-	-	-	-
540	45200	561000	DEPRECIATION	33,978.46	33,978.42	-	-
540	45200	573111	BAD DEBT EXP. - SAN.	160.00	-	-	
Division: 45200 - SANITATION SOLID WASTE COLLECTION Total:				**1,270,719.16**	**1,409,599.55**	**1,520,050.00**	**1,562,900.00**

Budget Worksheet

Fund: 555 - MERLE MANDERS CONFERENCE CENTER

Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2020 PROPOSED BUDGET
555	15650	511100	REGULAR EMPL. SALARIES	113,563.17	134,507.64	139,417.22	276,610.70
555	15650	511300	OVERTIME	1,181.22	1,474.71	1,000.00	1,000.00
555	15650	512100	GRP INSRNC MEDICAL/DENTAL	36,117.69	53,548.67	60,000.00	150,538.84
555	15650	512110	GROUP INSURANCE LIFE	490.04	533.04	1,200.00	3,420.00
555	15650	512111	GROUP INSURANCE VISION	325.17	428.40	800.00	825.00
555	15650	512200	MEDICARE 1.45%	1,616.63	1,902.81	2,100.00	4,560.00
555	15650	512401	RETIREMENT CONTRIBUTIONS	16,872.92	(12,777.73)	19,500.00	30,500.00
555	15650	512600	UNEMPLOYMENT INSURANCE	-	-	5,000.00	8,400.00
555	15650	512700	WORKER'S COMPENSATION	4,055.93	4,865.30	3,500.00	7,920.00
555	15650	512850	HRA REIMBURSEMENT	-	-	3,000.00	6,000.00
555	15650	521201	PROFESSIONAL FEES	2,651.42	80.00	500.00	500.00
555	15650	521222	IT Services for MMCC	2,575.80	4,565.85	3,000.00	3,000.00
555	15650	521340	WEB-SITE	315.34	45.00	1,000.00	1,000.00
555	15650	522200	REPAIRS & MAINTENANCE	3,167.99	3,876.78	25,000.00	25,000.00
555	15650	522210	MAINTENANCE AGREEMENTS	865.90	831.55	3,500.00	3,500.00
555	15650	522213	CLEANING	72,188.60	20,263.00	22,000.00	22,000.00
555	15650	522219	LANDSCAPING	22,020.00	20,496.40	-	-
555	15650	522220	MAINTENANCE & CLEANING	11,015.16	22,679.97	-	-
555	15650	522230	EQUIPMENT REPAIRS	4,699.18	4,119.68	35,000.00	5,000.00
555	15650	522251	AUTO EXPENSE	-	-	-	-
555	15650	522320	RENTAL OF EQUIP & VEHICLE	187.68	3,321.58	600.00	600.00
555	15650	523231	CELL PHONES	461.11	495.43	1,000.00	1,500.00
555	15650	523245	CBEYOND COMMUNICATIONS	6,284.51	10,612.82	7,000.00	7,000.00
555	15650	523310	PUBLIC NOTICES	-	22.96	-	-
555	15650	523400	PRINTING & BINDING	173.98	396.84	500.00	500.00

555	15650	523500	TRAVEL	-	8.00	3,000.00	4,000.00
555	15650	523600	DUES & FEES	665.65	700.45	800.00	600.00
555	15650	523700	EDUCATION & TRAINING	395.00	62.47	4,700.00	5,000.00
555	15650	523850	PERSONNEL SERVICES	49,419.39	42,365.69	60,000.00	35,000.00
555	15650	523851	CLIENT EVENT ATTENDANT	3,435.26	8,332.88	-	-
555	15650	523902	MERCHANT FEES CREDIT CARD	2,560.77	2,075.83	2,550.00	2,550.00
555	15650	523933	LINEN	1,771.17	1,839.80	4,000.00	6,000.00
555	15650	523940	POSTAGE	-	-	500.00	500.00
555	15650	531110	COMPUTER EXPENSE	8,330.90	3,081.63	3,000.00	2,000.00
555	15650	531130	OFFICE SUPPLIES	3,075.11	2,524.44	2,500.00	2,500.00
555	15650	531140	SUPPLIES & MATERIALS	457.95	1,491.54	3,500.00	3,500.00
555	15650	531142	HAND TOOLS & SMALL EQUIP.	-	2,145.88	1,000.00	1,000.00
555	15650	531213	NATURAL GAS	3,246.57	3,651.28	2,500.00	2,500.00
555	15650	531232	GEORGIA POWER	22,173.97	25,775.50	25,000.00	25,000.00
555	15650	531271	FUEL	413.14	680.26	500.00	500.00
555	15650	531400	BOOKS & PERIODICALS	-	-	500.00	500.00
555	15650	531704	OTHER SUPPLIES	150.95	17.88	-	-
555	15650	531708	FOOD AND BEVERAGE	411.30	550.00	2,500.00	2,500.00
555	15650	531710	CHRISTMAS DECORATIONS	4,657.95	4,979.01	5,000.00	5,000.00
555	15650	531720	SIGNS	-	-	1,500.00	1,500.00
555	15650	531725	PROMOTIONAL SUPPLIES	2,254.94	1,903.81	-	-
555	15650	531740	TIRE EXPENSE	-	713.12	-	-
555	15650	531750	UNIFORMS	548.62	553.92	1,500.00	-
555	15650	541200	SITE IMPROVEMENTS	-	-	3,500.00	50,000.00
555	15650	542300	FURNITURE & FIXTURES	-	2,295.88	-	-
555	15650	542400	Computer Software	833.33	-	-	3,480.00
555	15650	542500	EQUIPMENT	-	7,200.24	44,134.00	39,104.00
555	15650	561000	DEPRECIATION	86,499.17	88,178.42	-	40,000.00
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:				**492,130.58**	**477,418.63**	**506,801.22**	**792,108.54**

Budget Worksheet

Fund: 560 - TED STRICKLAND COMMUNITY CENTER

Expense

Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY

Account Number			Account Description	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED BUDGET	FY 2019 PROPOSED BUDGET
560	15650	512100	GRP INSRNC MEDICAL/DENTAL	511.07	-	-	-
560	15650	521222	IT Services for TSCC	858.49	946.28	1,000.00	1,000.00
560	15650	522210	MAINTENANCE AGREEMENTS	-	-	2,500.00	2,500.00
560	15650	522219	LANDSCAPING	3,449.00	3,365.00	-	-
560	15650	522220	MAINTENANCE & CLEANING	11,784.10	7,866.90	8,500.00	8,500.00
560	15650	522230	EQUIPMENT REPAIRS	1,374.74	386.83	1,000.00	1,000.00
560	15650	523241	AT&T (BELLSOUTH)	2,010.32	2,779.53	4,000.00	4,000.00
560	15650	523851	CLIENT EVENT ATTENDANT	3,265.01	7,060.78	-	-
560	15650	523902	MERCHANT FEES CREDIT CARD	849.22	956.53	5,000.00	5,000.00
560	15650	523903	DISCOUNT ON ROOM RENTAL	64.00	20.00	750.00	750.00
560	15650	531110	COMPUTER EXPENSE	1,144.90	2,547.32	-	-
560	15650	531140	SUPPLIES & MATERIALS	25.32	72.18	2,500.00	2,500.00
560	15650	531231	GA PWR,130 COMMUNITY CNTR	7,029.15	7,507.78	8,000.00	8,000.00
560	15650	531720	SIGNS	709.12	-	-	-
560	15650	542300	FURNITURE & FIXTURES	50.00	2,923.00	5,000.00	5,000.00
560	15650	542400	Computer Software	400.00	-	-	1,500.00
560	15650	542500	EQUIPMENT	-	1,938.20	-	2,000.00
560	15650	561000	DEPRECIATION	22,652.80	22,161.99	-	-
Division: 15650 - GOVERNMENT BUILDINGS/PROPERTY Total:				**56,177.24**	**60,532.32**	**38,250.00**	**41,750.00**

Capital Improvement Plan

Stockbridge

Where Community Connects

The City of Stockbridge

CIP EXPENDITURES SUMMARY BY PROJECT

FUND - 353

	Estimated Project Cost	Amount Anticipated To Be Used In	Balance To Be Carried Over To	Proposed Expenditures For Planning Years					Projected Five Year
	FY2019	FY2019	FY2020	FY2020	FY2021	FY2022	FY2023	FY2024	Total
Projects:									
Amphitheater	$ 16,285,000	$ 340,755	$15,944,245	$ 3,188,849	$ 3,188,849	$ 3,188,849	$ 3,188,849	$ 3,188,849	$ 15,944,245
Monument Sign	$ 115,000	$ 35,180	$ 79,820	$ 79,820					$ 79,820
Cultural Art Center	$ 10,000,000	$ -	$10,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 10,000,000
Multi-Purpose Facility	$ 6,000,000	$ -	$ 6,000,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 6,000,000
Public Works Facility	$ 2,120,000	$ -	$ 2,120,000	$ 424,000	$ 424,000	$ 424,000	$ 424,000	$ 424,000	$ 2,120,000
Alleyway Project	$ 350,000	$ -	$ 350,000	$ 350,000					$ 350,000
Senior/Youth Facility	$ 10,000,000	$ -	$10,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 10,000,000
Old Fire Station Renovation	$ 500,000	$ -	$ 500,000	$ 250,000	$ 250,000				$ 500,000
Splash Pad Park	$ 150,000	$ -	$ 150,000	$ 150,000					$ 150,000
Road Improvement	$ 5,000,000	$ -	$ 5,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 5,000,000
Infrastructure Improvement	$ 7,500,000	$ 465,397	$ 7,034,603	$ 1,406,921	$ 1,406,921	$ 1,406,921	$ 1,406,921	$ 1,406,921	$ 7,034,603
Total Proposed Expenditures	**$ 58,020,000**	**$ 841,332**	**$57,178,668**	**$12,049,590**	**$11,469,770**	**$11,219,770**	**$11,219,770**	**$11,219,770**	**$ 57,178,668**

	Final Adopted	Amount Anticipated To Be Used In	Balance To Be Carried Over To	Proposed Funding Sources					Projected Five Year
Funding Type	FY2019	FY2019	FY2020	FY2020	FY2021	FY2022	FY2023	FY2024	Total
General Fund	$ 1,000,000	$ -	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
CIP Bond	$ 11,285,000	$ -	$ -	$ 2,761,490	$ 2,257,000	$ 2,257,000	$ 2,257,000	$ 2,257,000	$ 11,789,488
Future SPLOST (V)	$ 15,000,000	$ -	$ -	$ 3,000,000	$ 3,000,000	$ 3,000,000	$ 3,000,000	$ 3,000,000	$ 15,000,000
SPLOST IV	$ 3,200,000	$ -	$ -	$ 640,000	$ 640,000	$ 640,000	$ 640,000	$ 640,000	$ 3,200,000
Reprogrammed SPLOST IV	$ 4,000,000	$ -	$ -	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 800,000	$ 4,000,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance	$ 21,535,000	$ -	$ -	$ 4,248,100	$ 4,172,770	$ 3,922,770	$ 3,922,770	$ 3,922,770	$ 20,189,180
Sale of Land	$ 2,000,000	$ -	$ -	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,000,000
Total Proposed Funding Sources	**$ 58,020,000**	**$ -**	**$ -**	**$12,049,590**	**$11,469,770**	**$11,219,770**	**$11,219,770**	**$11,219,770**	**$ 57,178,668**

Job Title: Administrative Assistant Events

Job Summary: The Administrative Assistant will assist with the day-to-day operations of the Merle Manders Conference Center/Ted Strickland Community Center utilizing their valuable experience and understanding of planning and managing, special events and activities involving the community, vendors, staff and elected officials. You will utilize city resources to assist staff with the planning of events and work closely the manager of the Conference Center Manager.

Class Characteristics: This is an exempt classification level.

Major Duties:

- Assist the Conference Center Manager in departments meetings, assist with planning and scheduling of the conference center and Ted Strickland community center; make appointments; assist with travel arrangements, etc.
- Communicates with other departmental staff on a variety of requests.
- Compiles data for daily, monthly and annual reports; responds to information requests and prepares reports for distribution;
- Coordinates services with outside vendors;
- Files and retrieves materials and data from department computerized and manual filing systems; maintains the department's filing system;
- Maintains maintenance schedule and records on department vehicles and equipment;
- Manages supplies and office equipment use through departmental check-out system; issues supply and equipment (keys) to staff;
- Processes external mail as well as inter-departmental City correspondence;
- Receives and responds to public inquiries on the telephone and in-person; provides information and refers inquiries to other City employees when required;
- Processes requisitions for a variety of purchases thru the purchasing system. Able to track all expenses and maintain detailed files.
- Performs other duties as assigned.

Knowledge Required by the Position:

- Ability to compile data and write clear, concise reports;
- Ability to establish and maintain effective working relationships with City officials, employees and the public;
- Ability to maintain an organized office environment;

- Excellent written and verbal communication skills; Proficient mathematical skills;
- Excellent customer service skills;
- General knowledge of municipal government;
- Knowledge of City ordinances, policies and procedures;
- Knowledge of modern office procedures and equipment;
- Knowledge of the operation of a variety of tools and equipment;
- Skilled in using a variety of computer programs Microsoft Word; Excel, PowerPoint, Outlook for administrative functions.

Supervisory Controls: The work of this position is performed under the general supervision of the Conference Center Manager.

Guidelines: Guidelines include City and departmental manuals, policies and procedures.

Complexity: The work consists of administrative and clerical duties.

Personal Contacts: Contacts are typically with co-workers, vendors and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information and provide services.

Physical Demands: This work is performed indoors in an office setting and involves occasional moderate lifting and occasional use of equipment requiring a high degree of dexterity.

Work Environment: This work is performed indoors in an office setting.

Supervisory and Management Responsibility: None.

- **Minimum Qualifications:** High school diploma or equivalent required; Associate's degree or two (2) years of college or technical coursework preferred; one (1) year administrative work experience preferred; Excellent customer service skilled; highly organized; Ability to occasionally work extra hours to support city events; valid State of Georgia Driver's License.

Job Title: Planner 1

Job Summary: The Planner 1 performs current planning and zoning administration functions, to guide the growth and development of the City in accordance with the adopted Comprehensive Plans and regulations, by using sound planning principles and practices for data collection, performing research, and in developing reports, plans, projections and recommendations.

Class Characteristics: This is the full-performance classification level.

Major Duties:

- Analyzes planning issues and determines project schedules and priorities;
- Assists City staff in the enforcement of local ordinances and in interpreting city codes, and comprehensive plans;
- Reviews and obtains approval on building and sign permits for compliance with zoning, sign, and subdivision regulations;
- Assists in the development and implementation of zoning, subdivision regulations, capital improvement plans, land use plans, annexation studies, and other plans, studies, and codes to meet the City's needs;
- Coordinates city planning activities with other City divisions, departments and outside agencies as needed;
- Attends various hearings and meetings;
- Establishes and maintains effective working relationships with other employees, officials, and all members of the general public;
- Evaluates land use proposals for conformity to established plans and ordinances;
- Evaluates the development impact of proposals as they relate to the adopted codes and plans of the City and prepares reports and makes recommendations;
- Maintains and update official City maps, including the zoning, annexation, and similar maps;
- Performs research studies, conducts analyses and prepares reports/recommendations regarding land use, infrastructure improvement, environmental requirements and other matters;
- Employs resources to achieve project objectives;

Job Title: Planner (continued)

- Performs a variety of routine and complex administrative, technical and professional planning work related to the development and implementation of land use and related municipal plans and policies;
- Responds to inquiries from citizens, developers, and other interested parties concerning zoning and subdivision regulations, policies, and procedures;
- Prepares and makes presentations to decision-makers and the public;
- Assist in the preparation of property site plans, zoning plans and sketches in ArcGIS and planning-related software;
- May assist in the processes of federal, state and local permits for the City's capital improvement plan projects;
- Performs other planning duties as assigned.

Knowledge Required by the Position:

- Ability to establish and maintain effective working relationships with those encountered in the course of the work;
- Ability to exercise sound independent judgment within established guidelines;
- Ability to effectively use computer technology in the preparation of visual graphics, studies, plans, reports, maps and presentations, including proficiency in GIS analysis, power point, and spreadsheets;
- Ability to interpret and understand engineering and architectural plans, concepts and methodologies;
- Ability to interpret maps, site and building plans and specifications, graphs and statistical data;
- Ability to perform responsible and complex long-term planning, environmental planning and capital improvement assignments;
- Ability to prepare clear and concise technical documents, reports, correspondence and other written materials, including staff reports to boards/committees;
- Ability to prepare clear visual displays;
- Ability to present ideas persuasively;
- Ability to research, analyze and summarize planning data both manually and with computer programs;
- Ability to understand and apply those aspects of federal, state and local laws, regulations, policies, procedures and standards pertaining to the planning process;

Job Title: Planner (continued)

- Knowledge of application of land use, physical design, economic, environmental, and/or social concepts to the planning process;
- Knowledge of city, state and federal laws and regulations pertaining to land use, environmental impact and municipal capital improvements;
- Knowledge of community trends and market analyses techniques;
- Knowledge of implementation of state, regional and municipal ordinances;
- Knowledge of local government organization and the functions and practices of a municipal planning unit;
- Knowledge of math concepts, including statistical analysis techniques and formulae relevant to the planning process;
- Knowledge of methods used in developing information for advance planning and capital improvement projects;
- Knowledge of objectives, principles, procedures, standards, practices and information sources of City advance planning;
- Knowledge of terminology, symbols, methods, techniques and instruments used in planning.

Supervisory Controls: The work of this position is performed under the general supervision of the Senior Planner.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures.

Complexity: The work consists of administrative duties.

Personal Contacts: Contacts are typically with public works department, senior management, co-workers, elected officials, vendors, contractors, developers, local and state government agencies, and the general public.

Purpose of Contacts: Contacts typically occur in order to give and exchange information, solve problems, resolve conflicts and provide services.

Physical Demands: This work is performed indoors and outdoors with the employee sitting, standing, walking, bending, crouching, carrying pulling, balancing, kneeling or stooping and may require physical exertion over moderately long periods of time. The employee may lift light objects.

Job Title: City Planner (continued)

Work Environment: Work is performed in an indoor and outdoor environment with or within water where the employee is exposed to noise, dust, dirt, and slippery or uneven surfaces. The work may require use of protective devices such as hard hat, gloves and safety jacket.

Supervisory and Management Responsibility: None

Minimum Qualifications: Bachelor's degree in urban planning, city planning, architecture or a closely related field supplemented by one (1) or two (2) years of experience performing in municipal planning; internship in a Planning department a plus. Master's degree desirable; post-graduate planning education may be substituted for the required experience on a year-for-year basis; experience with Microsoft Office Suite, valid State of Georgia Driver's License.

Job Title: Procurement Clerk

Job Summary: This is an administrative non-exempt position responsible for assisting in the procurement of goods and services needed by the City using competitive bids and to provide clerical, inventory and administrative support for the division. This position will be responsible for the City's excess and surplus property program requiring coordination with departments, contractors, and potential bidders to facilitate the proper transfer, auctioning, or disposal of excess, unwanted, surplus or obsolete property. Other duties may include special assignments in the scope of purchasing activities. This position reports to the Procurement Supervisor.

Major Duties:

- Drafts and sends contract amendments and renewals using provided templates.
- Ensures timely execution to avoid disruption of services.
- Assists with the preparation, organization, and coordination of the purchasing division's surplus activities across the City. Catalogs, photographs, and maintains inventory of surplus property in preparation for public auction; coordinates pickup and post-auction.
- Utilizes computer to properly account for issues, returns, receipts of new materials and associated back orders; inputs essential data on all materials handled; adheres to strict accounting procedures in this regard;
- Conducts weekly cycle counts of inventory materials based upon computer-monitored suggested re-order listing; assists in conducting complete physical inventory count annually;
- Organizes and maintains inventory and works with staff to ensure the efficient material storage and handling; maintains labeling system on all inventoried items; on occasion may manually stocks inventory shelving with stock items received or returned;
- Compiles and maintains records for fixed assets; maintain inventory list for city assets.
- Updates and prepares lists for proper sale and disposal of items declared surplus by the City Council on GovDeals;
- Assists with purchasing and contracting documentation. Manages electronic database, compiles information and generates various reports.
- Assists during formal and informal bidding, RFI's, RFQ's and RFP's, which may include but not limited to: creating specifications, posting legal advertisements, emailing prospective bidders, answering vendor questions, receiving bids, providing recommendation on bid award, notifying vendors of award recommendation, and developing council communications.
- Performs related duties as required by a supervisor/manager within your department and/or division.

Knowledge Required by the Position:

- Knowledge of inventory control practices;
- Knowledge of computer terminal operation;
- Knowledge of hazards and safety precautions relating to equipment operation, loading and unloading of materials;
- Skill in operating of assigned equipment;
- Ability to establish and maintain effective working relationships with other employees and vendors; ability to organize items by broad and specific classifications;
- Ability to perform minor equipment maintenance and repair;

- Ability to follow standard safety practice and procedures common to equipment operation work;
- Ability to follow written and verbal instruction;
- Ability to maintain accurate records with some knowledge of mathematical conversions.

Supervisory Controls: The Purchasing Supervisor assigns work. Work is spot-checked in progress and reviewed when completed for accuracy, nature and propriety of the final results.

Guidelines: Guidelines include departmental and safety policies and procedures and supervisory instructions. These guidelines are clear and specific but may require some interpretation in application.

Complexity: This is administrative and technical work that consists of related inventory control duties.

Scope and Effect: The purpose of this position is to supervise the receipt and distribution of materials and supplies to City departments and maintain the inventory management system utilizing computer software.

Personal Contacts: Contacts are typically with co-workers and vendors.

Purpose of Contacts: Contacts are typically to exchange information and provide services.

Physical Demands: The work is typically performed with the employee intermittently sitting, standing, walking, bending, crouching or stooping. The employee must frequently lift light and heavy objects, equipment and materials, climb ladders, and use tools or equipment requiring a moderate degree of dexterity. Must be able to lift 50lbs or more.

Work Environment: The work is typically performed in and outdoors. The employee may be exposed to noise, dust, dirt, irritating chemicals, machinery with moving parts, and occasional hot, cold or inclement weather. This work may require the use of protective devices such as masks, goggles or gloves.

Supervisory and Management Responsibility: None.

Minimum Qualifications:
High School degree and/or associate degree in Business Administration, Business Management, or related field; three (3) years of purchasing and inventory control experience; must be proficient in Microsoft Office Suite, equivalent combination of education and experience may be accepted. Must be proficient in Microsoft Office Suite. Must have a valid class C Georgia driver's license.

Job Title: Administrative Clerk (part-time)

Job Summary: Provide general office operations, including electronic correspondence, filing, preparing reports and flyers, maintain calendars and schedules of the elected body. Will assist with the elected body and their initiatives and/or events while supporting the organization.

Class Characteristics: This is a part-time performance classification level.

Major Duties:

- Handle office interactions with outside visitors, this may include greeting and directing guests, answering phone inquiries, and handling requests or complaints in a professional manner;
- Keep track of inventory and work supplies within the department;
- Maintains safe and clean area by complying with procedures, rules, and regulations;
- Provides clerical and data entry assistance to the governing body staff as needed, including typing letters and memoranda, creating reports and other documents;
- Maintain files with confidentiality in an easily accessible format;
- Occasionally travel off-site to deliver files and event material;
- Coordinate communication between various departments, schedules meetings, distributes reports and keep all parties informed of general business operations;
- Operate and maintain office machinery, including copiers, fax machines and printers;
- Performs other duties as assigned.

Knowledge Required by the Position:

- Exceptional customer service skills; time management and organization skills;
- Quick learner and strong computer skills: advanced Microsoft Office skills, especially Microsoft Word and Outlook;
- Experience communicating personnel policies and procedures;
- Excellent verbal and written communication skills required;
- Must be able to interact and communicate with individuals at all levels of the organization;
- Consistently demonstrate the ability to respond to changing situations in a flexible manner in order to meet current needs, such as reprioritizing work as necessary;
- Must have high level of interpersonal skills to handle sensitive and confidential situations;

Job Title: Administrative Clerk (part-time) (continued)

- Ability to take the initiative to make decisions/choices with direct supervision;
- Knowledge of assigned department's operations and functions;
- Knowledge of modern office procedures and equipment;
- Knowledge of City ordinances, policies and procedures;
- Skill in using a variety of computer programs for administrative functions;
- Basic mathematical skills;
- Ability to carry out oral and written instructions;
- Ability to maintain an organized office environment;
- Ability to communicate clearly and in a pleasant manner with the general public, elected officials and other City employees.

Supervisory Controls: The work of this position is performed under the general supervision of the Executive Assistant to Mayor and Council.

Guidelines: Guidelines include City and departmental safety manuals, policies and procedures.

Complexity: The work consists of administrative and clerical duties.

Personal Contacts: Contacts typically occur with co-workers, elected officials and the general public.

Purpose of Contacts: Contacts are typically to give and exchange information and provide services.

Physical Demands: Occasional light lifting.

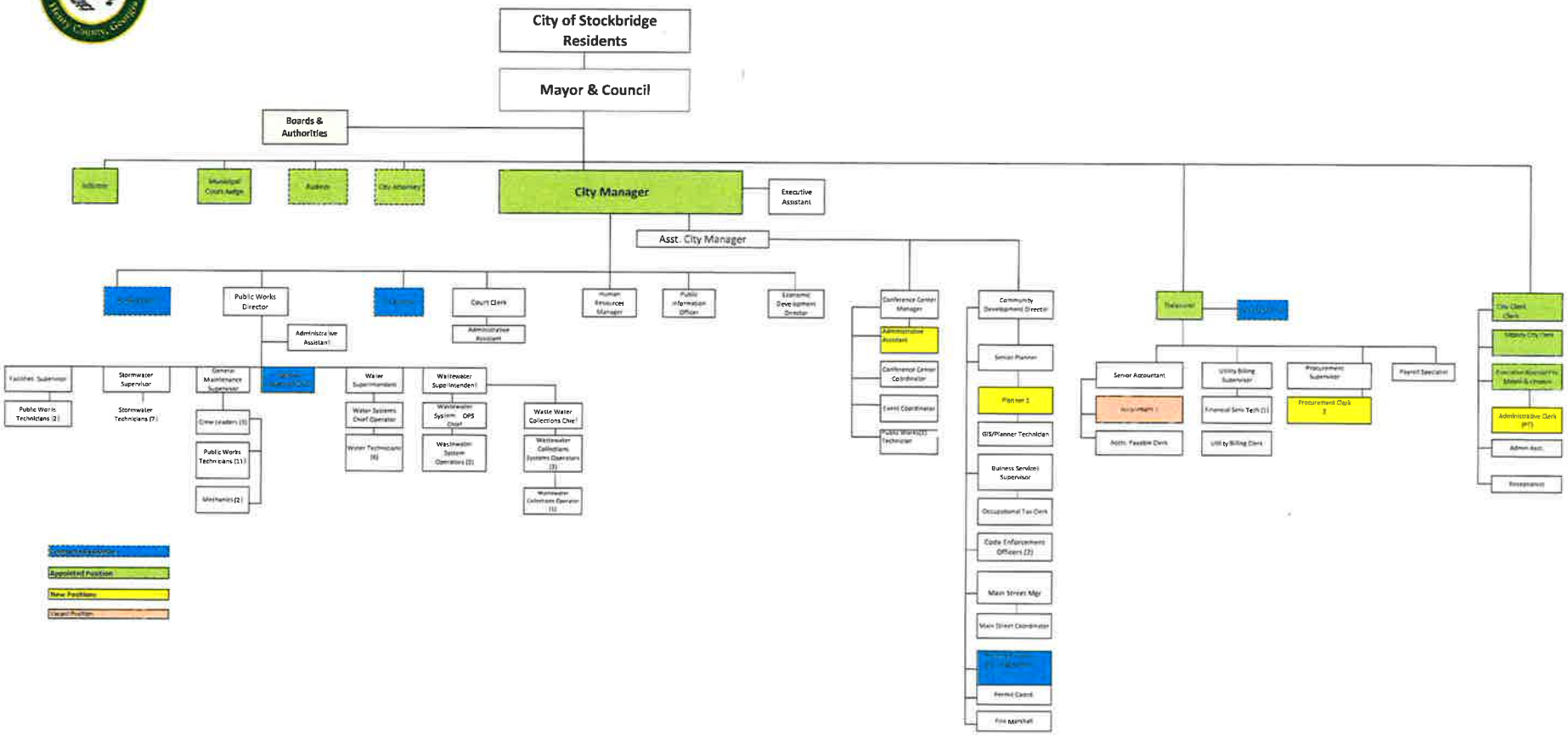
Work Environment: This work is performed indoors in an office setting and will require evening and weekend work. Must be able to work a flexible schedule if required.

Supervisory and Management Responsibility: None.

Minimum Qualifications: High School diploma or equivalency required supplemented by one (1) to (2) years of experience performing administrative support and clerical duties in an office environment; working knowledge of Microsoft Office; excellent communication skills. This position is a part-time position and will require evening and weekend work, when needed.

City of Stockbridge Pay Plan 2019

DEPARTMENT	REPORTS TO	CLASS TITLE	Pay Grade	Min	Mid	Max
City Clerk	Exec. Assistant to Mayor & Council	Admin Clerk (Part-time)	100	$16,263.00	$22,000.00	$29,854.84
City Clerk	City Clerk	Receptionist	101	$24,252.80	$30,922.32	$37,591.84
MMCC	Conference Center Manager	Public Works Technician	102	$25,465.44	$32,468.44	$39,471.43
Public Works	General Maintenance Supervisor	Public Works Technician	102	$25,465.44	$32,468.44	$39,471.43
Finance	Procurement Supervisor	Inventory Clerk/Procurement	102	$25,465.44	$32,468.44	$39,471.43
Sanitation	Utility Billing Supervisor	Utility Billing Clerk	104	$28,075.65	$35,796.45	$43,517.25
Sewer	Wastewater Superintendent	Wastewater Collections Operator I	104	$28,075.65	$35,796.45	$43,517.25
Sewer	Utility Billing Supervisor	Utility Billing Clerk	104	$28,075.65	$35,796.45	$43,517.25
Water	Water Systems Superintendent	Water Systems Technician I	104	$28,075.65	$35,796.45	$43,517.25
Sewer	Wastewater Superintendent	Wastewater Systems Operator I	105	$29,479.43	$37,586.27	$45,693.12
MMCC	Conference Center Manager	Administrative Assistant	105	$29,479.43	$37,586.27	$45,693.12
City Clerk	City Clerk	Administrative Assistant	106	$30,953.40	$39,465.59	$47,977.77
Public Works	Public Works Administrative Assistant	Administrative Assistant	106	$30,953.40	$39,465.59	$47,977.77
Public Works	General Maintenance Supervisor	Mechanic	106	$30,953.40	$39,465.59	$47,977.77
Sewer	Wastewater Superintendent	Wastewater Technician I	106	$30,953.40	$39,465.59	$47,977.77
Stormwater	Stormwater Supervisor	Stormwater Technician	106	$30,953.40	$39,465.59	$47,977.77
Finance	Senior Accountant	Financial Services Technician	106	$30,953.40	$39,465.59	$47,977.77
Water	Water Superintendent	Water Systems Technician II	106	$30,953.40	$39,465.59	$47,977.77
Business Services	Business Services Supervisor	Occupational Tax Clerk	107	$32,501.07	$41,438.87	$50,376.66
Finance	Senior Accountant	Accounts Payable Clerk	107	$32,501.07	$41,438.87	$50,376.66
Public Works	General Maintenance Supervisor	Public Works Crew Leader	107	$32,501.07	$41,438.87	$50,376.66
Sewer	Wastewater Superintendent	Wastewater Systems Operator II	107	$32,501.07	$41,438.87	$50,376.66
Main Street	Main Street Manager	Main Street Coordinator	108	$34,126.13	$43,510.81	$52,895.49
Code Enforcement	Community Development Director	Code Enforcement Officer	108	$34,126.13	$43,510.81	$52,895.49
Water	Water Superintendent	Water Systems Technician III	108	$34,126.13	$43,510.81	$52,895.49
Business Services	Community Development Director	Business Services Supervisor	109	$36,173.69	$46,121.46	$56,069.22
Finance	Treasurer/CFO	Payroll Specialist	109	$36,173.69	$46,121.46	$56,069.22
Municipal Court	Court Clerk	Deputy Court Clerk	109	$36,173.69	$46,121.46	$56,069.22
MMCC	Community Development Director	Conference Center Coordinator	109	$36,173.69	$46,121.46	$56,069.22
Water	Treasurer/CFO	Utility Billing Clerk Supervisor	109	$36,173.69	$46,121.46	$56,069.22
Executive	City Manager	Executive Assistant	110	$38,344.11	$48,888.75	$59,433.38
MMCC	Conference Center Manager	Events Coordinator	110	$38,344.11	$48,888.75	$59,433.38
Permitting	Community Development Director	Building Permit Coordinator	110	$38,344.11	$48,888.75	$59,433.38

Proposed Pay Plan 2019

City of Stockbridge -- Organizational Chart -- Proposed for FY 2020