

**Call to Order:**

On March 21, 2018 the meeting was called to order at 6:08pm

**Roll Call:**

Voting Members in attendance	Guests in attendance	Members not in attendance
Kenneth McFarland	Neat Robinson	
Pamela Warner	Shana Thornton	Tanesha McCoy-Washington
Olabisi E Martin	Kelli Crews	
Joc'Quelyn Carter	Sanaya Alexander	
Rosalynd Rawls		
Ericka Harvey		
Diane Miller		

**Discussion:**

- Opening remarks: Councilwoman asks the Advisory Council to encourage the Youth to attend scheduled meetings and reach out to their peers to attend city events. The Youth need to bring students in to show support to the city. Parents should attend and encourage to show their support of students on the Council. Wants Youth to partner with other councils so we can possibly host the Georgia Municipal.
- Change to Opening Remarks item on the YACC Agenda.
  - Opening Remarks – Chairman Kenneth McFarland, Councilwoman Neat Robinson and Shana Thornton, Staff Liaison
- Motion to adopt March Agenda with changes by 1<sup>st</sup> Carter, 2<sup>nd</sup> Rawls. Motion carried.

Old Business

1. Approve minutes from the YCAC meeting 2/21/18.
  - Motion to approve minutes by 1<sup>st</sup> Rawls, 2<sup>nd</sup> Warner. Motion carried.
2. Application for the Stockbridge Youth Council 2018
  - Page 1 –
    - Commit to attend all scheduled monthly meeting, June – May
    - Motion to keep the GPA of 2.5 by 1<sup>st</sup> Rawls, 2<sup>nd</sup> Carter. Motion carried.
    - Remove Shirt Sizes and Food Allergies from application.
  - Page 2 –
    - Item A: Are you a resident of the City of Stockbridge?
    - Item B: change most to all
    - Item E: change the date of 2018-2019
    - Item G: statement will now read: Include two letters of recommendation (forms attached) from at least one teacher or counselor and an adult (non-relative) who has known you and can provide a testimony of your leadership potential and ability to manage the demands of both school and the Youth Council.

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#### Procedures for Youth Council Appointment

- Add steps on How to Submit Application by email, fax, regular mail. Add addresses.
- Disclaimer. Add general statement of inclusion.
- Add for questions on the Youth Council contact Shana Thornton at her email address.
- Applications are due on May 4 at 5:00pm.
- Review applications May 9 – 11.
- Interviews on May 16.
- Candidates announced on May 18, 2018.

Motion to accept changes to Application by 1<sup>st</sup> Carter; 2<sup>nd</sup> Rawls. Motion Carried.

3. Ms. Carter (March Workshop report): Problem Solving/Negotiations
  - Motion to combine the two Workshops of Problem Solving/Negotiations with Public Speaking by 1<sup>st</sup> Carter, 2<sup>nd</sup> Rawls. Motion Carried.
  - A date will be decided by Chairman, Carter and Thornton.
4. Ms. Martin and Mrs. Rawls (Fundraisers Report): SYC Event
  - Suggested a car wash at the Grand Opening of the Green Lady, or Chick Fil A. Tasty Tuesday raffle/drawing. Youth sell tickets towards drawing.
  - Councilwoman Robinson suggests Ms. Thornton present at the Small Business Meeting to begin establishing relationships with our local businesses.

#### New Business

1. T-shirt's (\$15) for the team working with the city, (Mrs. Thornton)
  - On April 2<sup>nd</sup> from 10 – 12 am. Stockbridge will paint the City of Stockbridge blue. We will beautify the lawn. Would like us to purchase and wear the t-shirts for the event.
  - Motion to support the I Paint Henry Blue for the youth that are participating in the event by 1<sup>st</sup> Miller, 2<sup>nd</sup> Rawls. Motion Carried.
2. Finance Close Out 2017
  - Treasurer Carter requested receipts from November expenses.
  - Process for future travel was discussed and going forward, any travel for the youth will be presented with an estimated Travel Request Package to the Advisory Council. Council will vote on the idea. And if the idea is approved, then receipts will be provided at the conclusion of the trip.
3. Special Invitation on April 9 – meet with Olympic Bobsledder Chris Kinney.
4. Youth Attendance – encourage the youth to invite their peers to events
5. Discussion

#### Committee Comments

#### Upcoming Meetings/Events

- Next meeting on 04/18/18.

#### **Adjournment:**

- The meeting was adjourned at 8:55 pm.



## *Stockbridge Youth Advisory Committee*

[Stockbridge Youth Council & Advisory Committee]

# Annual Report

May 01, 2017 to April 31, 2018

Submission Date: April 6, 2018

Submitted by: Pastor Kenneth McFarland, Chairman

**[Stockbridge Youth Advisory Committee]**

**[Stockbridge Youth Council]**

This document was produced for review by Stockbridge's Mayor and Council

## PROJECT Overview/Summary

<b>Program Name:</b>	<u>Stockbridge Youth Advisory Committee</u>
<b>Activity Start Date And End Date:</b>	<u>May 01, 2017 to April 31, 2018</u>
<b>Name of Prime Implementing Partner:</b>	<u>City of Stockbridge</u>
<b>[Contract /Agreement] Number:</b>	<u>770-474-8611</u>
<b>Reporting Period:</b>	<u>2017</u>

### Introduction

The Stockbridge Youth Council Mission is to offer an opening for the youth of Stockbridge to build leadership skills, learn about civic responsibility, gain a better understanding of municipal government, prepare for a lifetime of public and community service and to acquire a greater knowledge of, and appreciation for, the American political system.

The Youth Council Advisory Committee is to make recommendations to Council based on the following Terms of Reference;

1. To identify and advise on youth issues in the City of Stockbridge.
2. To advise Council on the development of policies that are responsive to the needs of youth.
3. To consult with local youth and feedback results of consultations to Council.
4. To assist in the ongoing development and delivery of youth-targeted projects and programs.
5. To create opportunities for youth leadership development by acting as a resource for youth activities.

### **Members: SYCAC**

Kenneth McFarland, (Chair)

Ericka Harvey, (Vice Chair)

Pamela Warner, (Secretary)

Joc'Quelyn Carter, (Treasurer)

Rosalynd Rawls

Tanesha McCoy-Washington

O. Elizabeth Martin

Diane Miller

### **Members: SYC**

Kelli Crews (Chair)

ayden Brown (Vice Chair)

Aaron Rose (Secretary)

Kennedy Freeman (Media Coordinator)

Jasmine Bowden

Aaniyah Kendrick

Sanaya Alexander

Christina Wilcher

Councilwoman Neat Robinson - Council Representative

Indicators	Baseline	Annual	Q1	Q2	Q3	Q4	
Program Outline and Curriculum	May, 2017	May	/				
SYC Local Retreat	Jun., 2017	Jun.	/				
Beautification Day Back to School initiative	Aug.,	Sep.		/			
NLC Trip (National North Carolina)	Nov.,	Nov.		/			
Christmas BALL (giving back)	Dec., 2017	Dec.		/			
Application for the Stockbridge Youth Council 2018	Apr., 2018	Apr.				/	

## Summary of Results to Date

*Note: The Results Performance Column depicts level of achievement expressed as a percentage of Actual versus Planned.*

June – Main Street Movie Night; Food Truck

July – Stockbridge Beautification Day; Swearing In Ceremony; Back to School event

September – Bridge Hispanic Fest

October – Personal Assessment Survey; Leadership Development part 1

November – Economic Development and Christmas Gala

December – Service Project

January – Youth Summit; MLK Parade; Mayors Day

February – A Day at the Capitol

March – Leadership Development part 2

April – Leadership Development part 3; selection process

May – City wide Youth Event

## ACTIVITY IMPLEMENTATION PROGRESS

### Progress Narrative

The Stockbridge Youth Council offers community service credit hours.

The GOALS program is the Stockbridge Youth Council's community service platform.

### Implementation Status

City of Stockbridge provides the youth of this city with a vehicle to learn about government, participate in the process and to represent and articulate the needs of youth in this city.

### Implementation Challenges

SYC understands that the lives of young people are quite busy with many responsibilities. The SYC choose what they are interested in and make those interest happen.

## MANAGEMENT AND ADMINISTRATIVE ISSUES

Youth gain knowledge about their local governments through hands-on learning experiences and witness first-hand the decision-making process. The objective of SYC is simple: to educate young citizens about the importance of being actively conscious of their local government environment and the opportunities available in the public sector. SYC provides civic education by exposing high school students to the role that local government plays and by introducing them to the leaders who make local governments work. As a result of SYC, youth become engaged in their communities and become better informed citizens, they also learn valuable leadership skills and have the opportunity to create and implement civic awareness projects.

Such as project staff changes, software and procurement issues, etc. Please also list all upcoming procurement actions that require A/COR approval/notification.

## LESSON LEARNED

Throughout the state, city leaders are beginning to see their younger citizens as a resource for community problem-solving. In these cities, youth councils are working with elected officials and other city leaders to tackle important issues and discovering that their voice matters to their city leaders. Cities using effective approaches to youth participation are realizing benefits such as budget savings and revenue generation; increased support for city initiatives and improved policies and programs for youth.

Please provide a few examples of highlights of project learning. These can either be successes or failures, but show how adaptive learning is used in the program to improve implementation.

Partners are expected to provide at least one example of gender, sustainability and local capacity development each fiscal year.

## PLANNED ACTIVITIES FOR NEXT QUARTER INCLUDING UPCOMING EVENTS

(Application for the Stockbridge Youth Council 2018-2019)

## FINANCIAL MANAGEMENT

(See appendages)



**City of Stockbridge  
4640 North Henry Blvd.  
Stockbridge, GA 30281**

**APPLICATION FOR THE STOCKBRIDGE YOUTH COUNCIL**

**Commitment**

To successfully complete the City of Stockbridge Youth Council, a participant must:

- Be a resident of the City of Stockbridge.
- Attend a school (or home school) and be in the 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade for the 2018-19 school year.
- Commit to attend all the scheduled monthly meetings, June – May.
- Agree to complete a community service project.
- Obtain transportation to and from meetings and events.
- Have a minimum 2.5 GPA.

**Code of Conduct**

- Be prompt and present at all meetings and dress appropriately.
- Be respectful in the treatment of and the interaction with other people.
- Be mindful of safety issues to ensure that everyone stays safe from harm and injury.
- Be courteous and do not talk on or use a cell phone during meetings (silence cell phone please).
- Be aware of inappropriate behavior and always conduct yourself in a respectable manner.

**APPLICANT INFORMATION**

Applicant Name: \_\_\_\_\_

Name you prefer to be called: \_\_\_\_\_

School (Home school is acceptable): \_\_\_\_\_

Grade level (2018-19): \_\_\_ 10th \_\_\_ 11th \_\_\_ 12th

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Parent(s)/Guardian Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Parent(s)/Guardian Email: \_\_\_\_\_ Phone: \_\_\_\_\_

a) Are you a resident of the City of Stockbridge? \_\_\_ Yes \_\_\_ No

## City of Stockbridge Youth Council Application

- b) Are you willing and available to attend all meetings of the Youth Council?  Yes  No
- c) Name any organizations, clubs or teams of which you have been or are currently a member and any leadership roles you have served. You may attach a student resume if you wish; however, please note the attachment below if you do so.

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- d) In your opinion, what is one of the most challenging issues facing youth today, and how does it affect your generation?

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- e) Using a limit of 650 words, write an essay response to ONE of the 2018-2019 essay prompts from the Common Application. You may find the essay prompts here: <http://www.commonapp.org/whats-appening/application-updates/common-application-announces-2018-2019-essay-prompts>

- f) Please briefly explain your reasons for wishing to serve on the Stockbridge Youth Council:

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- g) Include a letter of recommendation from an adult(non-relative) who has known you and can provide a testimony of your leadership potential and ability to manage the demands of both school and the Youth Council.

# City of Stockbridge Youth Council Application

## APPLICANT STATEMENT

I understand that I am applying for appointment to the Youth Council of the City of Stockbridge that the appointing authority may require an interview prior to consideration for appointment. I agree to the Commitment, Code of Conduct and the attendance requirement. I agree to comply at all times with all requirements of the Youth Council By-Laws. All statements and information provided in this application are true to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

## PARENT/GUARDIAN STATEMENT

As the parent/guardian of this applicant, I support his/her participation and commitment to the City of Stockbridge Youth Council. I understand, acknowledge, assume and accept the risk that accidents may occur while my child participates in Stockbridge Youth Council. I, the undersigned assume the risk for any and all injuries occurring to my child arising out of any and all events at Stockbridge Youth Council.

Parent/Guardian Printed Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## ACADEMIC OFFICIAL STATEMENT

I confirm that the applicant has a minimum 2.5 GPA and has the ability to serve on the Youth Council.

Printed Name and Title of School Official \_\_\_\_\_

Signature of School Official \_\_\_\_\_ Date \_\_\_\_\_

**Please return signed application to:**

City Clerk  
City of Stockbridge  
4640 North Henry Blvd.  
Stockbridge, Georgia 30281

Fax: 770.389.7912  
Email: [vholiday@cityofstockbridge-ga.gov](mailto:vholiday@cityofstockbridge-ga.gov)

For application questions please contact:

Shana Thornton  
678-833-3342

## City of Stockbridge Youth Council Application

### PROCEDURES FOR YOUTH COUNCIL APPOINTMENT

- 1) The City will cause this information to be sent to each educational institution that serves students residing within the city limits of Stockbridge and to be posted via the City's bulletin board, printed newsletter or other means to inform the residents in the city. This notice will also include qualifications (if any) to serve.
- 2) Applications are due on May 4, 2018 by 5pm. Applications may be sent to the City Clerk via email, fax, or mail or in-person.

The information to remittance applications:

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- 3) The Youth Council Advisory Committee will review the applications and select candidates to be interviewed from May 9<sup>th</sup> through May 11<sup>th</sup>, 2018.
- 4) The Youth Council Advisory Committee will announce the successful candidates on May 18<sup>th</sup>, 2018.

*Disclaimer: The City of Stockbridge does not discriminate based on race, color, national origin, sex, disability, age, or sexual orientation.*



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